

MEETING OF THE MERCER COUNTY BOARD OF COMMISSIONERS

June 6, 2024

Members Present: Commissioner Coleman, Commissioner Finley, Commissioner McGonigle

Prayer: Pastor Charles Schwartz, Bible Baptist Church, Mercer

Pledge of Allegiance: Was held

Others Present: Kate Aiken, Tim Callahan, Thad Hall, Jennifer Hamilton, Jared Hoffacker, Frank Jannetti, Bill McClure, Christian McElhaney, Stephen Sherman, Amber White, Sean McLaughlin, Dave Moyer, Mackenzie Meyer, Piper Williams, Nikki Williams, Christine Riley, Genevieve Monks, John Kiefer, Kim Powell, Ralph Oaks, Maggie Oaks, Charles Schwartz, Melissa Archambeau, Jeanne Croyle, Joanie Micsky, Roni Shilling

General Discussion Items: None

Public Comment on Agenda Items: None

2024-243 RESOLUTION to approve 05/30/2024 Commissioners' Meeting MINUTES:

Moved: Mr. McGonigle

Seconded: Mr. Finley

Vote: Yes-Mr. McGonigle

Yes-Mr. Finley

Yes-Dr. Coleman

PROCLAMATION

2024-244 RESOLUTION to approve a PROCLAMATION to recognize the month of June as NATIONAL DAIRY MONTH.

Discussion: The Commissioners presented Dairy Miss Piper Williams with the Proclamation and she thanked them for having her at the meeting.

Moved: Mr. McGonigle

Seconded: Mr. Finley

Vote: Yes-Mr. McGonigle

Yes-Mr. Finley

Yes-Dr. Coleman

PROCLAMATION

2024-245 RESOLUTION to approve a PROCLAMATION to recognize CAVIN BRANT for receiving an Eagle Scout Award, the highest honor conferred in Scouting.

Moved: Mr. McGonigle

Seconded: Mr. Finley

Vote: Yes-Mr. McGonigle

Yes-Mr. Finley

Yes-Dr. Coleman

EXPENDITURES

2024-246 RESOLUTION to approve DISBURSEMENTS in the following amount of \$6,307,988.93 for the period of 04/01/2024 – 04/26/2024. Details as listed:

\$6,268,360.51	County Operations
\$29,667.06	Election Integrity Grant
\$1,625.00	Veterans Memorials
\$8,336.36	Witness Fees

Moved: Mr. McGonigle

Seconded: Mr. Finley

Vote: Yes-Mr. McGonigle

Yes-Mr. Finley

Yes-Dr. Coleman

ADMINISTRATIVE APPROVALS

2024-247 RESOLUTION to approve ADMINISTRATIVE ACTIONS executed by the Chair on behalf of the Board of Commissioners for the period of 05/01/2024 – 05/31/2024.

- Contract with William Powell Mowing for the seven County-owned Flood Control Dams, twice a year at a cost of \$8,750.00, for a total of \$17,500.00.
- DCED payment request C000080532 to Mercer County Commissioners in the amount of \$29,273.35.
- Request for a one year extension for contract #C000076089.

Discussion: Commissioner Coleman advised the one year extension for the grant contract is due to the funding not being entirely spent.

Moved: Mr. McGonigle

Seconded: Mr. Finley

Vote: Yes-Mr. McGonigle

Yes-Mr. Finley

Yes-Dr. Coleman

CYS

2024-248 RESOLUTION to enter into AGREEMENT(s) with the following providers for services listed.

EFFECTIVE 07/01/2024 – 06/30/2025

VENDOR	PROGRAM	RATE	TERM
Wesley Family Services	In-Person Face to Face Session	\$290.00	Per Day
23-24 Contract year	Remote Services:	\$ 65.00	Per Hour
221 Penn Avenue	Virtual Sessions		
Wilkinsburg, PA 15221	Phone calls (Professional or with Family)		
	Weekly Supervision (15 minutes for each case)		
	Documentation for each session or contact		
	Reports (sent to PO) @ 3-week update, 90-day report, then every 30 days		

Wesley Family Services	In-Person Face to Face Session	\$290.00	Per Day
24-25 Contract year	Remote Services:	\$ 65.00	Per Hour
221 Penn Avenue	Virtual Sessions		
Wilkinsburg, PA 15221	Phone call (Professional or with Family)		
	Weekly Supervision (15 minutes for each case)		
	Documentation for each session or contact		
	Reports (sent to PO) @ 3-week update, 90-day report, then every 30 days		

