

MEETING OF THE MERCER COUNTY BOARD OF COMMISSIONERS

April 4, 2024

Members Present: Ann Coleman, William Finley Jr., Timothy McGonigle

Prayer: Pastor Jim Moose, Unity Presbyterian Church, Mercer (West Middlesex)

Pledge of Allegiance: Was held.

Others Present: Nicki Biles, Jennifer Hamilton, Frank Jannetti, Bill McConnell, Christian McElhiney, Tammy McLaughlin, Bernard Grenier, Stephen Sherman, Amber White, Jay Russell, Dave Moyer, Jim Moose, Ralph Oaks, Maggie Oaks, Melissa Klaric, Holly Patterson, Roni Shilling

General Discussion Items: None

Public Comment on Agenda Items: None

2024-129 RESOLUTION to approve 03/21/2024 Commissioners' Meeting MINUTES:

Moved: Mr. McGonigle

Seconded: Mr. Finley

Vote: Yes-Mr. McGonigle

Yes-Mr. Finley

Yes-Dr. Coleman

PROCLAMATIONS

2024-130 RESOLUTION to approve a PROCLAMATION to recognize John Rumelfanger for receiving an Eagle Scout Award, the highest honor conferred in Scouting.

John Rumelfanger joined the Scouts in 2019 with Troop 7 and earned 35 badges. For his Eagle Scout Project, John Rumelfanger restored the Jefferson Township Nature Trail by rebuilding the old trail, adding a new trail, conducting bridge repairs, and adding new trail signs. The trail has a short loop and a long loop totaling one mile.

Moved: Mr. McGonigle

Seconded: Mr. Finley

Vote: Yes-Mr. McGonigle

Yes-Mr. Finley

Yes-Dr. Coleman

PROCLAMATIONS

2024-131 RESOLUTION to approve a PROCLAMATION to recognize the Greenville Symphony Orchestra on its 95 seasons of musical performances.

The Greenville Symphony was formed in the early 1900's as an informal musical group, expanding through the 1920's, 30's, and the next eight decades to the Greenville Symphony Orchestra we now recognize. In October 2023, the Greenville Symphony Orchestra opened its 95th season under Conductor Mr. Michael Gelfand, who has been with the Orchestra since 2001.

Moved: Mr. McGonigle
Vote: Yes-Mr. McGonigle

Seconded: Mr. Finley
Yes-Mr. Finley Yes-Dr. Coleman

EXPENDITURES

2024-132 RESOLUTION to approve DISBURSEMENTS in the following amount of \$14,387,001.01 for the period of 01/27/2024 – 03/01/2024. Details as listed:

\$14,342,907.21	County Operations
\$1,242.49	Election Integrity Grant
\$9,774.61	Witness Fees
\$3,577.20	CDBG Projects
\$29,499.50	Radio Project

Moved: Mr. McGonigle
Vote: Yes-Mr. McGonigle

Seconded: Mr. Finley
Yes-Mr. Finley Yes-Dr. Coleman

ADMINISTRATIVE APPROVALS

2024-133 RESOLUTION to approve ADMINISTRATIVE ACTIONS executed by the Chair on behalf of the Board of Commissioners for the period of 03/01/2024 – 03/31/2024.

- Bridge Easement – Wilmington Township, Bridge #2904, Michael Hadenburg/Melitta Hardenburg
- Bridge Easement – Wilmington Township, Bridge #2904, James Hammer/Patricia Hammer
- Bridge Easement – Fairview Township, Bridge #1507, Gayle Knoll
- US HUD Request for Release of Funds and Certification-Lawrence County Regional HOME Program
- DCED Contract No. C000088340, Nicole Cadman
- Lobbying Certification Form-Contract No. C000088340
- Categorical Exclusions-Contract No. C000088340
- Federal Funding Accountability and Transparency Act Sub-Recipient Data Sheet (FFATA)-Contract No. C000088340
- Lobbying Certification Form-Contract No. C000088340
- Roni Shilling permission to sign all documents for 2024 Ford Interceptor

Moved: Mr. McGonigle
Vote: Yes-Mr. McGonigle

Seconded: Mr. Finley
Yes-Mr. Finley Yes-Dr. Coleman

CYS

2024-134 RESOLUTION to enter into AGREEMENT(s) with the following provider for services listed.

