

MEETING OF THE MERCER COUNTY BOARD OF COMMISSIONERS

July 18, 2024

Members Present: Commissioner McGonigle, Commissioner Finley
Commissioner Coleman-absent

Prayer: Stacia Williams, Faith Leader from Transformation Church, Grove City

Pledge of Allegiance: Was held

Others Present: Peter Acker, Tim Callahan, Jennifer Hamilton, Jared Hoffacker, John Logan, Christian McElhanney, Stephen Sherman, Stacia Williams, Jacob Scarvel, Caleb Stright, Joanie Micsky, Roni Shilling

General Discussion Items: None

Public Comment on Agenda Items: None

2024-301 RESOLUTION to approve 07/11/2024 Commissioners' Meeting MINUTES:

Moved: Mr. McGonigle **Seconded:** Mr. Finley
Vote: Yes-Mr. McGonigle Yes-Mr. Finley

EXPENDITURES

2024-302 RESOLUTION to approve DISBURSEMENTS in the following amount of \$12,559,426.60 for the period of 06/01/2024 – 06/30/2024. Details as listed:

\$12,514,815.45	County Operations
\$1,425.00	Veteran Benefits & Memorials
\$1,401.60	Opioid Projects
\$28,729.90	Election Integrity Grant
\$7,480.00	Radio Project
\$5,574.65	Witness Fees

Moved: Mr. McGonigle **Seconded:** Mr. Finley
Vote: Yes-Mr. McGonigle Yes-Mr. McGonigle

REFUNDS

2024-303 RESOLUTION to approve the following REFUND(s) listed effective 07/18/2024:

NAME/ADDRESS	DISTRICT	R.E.	REFUND	REASON
Williams, Joey 226 Fredonia Road Greenville, PA 16125 07/18/2024	Hempfield Twp	X	\$591.02	Veteran Exemption
				1

Elder, Robert E & Patricia
c/o Elder, Patricia A.
362 Ohle Road
Clarks Mills, PA 16114

Perry Twp

X

\$ 36.31

Part Land
Transfer

Moved: Mr. McGonigle
Vote: Yes-Mr. McGonigle

Seconded: Mr. Finley
Yes-Mr. Finley

CYS

2024-304 RESOLUTION to enter into AGREEMENT(s) with the following providers for services listed.

EFFECTIVE 07/01/2024 – 06/30/2025

VENDOR	PROGRAM	RATE	TERM
Avanco International, Inc.	AFCARS Upgrade & Maintenance	\$ 2,913.88	Flat
12685 Wiltonshire Drive			
Clifton, VA 20124			
Avanco International, Inc.	CAPS User Agreement	\$ 33,651.87	Annually
12685 Wiltonshire Drive			
Clifton, VA 20124			
Avanco International, Inc.	CAPS – CWIS	\$ 3,604.71	Annually
12685 Wiltonshire Drive			
Clifton, VA 20124			
Avanco International, Inc.	Consulting Services:		
12685 Wiltonshire Drive	Research Analyst	\$ 54.50	Hourly
Clifton, VA 20124	Junior Programmer	\$ 65.40	Hourly
	Junior Programmer Analyst	\$ 73.00	Hourly
	Programmer Analyst	\$ 76.20	Hourly
	Senior Programmer Analyst	\$ 78.70	Hourly
	Developer	\$ 92.50	Hourly
	Senior Developer	\$ 111.20	Hourly
	Project Director	\$ 125.00	Hourly
Avanco International, Inc.	HIPPA Business Associate Agreement		
12685 Wiltonshire Drive	Addendum		
Clifton, VA 20124			
Mancino's Driving School	Behind the Wheel Instruction	\$ 80.00	Hour
293 White Avenue	PDE Driving Course – Online Course	\$ 60.00	Hour
Sharon, PA 16146	No Show fee	\$ 50.00	Hour

Moved: Mr. McGonigle
Vote: Yes-Mr. McGonigle

Seconded: Mr. Finley
Yes-Mr. Finley

HUMAN RESOURCES

2024-305 RESOLUTION to approve the following HUMAN RESOURCES actions:

NAME/POSITION	EFFECTIVE	LEVEL/STEP/GRADE
<u>NEW HIRES</u>		
DISTRICT ATTORNEY		
Zachary Longstreth Assistant District Attorney	08/12/2024	ATTY 00-01 (\$65,331/yr.)
VOTER REGISTRATION		
Grace Ellis-Barber Clerical Assistant	07/29/2024	TCC05-00-01 (\$17.45/hr.)