Moved: Mr. McGonigle
Vote: Yes-Mr. McGonigle

Seconded: Mr. Finley
 Yes-Mr. Finley Yes-Dr. Coleman

HUMAN RESOURCES

2024-249 RESOLUTION to approve the following HUMAN RESOURCES actions:

NAME/POSITION	EFFECTIVE	LEVEL/STEP/GRADE
<u>NEW HIRES</u>		
CHILDREN & YOUTH		
Kathryn Shawley Temporary Caseworker I	6/3/2024	YCW 00-01 (\$20.05/hr.)
CLERK OF COURTS		
Ashley Mealy Senior Procedure Clerk	6/24/2024	TCN06-00-01 (\$18.32/hr.)
VOTER REGISTRATION		
McKenzie Means Intern	6/3/2024	No Salary/No Benefits
<u>SEPARATION FROM EMPLOYMENT</u>		
VOTER REGISTRATION		
Cynthia Whitman Clerical Assistant Leader	7/5/2024	
E-911 CENTER		
Tricia Willard Telecommunicator	5/30/2024	
JAIL		
Austin Jordan Corrections Officer	6/14/2024	

Discussion: Commissioner McGonigle recognized Cynthia Whitman for her dedication to over 30 years of employment with Mercer County, saying she shared her knowledge with new hires, worked through difficult transitions in her Office, and she's been an asset to this County. Commissioner Coleman added that Cindy would always make sure everything was completed correctly, and the County will certainly miss her.

Moved: Mr. McGonigle
Vote: Yes-Mr. McGonigle

Seconded: Mr. Finley
Yes-Mr. Finley Yes-Dr. Coleman

HUMAN RESOURCES

2024-250 RESOLUTION to approve the following HUMAN RESOURCES actions for Departments reporting to the Courts:

NAME/POSITION	EFFECTIVE	LEVEL/STEP/GRADE
<u>TRANSFERS</u>		
DISTRICT JUSTICE ODEM		
Tamara Harrison Administrative Assistant	5/26/2024	PA03-06-01 (\$20.95/hr.) Transfer from Senior Procedure Clerk

SEPARATION FROM EMPLOYMENT

JUDGE WALLACE	
Paul McCosby Law Clerk	6/28/2024

Moved: Mr. McGonigle
Vote: Yes-Mr. McGonigle

Seconded: Mr. Finley
Yes-Mr. Finley Yes-Dr. Coleman

COMMISSIONERS

RESOLUTION	VENDOR	AMOUNT	DATE RANGE
# 2024-251	N/A	\$10,570.60	Effective 06/06/2024

Resolution to approve Agreement for Sale and Purchase of Agricultural Conservation Easement between Gary and Brenda Micsky, the PA Department of Agriculture and Mercer County through its County Agricultural Land Preservation Board. The property of the Micsky's being purchased for placement into a perpetual agricultural conservation easement consists of 62.180 acres and is located in Delaware Township. The amount of the purchase price allocated to Mercer County is \$10,570.60.

Moved: Mr. McGonigle
Vote: Yes-Mr. McGonigle

Seconded: Mr. Finley
Yes-Mr. Finley Yes-Dr. Coleman

BRIDGE

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2024-252	Herbert, Rowland & Grubic, Inc. 220 West Kensinger Drive, Suite 100 Cranberry Township, PA 16066	Per Schedule	Effective 06/06/2024

Accept work order related to bridge load rating services, as needed, for inspection reports. The cost is 80% reimbursable to Mercer County.

Task 1: Load rating review services to provide concurrence with analysis performed by County Staff = \$630 EA

Task 2: Perform load rating for 20' – 80' span culverts, slabs, stringers, and multi-girders (A1)
 = \$2,120 EA
 Perform load rating for 81' – 150' span culverts, slabs, stringers, and multi girders (A2)
 = \$2,650 EA
 Perform load rating for 151' – 300' span culverts, slabs, stringers, and multi-girders (A3)
 = \$3,180 EA
 Perform load rating for 301' – 600' span culverts, slabs, stringers, and multi-girders (A4)
 = \$3,710 EA
 Perform load rating for 20' – 150' span girder/floorbeam systems (B1) = \$2,650 EA

Moved: Mr. McGonigle
Vote: Yes-Mr. McGonigle

Seconded: Mr. Finley
 Yes-Mr. Finley Yes-Dr. Coleman

BRIDGE

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2024-253	Herbert, Rowland, and Grubic, Inc. and Mercer County/L00394	\$34,150.77	Effective 06/06/2024

Amend Resolutions 2023-540 and 2020-277 related to a Consultant Agreement for Mercer County Bridges 2107 and 2108 on Hosack Road in Jackson Township. The scope provides right-of-way services. This project is 100% federally funded and the total engineering amount is now \$565,630.41.

