

# MEETING OF THE MERCER COUNTY BOARD OF COMMISSIONERS

December 5, 2024

**Members Present:** Commissioner McGonigle, Commissioner Finley, Commissioner Coleman

**Prayer:** Commissioner Coleman

**Pledge of Allegiance:** Was held.

**Others Present:** Nicki Biles, Brian Gruber, Thad Hall, John Logan, Christian McElhaney, Dave Moyer, Stephen Sherman, Joanie Micsky, Aliyah Hunt, Bill McConnell, Melissa Klaric, Caleb Stright, Roni Shilling

**General Discussion Items:** None

**Public Comment on Agenda Items:** None

**# 2024-527** RESOLUTION to approve 11/21/2024 Commissioners' Meeting MINUTES:

**Moved:** Mr. McGonigle

**Seconded:** Mr. Finley

**Vote:** Yes-Mr. McGonigle

Yes-Mr. Finley

Yes-Dr. Coleman

**# 2024-528** RESOLUTION to approve 11/07/2024 Commissioners' Special Meeting MINUTES:

**Moved:** Mr. McGonigle

**Seconded:** Mr. Finley

**Vote:** Yes-Mr. McGonigle

Yes-Mr. Finley

Yes-Dr. Coleman

## **REFUNDS**

**# 2024-529** RESOLUTION to approve the following REFUNDS listed effective 12/05/2024.

NAME/ADDRESS	DISTRICT	R. E.	REFUND	REASON
Round Table, Inc 118 N Pitt St Mercer, PA 16137	Hermitage A	X	\$ 337.23	Assessment Appeal
Round Table, Inc 118 N Pitt St Mercer, PA 16137	Hermitage A	X	\$ 31.29	Assessment Appeal

**Moved:** Mr. McGonigle

**Seconded:** Mr. Finley

**Vote:** Yes-Mr. McGonigle

Yes-Mr. Finley

Yes-Dr. Coleman

**CYS**

# **2024-530** RESOLUTION to enter into AGREEMENTS with the following providers for services listed.

EFFECTIVE 07/01/2024 – 06/30/2025

<b>VENDOR</b>	<b>PROGRAM</b>	<b>RATE</b>	<b>TERM</b>
<b>Three Rivers Adoption</b> Council dba TRAC Family Services 1600 West Carson Street Pittsburgh, PA 15219	Foster Care AA	\$99.20	Daily
	Foster Care BB	\$101.31	Daily
	Foster Care CC	\$103.79	Daily
	Foster Care DD	\$108.79	Daily
<b>Families United Network, Inc.</b> 276 Ashler Manor Drive Muncy, PA 17756	Foster Care 0-21 years - CK	\$72.97	Daily
	Foster Care Mother/Child – MC	\$125.62	Daily
	Foster Care Transitional 14 + - TF	\$145.11	Daily
	Foster Care Intensive – IF	\$108.90	Daily
	Specialized Level I Medical – MO	\$46.51	Daily
	Specialized Level II Medical – MT	\$40.14	Daily
	Specialized Level III Medical – MH	\$37.42	Daily
	Specialized Level IV Medical – MF	\$21.79	Daily
	Ashler Manor Level I (Females) – LO	\$273.22	Daily
	Ashler Manor Level II (Females) – LT	\$282.54	Daily
<b>Family Care for Children &amp; Youth, Inc.</b> 25 Belford Boulevard Milton, PA 17837	Ashler Manor Emergency Shelter – SC	\$265.54	Daily
	Family Based Ages 3-21 FA	\$75.67	Daily
	Family Based Ages 0-3 FB	\$66.22	Daily
	Emergency Ages 3-21 FV	\$75.67	Daily
	Emergency Ages 0-3 FW	\$66.22	Daily
	Medical Level I MA	\$64.31	Daily
	Medical Level II MB	\$56.17	Daily
	Medical Level III MC	\$39.74	Daily
	Medical Level IV MD	\$37.87	Daily

**Moved:** Mr. McGonigle

**Seconded:** Mr. Finley

**Vote:** Yes-Mr. McGonigle

Yes-Mr. Finley

Yes-Dr. Coleman

**HUMAN RESOURCES**

# **2024-531** RESOLUTION to approve the following HUMAN RESOURCES actions:

<b>NAME/POSITION</b>	<b>EFFECTIVE</b>	<b>LEVEL/STEP/GRADE</b>
<b><u>NEW HIRES</u></b>		
<b><u>TAX CLAIM</u></b>		
Alexa Hedglin Sr. Procedure Clerk	11/25/2024	TCC06-00-01 (\$17.99/hr.)
<b><u>JAIL</u></b>		
Dalton Fryman Corrections Officer	12/02/2024	JCO 00-01 (\$18.78/hr.)

