

MEETING OF THE MERCER COUNTY BOARD OF COMMISSIONERS

February 1, 2024

Attendance	Present	Absent	By Phone
Timothy M. McGonigle	✓	<input type="checkbox"/>	<input type="checkbox"/>
William Finley, Jr.	✓	<input type="checkbox"/>	<input type="checkbox"/>
Ann Coleman	✓	<input type="checkbox"/>	<input type="checkbox"/>

Prayer: Pastor Jim Chapin, Living Word Christian Center, Greenville

Pledge of Allegiance: Was held.

Others Present: Nicki Biles, Christian McElhane, Tim Callahan, Jennifer Hamilton, Stephen Sherman, Katie Walker, Amber White, Jim Chapin, Melissa Klaric, Caleb Stright, William McConnell, Roni Shilling

General Discussion Items: No Discussion

Public Comment on Agenda Items: No comments

2024-56 RESOLUTION to approve 1/25/2024 Commissioners' Meeting MINUTES.

RESOLUTION adopted:

	Moved	2nd	Yes	No	Abstain
Timothy M. McGonigle	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
William Finley, Jr.	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>
Ann Coleman	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>

HUMAN RESOURCES

2024-57 RESOLUTION to approve the following HUMAN RESOURCES actions for Departments reporting to the Courts:

NAME/POSITION	EFFECTIVE	LEVEL/STEP/GRADE
<u>TRANSFERS</u>		
OFFICE OF DISTRICT JUSTICE DAVIS:		
Marie Fedorchak Administrative Assistant	1/31/2024	PA03-06-01 (\$20.95/hr.) Transfer from Senior Procedure Clerk

RESOLUTION adopted:

	Moved	2 nd	Yes	No	Abstain
Timothy M. McGonigle	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
William Finley, Jr.	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>
Ann Coleman	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>

HUMAN RESOURCES

2024-58 RESOLUTION to approve the following HUMAN RESOURCES actions.

NAME/POSITION	EFFECTIVE	LEVEL/STEP/GRADE
<u>NEW HIRES</u>		
JAIL:		
Matthew Mills Part-Time Corrections Officer	2/5/2024	JCO 00-00 (\$16.91/hr.)
Ryan Zampini Part-Time Corrections Officer	2/12/2024	JCO 00-00 (\$16.91/hr.)
Douglas Yeater Corrections Officer	129/2024	JCO 00-01 (\$18.78/hr.)
VOTER REGISTRATION:		
Dianna Mills Clerical Assistant	2/12/2024	TCC5-00-01 (\$16.94/hr.)
CHILDREN & YOUTH:		
Shannon Deal Fiscal Officer II	1/29/2024	PA07-06-01 (\$29.67/hr.)
<u>SEPARATION FROM EMPLOYMENT</u>		
VOTER REGISTRATION:		
Laura Poole Clerical Assistant	1/22/2024	
E-911 CENTER:		
Alanna Kane Telecommunicator	2/4/2024	**DATE CORRECTION**
INTERMEDIATE PUNISHMENT:		
Kelsey DeCarmen Administrative Assistant	2/9/2024	

RESOLUTION adopted:

	Moved	2 nd	Yes	No	Abstain
Timothy M. McGonigle	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
William Finley, Jr.	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>
Ann Coleman	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>

CYS

2024-59 RESOLUTION to enter into AGREEMENTS(s) with the following provider for services listed.

EFFECTIVE: 07/01/2023 – 06/30/2024

VENDOR	PROGRAM	RATE	TERM
Merakey Pennsylvania 4251 Crums Mill Road Harrisburg, PA 17112	Foster Care Plus – BB	\$ 95.37	Daily
	Foster Care Plus – BC	\$ 100.20	Daily
	Enhanced Foster Care – BD	\$ 142.43	Daily
	Foster Care Infant Only – EF	\$ 88.61	Daily
	FC Mother w/Infant – TF/TG	\$ 145.61	Daily
	Foster Care w/Two Infants – TH	\$ 210.05	Daily
	Therapeutic FC Mother w/Infant	\$ 106.97	Daily
	Respite Foster Care – CC	\$ 104.20	Daily
	Respite Foster Care – CA	\$ 99.22	Daily
	Emergency Respite – HH	\$ 116.67	Daily
	Emergency Respite – HI	\$ 120.96	Daily
	TFC FULL FEE – FF	\$ 161.15	Daily
	Therapeutic FC Room/Board – AA	\$ 43.87	Daily
CRR ITP	\$ 12.25	Daily	

RESOLUTION adopted:

	Moved	2 nd	Yes	No	Abstain
Timothy M. McGonigle	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
William Finley, Jr.	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>
Ann Coleman	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>

APPOINTMENT

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2024-60	N/A	N/A	Effective 04/01/2024

Confirm the following Re-appointments to the MERCER COUNTY HOUSING AUTHORITY for the term as specified.

Name	Category	Term
Jeremy Coxe	Resident	04/01/2024 – 03/31/2027
Paul Hobson	Business	04/01/2024 – 03/31/2027

RESOLUTION adopted:

	Moved	2nd	Yes	No	Abstain
Timothy M. McGonigle	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
William Finley, Jr.	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>
Ann Coleman	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>

FISCAL

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2024-61	N/A	N/A	Effective 02/01/2024

Approve the Mercer County Travel Procedure, version dated February 1, 2024

RESOLUTION adopted:

	Moved	2nd	Yes	No	Abstain
Timothy M. McGonigle	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
William Finley, Jr.	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>
Ann Coleman	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>

DISPOSITION OF ASSETS

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2024-62	N/A	<\$2,000.00	Effective 02/01/2024

Approve notice of sale. Bids for items are due no later than 02/14/2024 at the office of the Chief Clerk. Items are being sold in “as-is”, “where is”, condition with no implied warranties or guaranties. County reserves the right to accept or reject any and all bids.

- Four (4) legal size filing cabinets, 4 drawer, color of putty
- Two (2) carbonless phone message books, Tops brand, item #4003
- One (1) plastic letter size file box
- One (1) gray metal index card file
- Two (2) eight slot incline desktop file sorters
- One (1) black desk organizer tray

RESOLUTION adopted:

	Moved	2nd	Yes	No	Abstain
Timothy M. McGonigle	✓	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>
William Finley, Jr.	<input type="checkbox"/>	✓	✓	<input type="checkbox"/>	<input type="checkbox"/>
Ann Coleman	<input type="checkbox"/>	<input type="checkbox"/>	✓	<input type="checkbox"/>	<input type="checkbox"/>

Old Business: Commissioners advised the MIS Department is currently testing the camera and microphone system for on-line viewing of the Commissioners’ Meeting. Also advises the new addresses for the Courthouse are now in effect and can be used.

New Business: Commissioners discussed Reassessments, progress with UPI, and a recent tour of the Hope Center in West Salem Township

Recess to Salary Board

Public Comment: Treasurer Amber White with reminder that dog licensing fees became effective today.

Questions of the Media: None

Motion to adjourn.

Moved: Mr. Finley

Seconded: Mr. McGonigle

Attest:

Chief Clerk

Mercer County Board of Commissioners