SEPARATION FROM EMPLOYMENT

JAIL

Christopher Wilson Corrections Officer	07/10/2024
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Discussion: D.A. Acker discussed how the new hire of the Assistant District Attorney position will fill his staffing levels of Assistant District Attorneys for the first time in four years in his Office. D.A. Acker thanked the Commissioners and the Salary Board for their cooperation with this position being filled.

Commissioner Finley stated this was an excellent move and the D.A.'s Office has an important role in the County.

Moved: Mr. McGonigle **Seconded:** Mr. Finley
Vote: Yes-Mr. McGonigle Yes-Mr. Finley

HUMAN RESOURCES

2024-306 RESOLUTION to approve the following HUMAN RESOURCES actions for Departments reporting to the Courts:

NAME/POSITION	EFFECTIVE	LEVEL/STEP/GRADE
<u>NEW HIRES</u>		
DISTRICT JUSTICE STRAUB		
Sue Tomson Temporary Part-Time Senior Procedure Clerk	07/15/2024	TCN-00-00 (\$16.49/hr.)
DISTRICT JUSTICE ODEM		
Marcie Kehler Temporary Part-Time Senior Procedure Clerk	07/16/2024	TCN-00-00 (\$16.49/hr.)

SEPARATION FROM EMPLOYMENT

JUDGE WALLACE

Ruth Bice 07/12/2024
Tip Staff/Court Crier

Moved: Mr. McGonigle **Seconded:** Mr. Finley
Vote: Mr. McGonigle Yes-Mr. Finley

ORDINANCES

# 2024-307	TITLE	AMOUNT	DATE RANGE
	N/A	N/A	Effective 07/18/2024

Resolution to authorize advertising Ordinance 2024-004 of the Board of Commissioners, County of Mercer, setting forth a schedule of fees to be effective August 08, 2024; repealing all Ordinances or Resolutions inconsistent herewith; making the provisions hereof severable and providing for future adjustments by Resolution.

Moved: Mr. McGonigle **Seconded:** Mr. Finley
Vote: Mr. McGonigle Yes-Mr. Finley

APPOINTMENTS

2024-308 Resolution to confirm the following Appointment to the MERCER COUNTY CHILDREN AND YOUTH SERVICES ADVISORY BOARD for the term as specified:

Traci Valentino 07/18/2024 – 07/17/2027

Discussion: Commissioner McGonigle advised he personally had a conversation with Traci Valentino. She is a Principal at the Sharon Elementary School District and with her expertise with children and the schools, she will be a good fit for this Board.

Moved: Mr. McGonigle **Seconded:** Mr. Finley
Vote: Yes-Mr. McGonigle Yes-Mr. Finley

APPOINTMENTS

2024-309 Resolution to confirm the following Appointment to the MERCER COUNTY OPIOID SETTLEMENT ADVISORY BOARD for the term as specified:

Dr. Valeri Roth 08/01/2024 – 07/31/2025

Discussion: Commissioner McGonigle advised he personally has talked with Dr. Valeri Roth. She has large concern of the opioid issues and impacts in the community and once informed of the Board, she accepted to become involved.