EFFECTIVE: 07/01/2023 – 06/30/2024

VENDOR	PROGRAM	RATE	TERM
Central Counties Youth Center 148 Paradise Road Bellefonte, PA 16823	Juvenile Detention	\$395.00	Per Day

Moved: Mr. McGonigle

Seconded: Mr. Finley

Vote: Yes-Mr. McGonigle

Yes-Mr. Finley

Yes-Dr. Coleman

HUMAN RESOURCES

2024-135 RESOLUTION to approve the following HUMAN RESOURCES actions:

NAME/POSITION	EFFECTIVE	LEVEL/STEP/GRADE
----------------------	------------------	-------------------------

NEW HIRES

JAIL

Kenneth Alsop Corrections Officer	3/25/2024	JCO 00-01 (\$18.78/hr.)
--------------------------------------	-----------	-------------------------

Theodore Hill Corrections Officer	4/3/2024	JCO 00-01 (\$18.78/hr.)
--------------------------------------	----------	-------------------------

E-911 CENTER

Tricia Williard Telecommunicator	4/1/2024	TCE 00-02 (\$18.77/hr.)
-------------------------------------	----------	-------------------------

Mackenzie McCool Part-Time Telecommunicator	4/2/2024	TCE 00-01 (\$16.89/hr.)
--	----------	-------------------------

TRANSFERS

IPP

Deborah Sherman Administrative Assistant	4/8/2024	PA03-06-01 (\$20.95/hr.) Transfer from Senior Procedure Clerk (Tax Office)
---	----------	--

SEPARATION FROM EMPLOYMENT

E-911 CENTER

Michael Kilcoyne Part-Time Telecommunicator	3/14/2024	
--	-----------	--

COMMISSIONERS

RESOLUTION	VENDOR	AMOUNT	DATE RANGE
# 2024-140	Delta Development Group 225 Grandview Avenue Suite 301 Camp Hill, PA 17011	Monthly Fee	Effective 04/01/2024

Resolution to approve an agreement to develop and implement funding strategies with communication with local, state, and federal officials to advance approved projects. Funding sources may include competitive grants, low and/or no-interest loans, loan guarantees, tax credits, and state and/or federal appropriations.

Discussion: Commissioner Coleman advises this is a firm that can locate and write grants for the County and can also research State and Federal Funding for the County.

Moved: Mr. McGonigle	Seconded: Mr. Finley
Vote: Yes-Mr. McGonigle	Yes-Mr. Finley Yes-Dr. Coleman

COMMISSIONERS

RESOLUTION	VENDOR	AMOUNT	DATE RANGE
# 2024-141	West Central Job Partnership 217 West State St., 3 rd Floor Sharon, PA 16146	N/A	Effective 04/04/2024

Resolution to approve an agreement to provide employment opportunities to interns through West Central Job Partnership. Rate is \$10.00 per hour, payable directly by West Central Job Partnership. Internships are designed to enhance the employment of participants by providing mentoring and on-site exposure to work situations in the public or private sector.

Discussion: Assistant Director Bernard Grenier of Veteran Affairs reports County Departments can request an Intern for assisting in their office for 28-40 hours a week or up to 500 hours.

Moved: Mr. McGonigle	Seconded: Mr. Finley
Vote: Yes-Mr. McGonigle	Yes-Mr. Finley Yes-Dr. Coleman

COMMISSIONERS

RESOLUTION	VENDOR	AMOUNT	DATE RANGE
# 2024-142	Riverchapel Financial 10 Manorview Drive Greenville, PA 16125	\$7,350.00	Effective 04/04/2024

Resolution to approve agreement with Riverchapel Financial to identify services assisting with financial review and a 10 year Historical Comparative Report.