Moved: Mr. McGonigle
Vote: Yes-Mr. McGonigle

Seconded: Mr. Finley
 Yes-Mr. Finley Yes-Dr. Coleman

COURTS

RESOLUTION	VENDOR	AMOUNT	DATE RANGE
# 2024-254	SBM Electronics 628 California Avenue Pittsburgh, PA 15202	\$7,680.00	Effective 06/06/02024

Resolution to approve purchase of Court Recording software for Courtroom #1. Includes installation and one-year maintenance. Cost to be paid from Mercer County DUI Administrative Fund 208.

Moved: Mr. McGonigle
Vote: Yes-Mr. McGonigle

Seconded: Mr. Finley
 Yes-Mr. Finley Yes-Dr. Coleman

PUBLIC SAFETY/9-1-1

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2024-255	Interaction Insight Corp. 125 Half Mile Road, Suite 200 Red Bank, NJ 07701	\$12,983.00	06/01/2024 – 05/31/2025

Resolution to approve the annual maintenance for the Voice Recording System in the Dispatch Center. The invoice amount of \$12,983.00 reflects an increase of \$378.00 from the prior year.

Discussion: Public Safety Director Frank Jannetti explained that all systems, including phone lines and radio transmissions, in the 911 Center are recorded for purposes of the 911 Dispatchers and Center Management.

Moved: Mr. McGonigle	Seconded: Mr. Finley
Vote: Yes-Mr. McGonigle	Yes-Mr. Finley Yes-Dr. Coleman

GRANTS

RESOLUTION	GRANTOR:	AMOUNT	DATE RANGE
# 2024-256	PCoRP P.O. Box 60769 Harrisburg, PA 17106-0769	\$29,918.00	06/01/2023-05/31/2024

Resolution to accept the PCoRP Loss Prevention Grant award of \$29,918.00 which is to reimburse a purchase of thirteen AEDs and accessories to be used in County buildings and County vehicles.

Discussion: Sheriff Callahan explained that 10 of the AEDs will go into the Sheriff's Office fleet of cruisers to assist with medical emergencies, if needed, when the Deputies are in the community.

Moved: Mr. McGonigle	Seconded: Mr. Finley
Vote: Yes-Mr. McGonigle	Yes-Mr. Finley Yes-Dr. Coleman

GRANTS

RESOLUTION	GRANTOR	AMOUNT	DATE RANGE
# 2024-257	Office of Justice Programs U.S. Dept. of Justice 810 Seventh Street NW Washington D.C. 20531	Up to \$4,300.00	Effective 06/06/2024

Resolution to approve an application, not to exceed \$4,300.00, for the Patrick Leahy Bulletproof Vest Partnership. This grant is for the purchase of three (3) sets of body armor for the Mercer County Sheriff's Office. The grant will pay for 50% of the body armor costs, with the remaining amount to be paid from the PCoMP Safety Grant.

Discussion: Sheriff Callahan explained the three sets of body armor are being used for the recent hires.

Moved: Mr. McGonigle
Vote: Yes-Mr. McGonigle

Seconded: Mr. Finley
Yes-Mr. Finley Yes-Dr. Coleman

Old Business: None

New Business: None

Commissioner's Report: Commissioner Coleman advised everyone on the two new sections added to the Agenda, the Commissioner's Reports, and the Elected Officials/Department Head Reports. Commissioner Coleman also provided information on two upcoming meetings, June 18th for the Town Hall Meeting in Farrell, and June 24th for the American 250 Committee Meeting. Commissioner Finley provided information on a meeting with Mercer County Transit Authority that he and Commissioner Coleman attended.

Commissioner McGonigle discussed the possible tax break that would assist Fire Departments with recruiting new firefighters isn't proving to be an incentive in other counties.

Elected Officials/Department Head Reports: Sheriff Callahan provided information on where to get License to Carry Applications, online at the Sheriff's Office website or at the Sherriff's Office. Treasurer Amber White provided information on the Commodore Perry Lions Club Cruise In this Saturday, June 8th and information on white-tail deer hunting licenses.

Elections Director Thad Hall provided information on the Voter's Registration List and deadline dates prior to election day.

Sean McLaughlin of GIS provided information on the GIS Parcel Viewers and future webinars for the GIS System.

Public Comment: Genevieve Monks commented on climate change and the current solar energy projects in Mercer County.

Maggie Oaks discussed the effectiveness of the solar panels at her residence.

Questions of the Media: None

Motion to Adjourn

Moved: Mr. McGonigle

Seconded: Mr. Finley

Attest:

Chief Clerk

Mercer County Board of Commissioners