

MEETING OF THE MERCER COUNTY BOARD OF COMMISSIONERS

June 6, 2024

Members Present:

Prayer: Pastor Charles Schwartz, Bible Baptist Church, Mercer

Pledge of Allegiance:

Others Present:

General Discussion Items:

Public Comment on Agenda Items:

2024-243 RESOLUTION to approve 05/30/2024 Commissioners' Meeting MINUTES:

Moved:

Seconded:

Vote:

PROCLAMATION

2024-244 RESOLUTION to approve a PROCLAMATION to recognize the month of June as NATIONAL DAIRY MONTH.

Moved:

Seconded:

Vote:

PROCLAMATION

2024-245 RESOLUTION to approve a PROCLAMATION to recognize CAVIN BRANT for receiving an Eagle Scout Award, the highest honor conferred in Scouting.

Moved:

Seconded:

Vote:

EXPENDITURES

2024-246 RESOLUTION to approve DISBURSEMENTS in the following amount of \$6,307,988.93 for the period of 04/01/2024 – 04/26/2024. Details as listed:

\$6,268,360.51	County Operations
\$29,667.06	Election Integrity Grant
\$1,625.00	Veterans Memorials
\$8,336.36	Witness Fees

Moved:

Seconded:

Vote:

ADMINISTRATIVE APPROVALS

2024-247 RESOLUTION to approve ADMINISTRATIVE ACTIONS executed by the Chair on behalf of the Board of Commissioners for the period of 05/01/2024 – 05/31/2024.

- Contract with William Powell Mowing for the seven County-owned Flood Control Dams, twice a year at a cost of \$8,750.00, for a total of \$17,500.00.
- DCED payment request C000080532 to Mercer County Commissioners in the amount of \$29,273.35
- Request for a one year extension for contract #C000076089.

Moved:
Vote:

Seconded:

CYS

2024-248 RESOLUTION to enter into AGREEMENT(s) with the following providers for services listed.

EFFECTIVE 07/01/2024 – 06/30/2025

VENDOR	PROGRAM	RATE	TERM
Wesley Family Services 23-24 Contract year 221 Penn Avenue Wilkinsburg, PA 15221	In-Person Face to Face Session Remote Services: Virtual Sessions Phone calls (Professional or with Family) Weekly Supervision (15 minutes for each case) Documentation for each session or contact Reports (sent to PO) @ 3-week update, 90-day report, then every 30 days	\$290.00 \$ 65.00	Per Day Per Hour
Wesley Family Services 24-25 Contract year 221 Penn Avenue Wilkinsburg, PA 15221	In-Person Face to Face Session Remote Services: Virtual Sessions Phone call (Professional or with Family) Weekly Supervision (15 minutes for each case) Documentation for each session or contact Reports (sent to PO) @ 3-week update, 90-day report, then every 30 days	\$290.00 \$ 65.00	Per Day Per Hour

Moved:
Vote:

Seconded:

HUMAN RESOURCES

2024-249 RESOLUTION to approve the following HUMAN RESOURCES actions:

NAME/POSITION	EFFECTIVE	LEVEL/STEP/GRADE
<u>NEW HIRES</u>		
CHILDREN & YOUTH		
Kathryn Shawley Temporary Caseworker I	6/3/2024	YCW 00-01 (\$20.05/hr.)
CLERK OF COURTS		
Ashley Mealy Senior Procedure Clerk	6/24/2024	TCN06-00-01 (\$18.32/hr.)
VOTER REGISTRATION		
McKenzie Means Intern	6/3/2024	No Salary/No Benefits
<u>SEPARATION FROM EMPLOYMENT</u>		
VOTER REGISTRATION		
Cynthia Whitman Clerical Assistant Leader	7/5/2024	
E-911 CENTER		
Tricia Willard Telecommunicator	5/30/2024	
JAIL		
Austin Jordan Corrections Officer	6/14/2024	
Moved:	Seconded:	
Vote:		

