

MEETING OF THE MERCER COUNTY BOARD OF COMMISSIONERS

July 11, 2024

Members Present: Commissioner Coleman, Commissioner Finley,
Commissioner McGonigle (by phone)

Prayer: Pastor Kent Bell, Bethel Life, Greenville

Pledge of Allegiance: Was held.

Others Present: Nicki Biles, Jared Hoffacker, Christian McElhanney, Chad Rowe, Stephen Sherman, Doug Straub, Katie Walker, Amber White, Kent Bell, Joanie Micsky, Caleb Stright, Roni Shilling

General Discussion Items: None

Public Comment on Agenda Items: None

2024-292 RESOLUTION to approve 06/27/2024 Commissioners' Meeting MINUTES:

Moved: Mr. McGonigle

Seconded: Mr. Finley

Vote: Yes-Mr. McGonigle

Yes-Mr. Finley

Yes-Dr. Coleman

ADMINISTRATIVE APPROVALS

2024-293 RESOLUTION to approve ADMINISTRATIVE ACTIONS executed by the Chair on behalf of the Board of Commissioners for the period of 06/01/2024 – 06/30/2024.

- 2024 Election Security Grant
- Neshannock Creek Growing Greener Worker Protection & Investment Certificate
- Agreement of Sale – Wolf Creek Township Deborah Sterrett Bridge #2717
- Harris/Infocon Software for Clerk of Courts office
- Work Order Mercer County Bridge Department between Mercer County and Herbert, Rowland, and Grubic Inc.
- Settlement Documents and Payment Request – HWW, LLC Lake Township
- Letter of Support – to Union Mission for AWARE Inc of Mercer County

Moved: Mr. McGonigle

Seconded: Mr. Finley

Vote: Yes-Mr. McGonigle

Yes-Mr. Finley

Yes-Dr. Coleman

REFUNDS

2024-294 RESOLUTION to approve the following REFUND(s) listed effective 07/11/2024

NAME/ADDRESS	DISTRICT	R.E.	REFUND	REASON
Frerotte, Deborah J. 104 Williamson Road Greenville, PA 16125	Hempfield Twp	X	\$ 6.76	Part Land Transfer
Graham, Clinton H. & Ronda M. 1556 Bend Road Mercer, PA 16137	Jefferson Twp	X	\$127.76	Mobile Home Removed
Byler, Nathan S. & Ester W. 580 Fredonia Hadley Road Greenville, PA 16125	Perry Twp	X	\$ 29.07	Razed Garage

Moved: Mr. McGonigle
Vote: Yes-Mr. McGonigle

Seconded: Mr. Finley
Yes-Mr. Finley Yes-Dr. Coleman

CYS

2024-295 RESOLUTION to enter into AGREEMENT(s) with the following providers for services listed.

EFFECTIVE 07/01/2024 – 06/30/2025

VENDOR	PROGRAM	RATE	TERM
Sarah A. Reed Children's Center	23-24 Contract:		
2445 West 34 th Street	RTF – Enhanced Reserve Day Bed	\$266.00	Daily
Erie, PA 16506	RTF – Reserve Day Bed	\$235.00	Daily
	RTF – Enhanced RTF	\$788.00	Daily
	RTF-JCAHO	\$682.00	Daily
Sarah A. Reed Children's Center	24-25 Contract:		
2445 West 34 th Street	RTF – Enhanced Reserve Day Bed	\$294.00	Daily
Erie, PA 16506	RTF – Reserve Day Bed	\$235.00	Daily
	RTF – Enhanced RTF	\$947.00	Daily
	RTF-JCAHO	\$682.00	Daily
Adoption Connection of PA	Foster Care – Basic 0-12 years	\$ 73.47	Daily
700 Turnpike Street	Teen (13-19) w/Infant	\$107.53	Daily
Beaver, PA 15009	Foster Care Enhanced 0-12 years	\$ 84.47	Daily
	Foster Care Therapeutic 13-19 years	\$119.34	Daily
	Foster Care Therapeutic 3-12 years	\$114.53	Daily
	Foster Care Enhanced 13-21 years	\$ 89.47	Daily

