

## MEETING OF THE MERCER COUNTY BOARD OF COMMISSIONERS

June 27, 2024

**Members Present:** Commissioner Coleman, Commissioner Finley, Commissioner McGonigle

**Prayer:** Pastor Linda Woods, Shiloh Ministries, Mercer

**Pledge of Allegiance:** Was held.

**Others Present:** Tim Callahan, Brad Elder, Christian McElhaney, Amber White, Mary Ann Daniels, Paulette Benegasi, Nicole Vaughan, Mackenzie Meyer, Jacob Scarvel, Gage Bartholomew, Lauren Coleman, Bill McConnell, Joanie Micsky, Roni Shilling

**General Discussion Items:** None

**Public Comment on Agenda Items:** None

**# 2024-280** RESOLUTION to approve 06/20/2024 Commissioners' Meeting MINUTES:

**Moved:** Mr. McGonigle

**Seconded:** Mr. Finley

**Vote:** Yes-Mr. McGonigle

Yes-Mr. Finley

Yes-Dr. Coleman

### **HUMAN RESOURCES**

**# 2024-281** RESOLUTION to approve the following HUMAN RESOURCES actions:

#### **NAME/POSITION**

#### **EFFECTIVE**

#### **LEVEL/STEP/GRADE**

#### **NEW HIRES**

#### **JAIL**

Amanda Delacruz

6/24/2024

JCO 00-01 (\$18.78/hr.)

Corrections Officer

#### **SEPARATION FROM EMPLOYMENT**

#### **JAIL**

Theodore Hill

6/10/2024

Corrections Officer

**Moved:** Mr. McGonigle

**Seconded:** Mr. Finley

**Vote:** Yes-Mr. McGonigle

Yes-Mr. Finley

Yes-Dr. Coleman

## **HUMAN RESOURCES**

# **2024-282** RESOLUTION to approve the following HUMAN RESOURCES actions for Departments reporting to the Courts:

<b>NAME/POSITION</b>	<b>EFFECTIVE</b>	<b>LEVEL/STEP/GRADE</b>
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### **SEPARATION FROM EMPLOYMENT**

#### **DOMESTIC RELATIONS**

Deanna Marsteller Enforcement Officer	7/31/2024
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**Moved:** Mr. McGonigle

**Seconded:** Mr. Finley

**Vote:** Yes-Mr. McGonigle

Yes-Mr. Finley

Yes-Dr. Coleman

## **APPOINTMENTS**

### **RESOLUTION**

# **2024-283** Resolution to confirm the following Re-appointments to the WEST CENTRAL WORKFORCE DEVELOPMENT BOARD for the term as specified:

Tony Miller	Representing: Workforce – CTC / Perkins	07/01/2024 – 06/30/2027
Rod Wilt	Representing: 1. Economic and Community Development (D1). 2. Small Business (A1) as the Executive Director of an organization that represents business and the optimum policy of the organization.	07/01/2024 – 06/30/2027
Chelle Fuss	Representing: Education – Title II Literacy	07/01/2024 – 06/30/2027

Discussion: Commissioner McGonigle reports the three individuals are all experienced Workforce Development Board Members.

**Moved:** Mr. McGonigle

**Seconded:** Mr. Finley

**Vote:** Yes-Mr. McGonigle

Yes-Mr. Finley

Yes-Dr. Coleman

## **COMMISSIONERS**

<b>RESOLUTION</b>	<b>GRANTEE</b>	<b>AMOUNT</b>	<b>DATE RANGE</b>
# <b>2024-284</b>	Mercer County Critical Incident Response Team (C.I.R.T) C/O Chief Jason Newton, Chair 3439 Hubbard-Middlesex Road West Middlesex, PA 16159	\$20,000.00	Effective 06/27/2024

Resolution to appropriate funds from the Act 13 Unconventional Gas Well Fund 262 in the amount of \$20,000.00, for the Mercer County C.I.R.T. Team. The funding falls under Act 13 of 2022 Section 2314. The funds will assist in the purchase of protective equipment for the Team Operators. The estimated cost of the equipment is \$73,000.00. Other possible future funding sources include state and federal government grants.