HUMAN RESOURCES

2024-250 RESOLUTION to approve the following HUMAN RESOURCES actions for Departments reporting to the Courts:

NAME/POSITION	EFFECTIVE	LEVEL/STEP/GRADE
<u>TRANSFERS</u>		
DISTRICT JUSTICE ODEM		
Tamara Harrison Administrative Assistant	5/26/2024	PA03-06-01 (\$20.95/hr.) Transfer from Senior Procedure Clerk

SEPARATION FROM EMPLOYMENT

JUDGE WALLACE

Paul McCosby 6/28/2024
Law Clerk

Moved: **Seconded:**
Vote:

COMMISSIONERS

RESOLUTION #	VENDOR	AMOUNT	DATE RANGE
# 2024-251	N/A	\$10,570.60	Effective 06/06/2024

Resolution to approve Agreement for Sale and Purchase of Agricultural Conservation Easement between Gary and Brenda Micsky, the PA Department of Agriculture and Mercer County through its County Agricultural Land Preservation Board. The property of the Micsky’s being purchased for placement into a perpetual agricultural conservation easement consists of 62.180 acres and is located in Delaware Township. The amount of the purchase price allocated to Mercer County is \$10,570.60.

Moved: **Seconded:**
Vote:

BRIDGE

RESOLUTION #	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2024-252	Herbert, Rowland & Grubic, Inc. 220 West Kensinger Drive, Suite 100 Cranberry Township, PA 16066	Per Schedule	Effective 06/06/2024

Accept work order related to bridge load rating services, as needed, for inspection reports. The cost is 80% reimbursable to Mercer County.

Task 1: Load rating review services to provide concurrence with analysis performed by County Staff = \$630 EA

Task 2: Perform load rating for 20’ – 80’ span culverts, slabs, stringers, and multi-girders (A1) = \$2,120 EA

Perform load rating for 81’ – 150’ span culverts, slabs, stringers, and multi girders (A2) = \$2,650 EA

Perform load rating for 151’ – 300’ span culverts, slabs, stringers, and multi-girders (A3) = \$3,180 EA

Perform load rating for 301’ – 600’ span culverts, slabs, stringers, and multi-girders (A4) = \$3,710 EA

Perform load rating for 20’ – 150’ span girder/floorbeam systems (B1) = \$2,650 EA

Moved: **Seconded:**
Vote:

BRIDGE

RESOLUTION #	VENDOR/CONTRACT	AMOUNT	DATE RANGE
2024-253	Herbert, Rowland, and Grubic, Inc. and Mercer County/L00394	\$34,150.77	Effective 06/06/2024

Amend Resolutions 2023-540 and 2020-277 related to a Consultant Agreement for Mercer County Bridges 2107 and 2108 on Hosack Road in Jackson Township. The scope provides right-of-way services. This project is 100% federally funded and the total engineering amount is now \$565,630.41.

Moved: **Seconded:**
Vote:

COURTS

RESOLUTION #	VENDOR	AMOUNT	DATE RANGE
2024-254	SBM Electronics 628 California Avenue Pittsburgh, PA 15202	\$7,680.00	Effective 06/06/2024

Resolution to approve purchase of Court Recording software for Courtroom #1. Includes installation and one-year maintenance. Cost to be paid from Mercer County DUI Administrative Fund 208.

Moved: **Seconded:**
Vote:

PUBLIC SAFETY/9-1-1

RESOLUTION #	VENDOR/CONTRACT	AMOUNT	DATE RANGE
2024-255	Interaction Insight Corp. 125 Half Mile Road, Suite 200 Red Bank, NJ 07701	\$12,983.00	06/01/2024 – 05/31/2025

Resolution to approve the annual maintenance for the Voice Recording System in the Dispatch Center. The invoice amount of \$12,983.00 reflects an increase of \$378.00 from the prior year.

Moved: **Seconded:**
Vote:

Motion to Adjourn
Moved:

Seconded:

Attest:

Chief Clerk

Mercer County Board of Commissioners