Mercer County Family Center – Farrell Site	Parents as Teachers	\$128.00	Hourly
1609 Brentwood Drive			
Greenville, PA 16125			
Mercer County Family Center – Greenville Site	Parents as Teachers	\$128.00	Hourly
1609 Brentwood Drive			
Greenville, PA 16125			
Mercer County Family Center – Sharon Site	Parents as Teachers	\$128.00	Hourly
1609 Brentwood Drive	Incredible Years	\$243.00	Hourly
Greenville, PA 16125			
The Law Offices of Michael Muha	Parent Representation	\$ 55.00	Hourly
19 Jefferson Avenue			
Sharon, PA 16146			
Ted Isoldi	Parent Representation	\$ 55.00	Hourly
106 North Pitt Street	Child Representation	\$ 65.00	Hourly
P.O. Box 2	Educational Decision Maker	\$ 65.00	Hourly
Mercer, PA 16137			
Margaret T. Lucas	Child Representation	\$ 65.00	Hourly
245 West Venango Street			
Mercer, PA 16137			
John D. Alfredo	Parent Representation	\$ 55.00	Hourly
P.O. Box 246			
Sharpsville, PA 16150			
The Law Offices of Melissa Merchant-Calvert	GAL Child Representation	\$ 65.00	Hourly
138 West Market Street			
Mercer, PA 16137			
Fruit, Dill, Goodwin, & Scholl	Parent Representation	\$ 55.00	Hourly
32 Shenango Avenue			
P.O. Box 673			
Sharon, PA 16146			
Evans, Garvey, Lackey & Ochs	Child Representation	\$ 65.00	Hourly
19 Jefferson Avenue			
P.O. Box 949			
Sharon, PA 16146			

David R. Gloss	Parent Representation	\$ 55.00	Hourly
6 Plum Street			
Greenville, PA 16146			
Autumn L. Johnson	Parent Representation	\$ 55.00	Hourly
120 South Diamon Street	Child Representation	\$ 65.00	Hourly
Mercer, PA 16137			
Annette L. Dohanics	Parent Representation	\$ 55.00	Hourly
107 Castle Brook Drive	Child Representation	\$ 65.00	Hourly
Cranberry Township, PA 16066			

Discussion: CYS Director Katie Walker discussed the vendors on the list, saying these agreements are on a yearly basis and are potential providers that could be utilized by CYS and Juvenile Probation during the course of the year. Commissioner McGonigle asked if the providers that are Mercer County employees receive 1099 Forms. Deputy Controller Jared Hoffacker verified the attorney's listed as providers do receive 1099 Forms.

Moved: Mr. McGonigle

Seconded: Mr. Finley

Vote: Yes-Mr. McGonigle

Yes-Mr. Finley

Yes-Dr. Coleman

HUMAN RESOURCES

2024-296 RESOLUTION to approve the following HUMAN RESOURCES actions:

NAME/POSITION

EFFECTIVE

LEVEL/STEP/GRADE

NEW HIRES

JAIL

Tara Balestrino
Corrections Officer

07/01/2024

JCO 00-01 (\$18.78/hr.)

Erika Finn
Corrections Officer

07/08/2024

JCO 00-01 (\$18.78/hr.)

CHILDREN & YOUTH

Emily Scott
Temporary Caseworker II

07/22/2024

YCW 00-02 (\$20.83/hr.)

TRANSFERS

JAIL

Logan McIlroy
Corrections Officer

07/01/2024

JCO 00-02 (\$20.40/hr.)
Transfer from Temporary
Caseworker I (CYS)

CHILDREN & YOUTH

Kathryn Shawley
Caseworker I

06/30/2024

YCW 00-01 (\$20.05/hr.)
Transfer from Temporary
Caseworker I

Samuel Walgenbach Temporary Caseworker I	07/22/2024	YCW 01-01 (\$21.64/hr.) Transfer from Telecommunicator (E-911 Center)
Cassidy Murray Caseworker II	07/08/2024	YCW 00-02 (\$20.83/hr.) Transfer from Caseworker I

SEPARATION FROM EMPLOYMENT

CHILDREN & YOUTH

Trisha Albert Caseworker II	06/24/2024
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BUILDING & GROUNDS

Sherry Grey Part-Time Custodian	07/08/2024
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JAIL

James Rodriguez Part-Time Corrections Officer	05/02/2024
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Moved: Mr. McGonigle	Seconded: Mr. Finley
Vote: Yes-Mr. McGonigle	Yes-Mr. Finley Yes-Dr. Coleman