Discussion: Commission Coleman advised at last week's Commissioners' Meeting some funding was approved to the C.I.R.T. Team and this is from a different account, the Unconventional Gas Well Fund. This will help supplement the costs of the protective equipment.

**Moved:** Mr. McGonigle

**Seconded:** Mr. Finley

**Vote:** Yes-Mr. McGonigle

Yes-Mr. Finley

Yes-Dr. Coleman

**BRIDGE**

RESOLUTION VENDOR

AMOUNT

DATE RANGE

# 2024-285 N/A

\$20,000.00

Effective 06/27/2024

Resolution to authorize the County Solicitor to execute a Joint Petition to Abandon Bridge 0199 located on West County Line Road. The bridge is located in both Greene Township, Mercer County and West Shenango Township, Crawford County, and jointly owned by both counties. West Shenango Township will assume ownership of the bridge and all maintenance responsibilities. In exchange, Mercer County will provide West Shenango Township with a one-time payment of \$20,000.00. These monies have been previously disbursed to Mercer County from the State for the bridge's maintenance.

Discussion: Bridge Dept. Engineer Brad Elder reports this bridge is closed to traffic at this time and was closed after a previous inspection. West Shenango Township is willing to assume responsibility for the bridge, and this is the first step in allowing the transfer to occur.

**Moved:** Mr. McGonigle

**Seconded:** Mr. Finley

**Vote:** Yes-Mr. McGonigle

Yes-Mr. Finley

Yes-Dr. Coleman

**CLERK OF COURTS**

RESOLUTION VENDOR

AMOUNT

DATE RANGE

# 2024-286 Mercer County State Bank  
147 N. Diamond Street  
Mercer, PA 16137

\$40.00  
per month

Effective 06/27/2024

Resolution to approve the Positive Pay Agreement with Mercer County State Bank for a service that will permit the County to verify that checks being written on the Clerk of Courts checking account have been properly issued prior to their payment. The cost of the service is \$40.00 per month.

Discussion:

- Treasurer Amber White advised she uses Positive Pay for transactions in her office and a couple of fraudulent checks were discovered using this system.
- Solicitor McConnell provided information that the account would have been closed by the bank if the Positive Pay Agreement would not have been signed. Under PA Law, the bank is responsible for any pay-outs from a fraudulent check, and Positive Pay protects the bank from the liabilities of a fraudulent check.

**Moved:** Mr. McGonigle  
**Vote:** Yes-Mr. McGonigle

**Seconded:** Mr. Finley  
Yes-Mr. Finley                      Yes-Dr. Coleman

**COURTS**

RESOLUTION	VENDOR	AMOUNT	DATE RANGE
<b># 2024-287</b>	Dagostino Electro Services 600 Mifflin Road Pittsburgh, PA 15207	\$11,400.65	Effective 06/27/2024

Resolution to approve the purchase of security cameras for use at all the Magisterial District Courts. Purchases are to be reimbursed by AOPC through the 2023-2024 MDJ Essential Security Equipment Reimbursement Project.

**Moved:** Mr. McGonigle  
**Vote:** Yes-Mr. McGonigle

**Seconded:** Mr. Finley  
Yes-Mr. Finley                      Yes-Dr. Coleman

**JUVENILE PROBATION**

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
<b># 2024-288</b>	Roth Mechanical, Inc. 3820 Esther Lane Hermitage, PA 16148	\$6,478.00	Effective 06/27/2024

Resolution to approve payment for emergency repairs to the H.V.A.C. System at the Juvenile Probation Department. Repairs include replacing the circuit board and thermostats for the operation and controls of the heating and air conditioning system.