12/02/2024 JCO 00-01 (\$18.78/hr.)

12/09/2024 TCE 00-02 (\$18.77/hr.)

12/09/2024 TCE 00-02 (\$18.77/hr.)

12/14/2024

Yes-Dr. Coleman

Yes-Dr. Coleman

**MIS**

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2024-534	Armstrong Utilities, Inc. 1 Armstrong Place Butler, PA 16001	\$9,716.40	December 2024 - November 2027

Resolution to approve a 36-month agreement with Armstrong, Inc. for business class fiber internet at the Soil Conservation Office and at Grove City District Court. Costs will be \$134.95 per month for each office for 36 months.

<b>Moved:</b> Mr. McGonigle	<b>Seconded:</b> Mr. Finley
<b>Vote:</b> Yes-Mr. McGonigle	Yes-Mr. Finley      Yes-Dr. Coleman

**PUBLIC SAFETY**

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2024-535	Pennsylvania State Police 1800 Elmerton Avenue Harrisburg, PA 17110	N/A	Effective 12/05/2024

Resolution to accept an agreement between the Pennsylvania State Police (PSP) and the County of Mercer. This agreement promotes officer safety and interoperability between the Mercer County 911 Center and the Pennsylvania State Police. The Pennsylvania State Police will be able to provide awareness to the E911 Center on PSP-involved incidents within the County's law enforcement community.

Discussion: Commissioner Finley advises this agreement will drastically improve the time and accuracy of information between PSP, police agencies, and other first responders.

<b>Moved:</b> Mr. McGonigle	<b>Seconded:</b> Mr. Finley
<b>Vote:</b> Yes-Mr. McGonigle	Yes-Mr. Finley      Yes-Dr. Coleman

**VOTER REGISTRATION/ELECTION**

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2024-536	U.S. Digital Response (USDR) 490 43 <sup>rd</sup> Street, Unit 230 Oakland, CA 94609-2138	\$9,360.00	01/01/2025-06/30/2026

Resolution to approve the service agreement with USDR for election management software services. The previous agreement amount was \$6,211.00. The increase in costs represents changes in pricing from Airtable, the platform on which the software is hosted, as well as expansion in the services offered by USDR. The software can be used for additional election management activities, including candidate tracking and campaign finance tracking, which were not previously offered. This will be paid for by the Election Integrity Grant.

<b>Moved:</b> Mr. McGonigle	<b>Seconded:</b> Mr. Finley
<b>Vote:</b> Yes-Mr. McGonigle	Yes-Mr. Finley      Yes-Dr. Coleman

**VOTER REGISTRATION/ELECTION**

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2024-537	Quadient Dept. 3689 P.O. Box 123689 Dallas, TX 75312	\$1,467.43	10/23/2024-10/22/2025

Resolution to approve the maintenance agreement for Omaton 2112 Envelopener. The previous contract amount was \$1,298.61. This will be paid for by the Election Integrity Grant.

**Moved:** Mr. McGonigle

**Seconded:** Mr. Finley

**Vote:** Yes-Mr. McGonigle

Yes-Mr. Finley

Yes-Dr. Coleman

**VOTER REGISTRATION/ELECTION**

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2024-538	Election Systems & Software 6055 Paysphere Circle Chicago, IL 60674	\$55,350.00	08/01/2024-07/31/2025

Resolution to approve the service agreement with ES&S that covers the County's election management software, election reporting software, and extended service warranty for the County's DS20 equipment, ExpressVote equipment, and DS450 equipment USDR for election management software services. This annual service contract replaces the five-year agreement that the County previously purchased in 2019, when the existing equipment was purchased. This will be paid for by the Election Integrity Grant.