HUMAN RESOURCES

2024-297 RESOLUTION to approve the following HUMAN RESOURCES actions for Departments reporting to the Courts:

NAME/POSITION	EFFECTIVE	LEVEL/STEP/GRADE
<u>TRANSFERS</u>		
DISTRICT JUSTICE STRAUB		
Karen Orres Senior Procedure Clerk	07/16/2024	TCN06-02-01 (\$19.55/hr.) Transfer from Sr. Procedure Clerk (Clerk of Courts)

SEPARATION FROM EMPLOYMENT

JUDGE MCEWEN

Walter Gelesky, Jr. Tip Staff/Court Crier	07/05/2024
Nancy Jones Tip Staff/Court Crier	07/05/2024
Peter Morin Tip Staff/Court Crier	07/05/2024

Moved: Mr. McGonigle	Seconded: Mr. Finley
Vote: Yes-Mr. McGonigle	Yes-Mr. Finley Yes-Dr. Coleman
07/11/2024	

FISCAL

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2024-298	PA Dept. of Community and Economic Development (DCED) Commonwealth Keystone Building 400 North Street, 4 th Floor Harrisburg, PA 17120-0225	\$722,227.00	06/18/2024 – 06/17/2028

Resolution to authorize the Fiscal Manager with official signing authority to submit any financial invoices for Contract # C000089711 (CDBG) for the duration of the contract activity period. The Fiscal Manager is an employee of Mercer County (GRANTEE), and it is our responsibility to notify DCED of any authorization changes or revocations.

Moved: Mr. McGonigle

Seconded: Mr. Finley

Vote: Yes-Mr. McGonigle

Yes-Mr. Finley

Yes-Dr. Coleman

JAIL

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2024-299	S.A. Comunale 25 North Canfield Niles Road Suite 25 Austintown, OH 44515	\$16,491.00	Effective July 11, 2024

Resolution to approve necessary updates and repairs to the water line system inside the Mercer County Jail. Updates/repairs will be conducted on the backflow preventers, valves, and fire sprinkler system. These updates/repairs will be completed in stages and are required for the annual State inspection. Vendor will send all completed reports to Aqua Pennsylvania, Inc.

Discussion: Commissioner Finley advised the repairs and updates are required based on the water service at the jail and to pass the annual State inspection. Commissioner McGonigle inquired if the cost was to be paid from the General Fund. Fiscal Manager Nicki Biles verified the vendor would be paid from the General Fund.

Moved: Mr. McGonigle

Seconded: Mr. Finley

Vote: Yes-Mr. McGonigle

Yes-Mr. Finley

Yes-Dr. Coleman

VOTER REGISTRATION/ELECTION

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2024-300	Inclusion Solutions 2000 Greenleaf Street, Suite 3 Evanston, IL 60202	\$2,027.94	Effective 07/11/2024

Resolution to approve the purchase of two (2) ADA compliant 4-station voting booths for use in the lobby of the Elections Office. More voters are choosing to vote in the Elections Office using the mail voting process. These booths will allow the Elections Office to effectively serve the diverse voting population. These booths will be paid through the Election Security Grant Funds, (approved by Resolution 2024-266).

Moved: Mr. McGonigle

Seconded: Mr. Finley

Vote: Yes-Mr. McGonigle

Yes-Mr. Finley

Yes-Dr. Coleman

Old Business: None

New Business: None

Commissioner's Reports:

- Commissioner Finley reports attending the Ag Development Committee meeting, who will be holding several events later in the year. There will be a Farm to Table fundraiser and the proceeds will go to the Mercer County Food Bank and the Tractors & Tinsel Event will be held at the Stoneboro Fairgrounds on December 7th this year.
- Voter Registration Director Thad Hall passed information to Commissioner Finley to announce at the meeting to be aware of any fraudulent text messages received regarding election registration and voting. If there are any questions, contact the Mercer County Elections Office.

Elected Official/Department Head Reports:

- Treasurer Amber White discussed doe license sales and advised the second round of licenses will start on July 22nd.

Recess to Salary Board

Public Comment: None

Questions of the Media: Caleb Stright inquired about the arrival time of the ADA compliant voting booths.

Motion to Adjourn

Moved: Mr. Finley

Seconded: Dr. Coleman

Attest:

Chief Clerk

Mercer County Board of Commissioners