

NESHANNOCK CREEK WATERSHED JOINT MUNICIPAL AUTHORITY

Meeting Minutes

July 11, 2023

8:00 AM

ATTENDANCE

Board: Dale Bestwick; Dave Swartz; Matthew McConnell; Patrick Suhrie; Clifford Hughes; Robert Gregory.
Guests: Jim Riddle (M. Davidson Associates)
Administrator: Karen B. Shipton.
Engineer Dan Goncz called in to the meeting.

****The Meeting Opened with the Pledge to the U.S. Flag at 8:00AM****

****Karen stated that the meeting was being recorded****

APPROVAL OF AGENDA

****A motion was made by Robert Gregory and seconded by Clifford Hughes to approve the agenda as presented. Motion carried unanimously.***

APPROVAL OF MINUTES FROM THE 6/13/2023 MEETING AS PRESENTED

****A motion was made by Dave Swartz and seconded by Matthew McConnell to approve the minutes from the 6/13/2023 meeting as presented. Motion carried unanimously.***

PUBLIC COMMENT

Chris Castagnari, new owner of the McDonald's property on SR19 approached the board to question the number of edu's his property is assigned. There was discussion on reducing them and the possible effects of doing this.

TREASURER'S REPORT

Karen reported the following:

Short Lived Asset Reserve Account: Last Statement (6/1/2023) Balance: \$161,201.26. One Transfer: \$3582.25. Balance as of 6/30/2023 : \$164,783.51.

Asset Reserve Restricted Account: Last Statement (6/1/2023) Balance: \$73,659.61. One Transfer: \$1636.88. Balance as of 6/30/2023 : \$75,296.49.

General Account: Last Statement (6/01/2023) Balance: \$284,055.63. There were (13) debits of \$105,836.38. There were (7) deposits of \$31,806.07. Balance as of 6/30/2023: \$210,025.32.

*A copy of the invoices to be paid is attached at the end of this report.

*All invoices and reconciled bank statements are available for review.

****A motion was made by Robert Gregory and seconded by Matthew McConnell to accept the treasurer's report as presented and to approve payment of the invoices submitted. Motion carried unanimously.***

ENGINEER'S REPORT

Dan Goncz reported the following:

Thompson Rd. Pumpstation – The fence still has not been installed they a punch list needs completed to get the remaining items take care of. Everything is working well. The weak link seems to be the collecting of the screenings. We had some additional asphalt installed. This is to assist in snow

removal and removal of the tote (Tri-County Ind.), just general housekeeping around the site, it was lacking because of the lack of asphalt from the original project. There was a question regarding snow removal and this is included in our contract with M. Davidson & Associates.

Dan is recommending the following:

Approval of Change Order No. 2 to Pennwest Services for additional paving in the amount of \$1250.00. This is for the widening of the asphalt between the screenings chamber and the pumpstation control hut and between the control hut and the generator.

****A motion was made by Robert Gregory and seconded by Clifford Hughes to approve Change Order No. 2 to Pennwest Services for additional paving in the amount of \$1250.00. Motion carried unanimously.***

Approval of Pay Request No. 4 for Pennwest Services in the amount of \$13,500.00. This is a periodic pay request for June/2023.

****A motion was made by Robert Gregory and seconded by Clifford Hughes to approve Pay Request No. 4 to Pennwest Services in the amount of \$13,500.00. Motion carried unanimously.***

Approval of Pay Request NO. 2 for Penn-Ohio Electrical in the amount of \$1880.00. We have not received a pay request so there was no action taken.

SR19/I-80 Interchange NE Quadrant – Dan has been having ongoing discussions with a central developer regarding the property. There are (2) buildings they are looking at building. One would require about 30,000/gal. water a day and the second building would require about 20,000/gal water a day and would sit on the north side of the property. There is no planning other than that would be where a pad would go for the second building. Most of the attention is centered around the initial building. It should be noted that the treatment plant, although those numbers indicate that we are getting close to not having capacity for the development, working with the operator and the meter readings, Dan doesn't see an issue for the initial building and he communicated that with the developer. Dan noted also that the interchange pumpstation would not have sufficient capacity more with the force main of the two buildings, it would be a substantial cost to increase the capacity. They would have to more than likely have to replace the pumpstation. The developer and Dan discussed that they may have a pumpstation just for the building that they are going to do and put the pumpstation on the east side of the building so it's a short run to the plant. It's questionable on how they want to lay out the building and whether they can get gravity sewer or not, but it was not a surprise to the developer. Dan received an email from the developer that they are moving forward and there was nothing regarding sewage that was a concern to them. Dan is estimating it at about 100 tap-ins for the first building. There was discussion on the cost of expanding the plant.

PA State Police Barracks – Dan is working with the developer and PA DEP on this project. They want to extend a 2" low pressure sewer line to the new barracks and they wanted it to be private. Dan told them no and that the Authority would want to own it and he did this knowing the board would want ownership of that line. If there are any future extensions or connections we would want control over that. Also, PA DEP wouldn't allow anything if it wasn't public. Dan turned in the comments to their design and told them that they weren't the final comments because they were to send a check for \$1000 to cover the cost of the design review. We have not yet received this. Karen will let Dan know when we receive this check.

SR2014 Bridge Replacement over Coolspring Creek – There is nothing new, Dan didn't see any

need to change the facilities, so there is nothing new here to report.

Mercer County Jail Surcharge – There was discussion on eliminating the surcharge currently being charged to the Mercer County Jail. We are going to wait a couple months and see how things go. It was suggested to have Mercer County write a letter to the board requesting this removal.

OPERATOR'S REPORT

The flow for May was 66,000/gal/day which is significantly less than what was being recorded earlier in the year. Dan is making the assumption that the temporary meter is more accurate what we were using.

Sludge was removed. Drying beds were poured.

There were no grinder pump calls during May.

OLD BUSINESS

Sealcoating of Paved Area at the Plant – We had paid Big Mac's \$3380.00 on 6/21/23. We will discuss further at the next meeting.

Policy Book – Karen reached out to several municipalities for a copy of theirs, no one has one. Matthew McConnell stated he had spoken to Michelle at Maher Duessel and she said she can obtain a template for us.

ADJOURNMENT

**A motion was made by Matthew McConnell and seconded by Clifford Hughes to adjourn the meeting. Motion carried unanimously. Meeting adjourned at 8:58am.*

Respectfully Submitted;

Karen B. Shipton
Administrator