DISCUSSION: Elections Director Thad Hall advised the USDR agreement will be used to manage the poll workers, poll places, election deliveries, and campaign tracking. The tracking will assist with the 47 municipal and school district elections in 2025. The other two resolutions are for a maintenance agreement and a service agreement for equipment used in the Elections Office.

**Moved:** Mr. McGonigle

**Seconded:** Mr. Finley

**Vote:** Yes-Mr. McGonigle

Yes-Mr. Finley

Yes-Dr. Coleman

**DISPOSITION OF ASSETS**

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2024-539	N/A	\$600.00	Effective 11/25/2024

Resolution to accept bid for a 2013 Ford Utility Interceptor, VIN 1FM5K8AR8DGC73191, with approximately 147,605 miles. Vehicle is being sold in "as-is" condition with no implied warranties or guaranties. County reserves the right to accept or reject any and all bids.

**Moved:** Mr. McGonigle

**Seconded:** Mr. Finley

**Vote:** Yes-Mr. McGonigle

Yes-Mr. Finley

Yes-Dr. Coleman

**DISPOSITION OF ASSETS**

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2024-540	N/A	\$350.00	Effective 11/27/2024

Resolution to accept bid for a 2013 Ford Utility Interceptor, VIN 1FM5K8AR9DGA89815, with approximately 136,693 miles. Vehicle is being sold in “as-is” condition with no implied warranties or guaranties. County reserves the right to accept or reject any and all bids.

DISCUSSION: Commissioner Finley advised these two vehicles were purchased by the same individual and both vehicles were in poor condition, with one vehicle not having a transmission.

**Moved:** Mr. McGonigle

**Seconded:** Mr. Finley

**Vote:** Yes-Mr. McGonigle

Yes-Mr. Finley

Yes-Dr. Coleman

**GRANTS**

RESOLUTION	GRANTOR:	AMOUNT	DATE RANGE
# 2024-541	PA Dept. of Environmental Protection Rachel Carson Building 400 Market Street Harrisburg, PA 17101	Estimated \$30,000.00	Effective 12/05/2024

Resolution to approve application from Mercer County for an Act 101, Section 904 grant, for the Municipal Recycling Program Performance funding that calculates an award based on the recycling tonnage collected during the previous (2023) calendar year.

DISCUSSION: Fiscal Manager Nicki Biles read a statement from Megan Gahrng regarding the grant. Information provided was that this is an annual grant. The grant award for each county is based on the recycling tonnage from businesses, residents, and institutions collected in each County. Mercer County’s expected award could be \$40,000.00.

**Moved:** Mr. McGonigle

**Seconded:** Mr. Finley

**Vote:** Yes-Mr. McGonigle

Ye-Mr. Finley

Yes-Dr. Coleman

**Old Business:** None

**New Business:** None

**Commissioner’s Reports:**

- Commissioner Finley advised he will be attending the Blue Ribbon Ceremony for Mercer Middle/High School who received the award from the state. Oakview Elementary School also received a Blue Ribbon Award.
- Commissioner Coleman reminded everyone there are Christmas Concerts being held every day at noon in the Courthouse. There will be no Commissioners Meeting on December 26, 2024, and the Courthouse will be closing at noon on December 24, 2024.

**Elected Official/Department Head Reports:**

- Chief Deputy Dave Moyer spoke about the Sheriff's Office Shop With A Cop Event that will occur in approximately two weeks.
- Buildings and Grounds Director Brian Gruber advised there has been a set-back with the County statue. The arm of the female statue had to also be repaired. New studs will be set in the base of the pedestal that holds the statue in place. The previous studs were not set deep enough. Commissioner Coleman thanked Mr. Gruber and his staff for the work done on the parking lots and outside walking areas during the recent snowstorm.
- Elections Director Thad Hall was asked by Commissioner McGonigle about the rental of ES&S equipment that was needed for the elections recount. Mr. Hall advises since the recount was cancelled, the County will not need to pay for the equipment. Commissioner Coleman asked if the candidate tracking software for 2025 will be available to the public online. Mr. Hall advised a request could be sent to his office for the information and he would mail the information to the requester.

**Public Comment:** None

**Questions of the Media:** None

**Motion to Adjourn**

**Moved:** Mr. McGonigle

**Seconded:** Mr. Finley

**Attest:**

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**Chief Clerk**

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**Mercer County Board of Commissioners**