Discussion: Commissioner Coleman advises the Historical Report will be used to support financial plans for the County after the reassessment changes are completed.

Moved: Mr. McGonigle
Vote: Yes-Mr. McGonigle

Seconded: Mr. Finley
Yes-Mr. Finley Yes-Dr. Coleman

BRIDGE

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2024-143	TranSystems and Mercer County/L00395	\$46,692.51	Effective 04/04/2024

Amend Resolution 2023-539, 2023-386, and 2020-279 related to a Consultant Agreement between Mercer County and TranSystems for Mercer County Bridges 2707 and 2717 on East Gilmore Road in Wolf Creek Township. The scope provides final design phase tasks. This project is 100% federally funded and the total engineering agreement amount is now \$622,066.94.

Moved: Mr. McGonigle
Vote: Yes-Mr. McGonigle

Seconded: Mr. Finley
Yes-Mr. Finley Yes-Dr. Coleman

BRIDGE

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2024-144	N/A	N/A	Effective 04/04/2024

Resolution for condemnation of a certain parcel of property for right-of-way purposes with authorization for the Chair to file documents as may be required under PA Eminent Domain Code and as deemed necessary for the reconstruction of a public bridge on Stock Farm Road in Lake Township.

Moved: Mr. McGonigle
Vote: Yes-Mr. McGonigle

Seconded: Mr. Finley
Yes-Mr. Finley Yes-Dr. Coleman

BRIDGE

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2024-145	N/A	N/A	Effective 04/04/2024

Resolution for condemnation of a certain parcel of property for right-of-way purposes with authorization for the Chair to file documents as may be required under PA Eminent Domain Code and as deemed necessary for the reconstruction of a public bridge on Bend Road in Wilmington Township.

Moved: Mr. McGonigle
Vote: Yes-Mr. McGonigle

Seconded: Mr. Finley
Yes-Mr. Finley Yes-Dr. Coleman

GRANTS

RESOLUTION	GRANTOR:	AMOUNT	DATE RANGE
# 2024-148	Pennsylvania Department of Environmental Protection Rachel Carson Building 400 Market Street Harrisburg, PA 17101	\$40,000.00 Estimated	01/01/2023 – 12/31/2023

Resolution to approve application for an Act 101, Section 903 Grant for a fifty percent (50%) reimbursement of the DEP approved County Recycling Coordinator salary and eligible expenses during the 2023 calendar year.

Discussion: Fiscal Director Nicki Biles advises this grant is completed each year for the previous year’s funding.

Moved: Mr. McGonigle

Seconded: Mr. Finley

Vote: Yes-Mr. McGonigle

Yes-Mr. Finley

Yes-Dr. Coleman

GRANTS

RESOLUTION	GRANTOR:	AMOUNT	DATE RANGE
# 2024-149	Pennsylvania Department of Community and Economic Development (DCED) 400 North Street, 4 th Floor Harrisburg, PA 17120-0225	\$135,000.00	Effective 01/26/2024

Resolution to accept an award for an Emergency Solutions Grant (ESG), contract # C000088340, contracted by the County for sub-recipient AWARE, Inc. Funds will be used for essential services, operations for emergency housing programs. AWARE, Inc. will include in the grant application a request for Rapid Rehousing funds including utility assistance and admin cost for housing inspections. Rapid Rehousing funds are used to assist with permanent housing for homeless clients. AWARE, Inc. will include in the grant request Homeless Prevention funds including rental arrears, rental assistance, and utility assistance. All match dollars are provided by AWARE, Inc. No County match required.

Discussion: Fiscal Director Nicki Biles advises this grant has been awarded for the past seven/eight years and assists with the needs of AWARE, Inc. and that AWARE Inc. uses all the funds awarded.

Moved: Mr. McGonigle

Seconded: Mr. Finley

Vote: Yes-Mr. McGonigle

Yes-Mr. Finley

Yes-Dr. Coleman

Motion to Adjourn

Moved: Mr. McGonigle

Seconded: Mr. Finley

Attest:

Chief Clerk

Mercer County Board of Commissioners