Moved: Mr. McGonigle **Seconded:** Mr. Finley
Vote: Yes-Mr. McGonigle Yes-Mr. Finley

APPOINTMENTS

2024-310 Resolution to confirm the following Re-appointments to the MERCER COUNTY OPIOID SETTLEMENT ADVISORY BOARD for the terms as specified:

Joshua Leskovac	08/01/2024—07/31/2025
Myron Bundrant	08/01/2024—07/31/2025
Tracy Weimer	08/01/2024—07/31/2025
Amy Landfair	08/01/2024—07/31/2025
Katie Walker	08/01/2024—07/31/2025
Autumn Johnson	08/01/2024—07/31/2025
Judge Ronald Amrhein	08/01/2024—07/31/2025
Cathy Tinglum	08/01/2024—07/31/2025
Tim Harrison	08/01/2024—07/31/2025
Dr. John Gallagher	08/01/2024—07/31/2025
Ben Zimmer	08/01/2024—07/31/2025
Rev. Terry Harrison	08/01/2024—07/31/2025
Tracy Bornick	08/01/2024—07/31/2025

Discussion: Commissioner Finley discussed the members listed are active on the Board.

Moved: Mr. McGonigle **Seconded:** Mr. Finley
Vote: Yes-Mr. McGonigle Yes-Mr. Finley

CONSERVATION DISTRICT

RESOLUTION	VENDOR	AMOUNT	DATE RANGE
# 2024-311	Wallace and Pancher Group 1085 S. Hermitage Road Hermitage, PA 16148	\$12,265.00	07/19/2024-12/31/2024

Resolution to approve agreement to complete annual inspections of seven (7) County owned dams in accordance with (PA-DEP) Department of Environmental Protection regulations. Vendor is low apparent responsible quote.

Discussion: Commissioner McGonigle discussed the quotes for the inspections.

Moved: Mr. McGonigle **Seconded:** Mr. Finley
Vote: Yes-Mr. McGonigle Yes-Mr. Finley

MH/ID

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2024-312	Pennsylvania Department of Human Services Bureau of Financial Operations 1 st Floor Forum Place Harrisburg, PA 17105	\$129,187.00 (incoming)	07/01/2024-06/30/2025

Resolution to accept FY 2024-2025 Human Services Development Fund (HSDF) tentative allocation, as developed by the PA Office of Social Programs. Approve preliminary distributions in proportion to the preliminary budget based on unofficial funding and subject to revision. Advances are receipted quarterly:

- Big Brothers Big Sisters of Eastern Ohio/Western Pennsylvania – maximum annual amount of \$7,000.00 for mentorship of youth and children with mental health/behavioral health problems and those with intellectual disabilities who have experienced traumatic events.
- United Way of Mercer County – maximum annual amount of \$10,000.00 for outreach and coordination of access to the 211-information line.
- Mercer County Jail – reimburse up to \$60,000.00 for inmate counseling services.
- Mercer County Area Office on Aging – maximum annual amount up to \$52,187.00 for transportation services.

Moved: Mr. McGonigle

Seconded: Mr. Finley

Vote: Yes-Mr. McGonigle

Yes-Mr. Finley

PUBLIC SAFETY

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2024-313	PEAKE 8684 Veterans Highway Millersville, MD 21108	\$5,821.20	08/01/2024-07/31/2025

Resolution to approve renewal of phone and internet access for Mobile Command Post. Cost to be allocated 50% to EMA and 50% to HAZMAT. Price reflects a decrease of \$810.00 from previous year.

Moved: Mr. McGonigle

Seconded: Mr. Finley

Vote: Yes-Mr. McGonigle

Yes-Mr. Finley

Old Business: None

New Business: None

Commissioner's Reports: None

Elected Official/Department Head Reports:

Chief Clerk Roni Shilling provided information on the application process and reporting procedures for the Opioid Settlement Committee and Mercer County were being updated. These updates will involve the County and State requirements for the processing and reporting of funds and distribution.

Commissioner Finley recognized Buffalo Township's former Fire Chief and Firefighter Corey Comperatore in a moment of silence.

Recess to Salary Board

Public Comment: None

Questions of the Media: None

Motion to Adjourn

Moved: Mr. McGonigle

Seconded: Mr. Finley

Attest:

Chief Clerk

Mercer County Board of Commissioners