

NESHANNOCK CREEK WATERSHED JOINT MUNICIPAL AUTHORITY

Meeting Minutes

May 14, 2024

8:00 AM

ATTENDANCE

Pat Suhrie, Dale Bestwick, Dave Swartz, Robert Gregory, William Finley, Jr., Karen Shipton, Jim Riddle. Dan Goncz attended via telephone.

The Meeting Opened with the Pledge to the U.S. Flag at 8:00 AM

*Karen Shipton stated that the meeting was being recorded.

APPROVAL OF THE AGENDA

**A motion was made by Robert Gregory and seconded by Dale Bestwick to approve the agenda as presented. Motion carried unanimously.*

APPROVAL OF MINUTES FROM THE 4/09/2024 MEETING AS PRESENTED

**A motion was made by William Finley, Jr. and seconded by Robert Gregory to approve the minutes from the 4/09/2024 meeting as presented. Motion carried unanimously.*

PUBLIC COMMENT

None.

TREASURER'S REPORT

Karen Shipton reported the following:

Asset Reserve Restricted Account: Last Statement (3/31/24) Balance: \$90,028.41. One Transfer from the General Acct on 4/01/24: \$1636.88. Balance as of 4/30/24 : \$91,665.29

Short Lived Asset Reserve Account: Last Statement (3/30/24) Balance: \$197,023.76. One Transfer from the General Acct on 4/01/24: \$3582.25. Balance as of 4/30/24 : \$200,606.01.

General Account: Last Statement (3/30/24) Balance: \$153,454.32. (5) Deposits of \$25,551.39 and (12) Disbursements of \$30,604.68. Balance as of 4/30/24: \$148,401.03. Karen stated that (2) deposits were made \$43,712.92 and \$40.00 that incorrectly were deposited into the Findley Township General Account. Karen will call the bank to make the transfers.

Neshannock Creek Watershed Joint Mun. Auth.
Expenses by Vendor Summary
April 2024

	Apr 24
Ace fix-it Hardware	119.66
Barber's Chemicals	184.00
Ben's Tarps	300.00
Davidson, M. & Associates, Inc.	7,097.00
Gannett Fleming, Inc.	500.00
Maier Duesel	2,000.00
PA One Call System, Inc.	13.70
Penn Power /571/Acct. 577	137.29
Penn Power/835A/Acct. 502	101.06
Penn Power/845/Acct. 628	2,538.61
Plantation Park Camper's Assoc.	206.38
Tri-County Industries, Inc./57	54.97
Tri-County Industries, Inc./845 Perry Hwy	103.05
USA Blue Book	297.00
TOTAL	<u>13,652.72</u>
	Asset Reserve Restricted Account Transfer: 1,636.88
	Short Lived Asset Res. Account Transfer: 3,582.25
	TOTAL INVOICES AND TRANSFERS: \$18,871.85

*Karen stated that the yearly audit is complete and she will send each entity a copy for their records.

All accounts balance and were reconciled. Karen stated she had copies of all bank statements and invoices should anyone like to review them.

**A motion was made by Dale Bestwick and seconded by Robert Gregory to approve the treasurer's report and the payment of bills for March 2024 with the adjustment of the (2) deposits to be transferred from the Findley Township General Account in the amounts of \$40.00 and \$43,712.92. Motion carried unanimously.*

ENGINEER'S REPORT

The PSP Barracks – The building is under construction there are no sewer lines put in yet. We don't even have the paperwork completed yet and Dan has made several requests for this.

Plantation Park – Their edu's are up due to the time of the year.

OPERATOR'S REPORT

The flows were up due to a lot of rain.

There were no grinder pump call outs.

There is a written report available.

OLD BUSINESS

NEW BUSINESS

None.

EXECUTIVE SESSION

The board entered into Executive Session at 8:15am and came out of Executive Session at 8:20am.

ADJOURNMENT

**A motion was made by Robert Gregory and seconded by Dale Bestwick to adjourn the meeting. Motion carried unanimously. Meeting adjourned at 8:21AM.*

Respectfully Submitted;

Karen B. Shipton
Administrator