**Moved:** Mr. McGonigle  
**Vote:** Yes-Mr. McGonigle

**Seconded:** Mr. Finley  
Yes-Mr. Finley                      Yes-Dr. Coleman

**MH/ID**

RESOLUTION	VENDOR	AMOUNT	DATE RANGE
<b># 2024-289</b>	Mercer County Behavioral Health Commission, Inc. 8406 Sharon-Mercer Road Mercer, PA 16137	TBD	07/01/2024-06/30/2025

Resolution to approve the County Agreement on behalf of the MH/ID Program for Fiscal year 2024-2025. Services to be delivered as a subrecipient include MH/ID fiscal, data, and program administrative support, Intake and Assessment, Crisis Intervention, Prevention, Case Management, Supports Coordination, Blended Case Management, MH Peer Support, and Early Intervention Coordination. Scope is limited to anticipated federal and state funding, and the County will appropriate \$410,000.00 in general match and \$45,000.00 for Drug & Alcohol Program support.

Discussion:

- Paulette Benegasi, MH/ID Program Administrator, stated this is a standard agreement, and there is no change from the previous year's agreement.
- Mary Ann Daniels, CEO of the Behavior Health Commission, stated she appreciates and thanks the Commissioners for their support.

**Moved:** Mr. McGonigle

**Seconded:** Mr. Finley

**Vote:** Yes-Mr. McGonigle

Yes-Mr. Finley

Yes-Dr. Coleman

**SECURITY**

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2024-290	Am-Gard, Inc. 600 Main Street Pittsburgh, PA 15215	\$20.27-\$20.93 per hour	Effective 06/27/2024

Resolution to amend agreement with Am-Gard, Inc. for the increase of pay rates for the Security Screener personnel for the Mercer County Courthouse.

Discussion: Commissioner Coleman advised Am-Gard requested the pay increases to aid in their hiring process.

**Moved:** Mr. McGonigle

**Seconded:** Mr. Finley

**Vote:** Yes-Mr. McGonigle

Yes-Mr. Finley

Yes-Dr. Coleman

**TAX ASSESSMENT OFFICE**

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2024-291	Tyler Technologies P.O. Box 203556 Dallas, TX 75320-556	\$11,220.00	Effective 06/27/2024

Resolution to approve renewal of Public Access software module for Tyler Technologies. Includes maintenance and support for one year, August 1, 2024 to July 31, 2025.

**Moved:** Mr. McGonigle

**Seconded:** Mr. Finley

**Vote:** Yes-Mr. McGonigle

Yes-Mr. Finley

Yes-Dr. Coleman

**Old Business:** None

**New Business:** None

**Commissioner's Reports:**

- Commissioner McGonigle – The County would like to announce the Penn State Shenango Campus Director, Dr. JoAnn Carrick is retiring. Commissioner McGonigle provided information on all the positive changes she instituted at the campus, and that the County

wishes her well. Commissioner McGonigle announced Mrs. Francis Wells of Fredonia has a birthday on July 2<sup>nd</sup>, she will be 104 years old. On behalf of the County, wishes her a Happy Birthday and we will try to get information for a proclamation.

- Commissioner Coleman - Provided information on the MPO Meeting she attended this week. She announced the beams are in place for the overpass bridge on Route 318. Brad Elder added that progress has been made on the bridge construction. Commissioner Coleman reminded everyone to watch for road construction while driving on the roads this summer season, pay attention and to drive safe. Commissioner Coleman attended the Mercer County Food Bank Board Meeting. She provided updates and further information on the Mercer County Food Bank, and the rising number of Mercer County residents with food insecurities.

**Elected Official/Department Head Reports:**

- Sheriff Callahan announced that if citizens are having issues uploading information onto the License to Carry website, they can still mail a paper application.
- Treasurer Amber White announced there were no issues this week with deer licenses.
- Bridge Dept. Engineer Brad Elder reports bridge inspections for this month have been completed and inspections are on-schedule.
- Mary Ann Daniels, CEO of the Mercer County Behavior Health added to the information on the Mercer County Food Bank by stating that helping with food insecurities, especially with the younger population, assists in keeping them out of the system.

**Public Comment:** None

**Questions of the Media:** None

**Motion to Adjourn**

**Moved:** Mr. McGonigle

**Seconded:** Mr. Finley

**Attest:**

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**Chief Clerk**

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**Mercer County Board of Commissioners**