

**NESHANNOCK CREEK WATERSHED JOINT MUNICIPAL AUTHORITY**

**Meeting Minutes**

**June 11, 2024**

**8:00 AM**

**ATTENDANCE**

Dale Bestwick, Pat Suhrie, Dave Swartz, Clifford Hughes, Bob Gregory, Bill Finley, Jr., Jim Riddle, Dan Goncz.

**\*The Meeting Opened with the Pledge to the U.S. Flag at 8:00 AM\***

\*Karen Shipton stated that the meeting was being recorded.

**APPROVAL OF THE AGENDA**

***\*A motion was made by Dale Bestwick and seconded by Bill Finley, Jr. to approve the agenda as presented. Motion carried unanimously.***

**APPROVAL OF MINUTES FROM THE 5/14/2024 MEETING AS PRESENTED**

***\*A motion was made by Dave Swartz and seconded by Robert Gregory to approve the minutes from the 5/14/2024 meeting as presented. Motion carried unanimously.***

**PUBLIC COMMENT**

*None.*

**TREASURER'S REPORT**

Karen Shipton reported the following:

**Short Lived Asset Reserve Account:** Opening Balance: (5/01/24) Balance: \$200,606.01. One Transfer from the General Acct on 5/01/24: \$3582.25. Balance as of 5/31/24: \$204,188.26.

**Asset Reserve Restricted Account:** Opening Balance: (5/01/24) Balance: \$91,665.29. One Transfer from the General Acct on 5/01/24: \$1636.88. Balance as of 5/31/24: \$93,302.17.

**General Account:** Opening Balance: (5/01/24) Balance: \$148,401.03. (9) Deposits of \$68,937.57 and (12) Disbursements of \$11,774.85. Balance as of 5/31/24: \$205,563.75. .

**Neshannock Creek Watershed Joint Mun. Auth.**

**Expenses by Vendor Summary**

May 2024

	May 24
Ace fix-it Hardware	69.04
Barber's Chemicals	368.00
Davidson, M. & Associates, Inc.	7,097.00
Findley Township	9,274.50
FNB Commercial Credit Card	64.90
Gannett Fleming, Inc.	500.00
PA One Call System, Inc.	13.70
Penn Power /57/Acct. 577	126.65
Penn Power/835A/Acct. 502	55.17
Penn Power/845/Acct. 628	2,605.68
Plantation Park Camper's Assoc.	173.00
Record Argus, The	306.50
Tepco Trombold Equipment Co., Inc.	4,366.23
Tri-County Industries, Inc./57	54.97
Tri-County Industries, Inc./845 Perry Hwy	821.79
Wilmington Oil Company	351.04
TOTAL	26,248.17
Transfers: Asset Res. Restricted Account:	1,636.88
Short Lived Asset Res. Account:	3,582.25
TOTAL TRANSFERS AND INVOICES TO BE PAID:	\$31,467.30

All accounts balance and were reconciled. Karen stated she had copies of all bank statements and invoices should anyone like to review them.

*\*A motion was made by Dave Swartz and seconded by Dale Bestwick to approve the treasurer's report and the payment of bills listed. Motion carried unanimously.*

### **ENGINEER'S REPORT**

Dan Goncz reported the following:

Flows are running at the plant around 100,000/gal/day through May.

**PSP Barracks** - Jim and Dan drive by the site periodically. Nothing new happening.

**Countryside Nursing Home** – Dan put together a letter and is suggesting it be sent certified mail/and/regular mail concerning the grease. They need a grease trap that is functional. Dan is giving them 30 days to respond. *\*A motion was made by Dale Bestwick and seconded by Clifford Hughes to purchase (2) grinder pumps and invoice Countryside Nursing Home for the cost. Motion carried unanimously.*

There is a written report available.

### **OPERATOR'S REPORT**

Everything operated within the NPDES parameters.

There was (1) grinder pump repaired. There was (1) call-out.

There is a written report available.

### **OLD BUSINESS**

None.

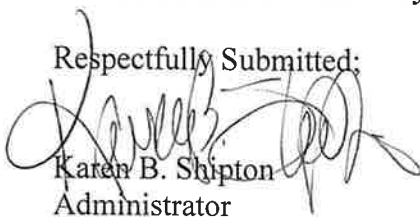
### **NEW BUSINESS**

Dan made the suggestion to consider having quarterly meetings. No action was taken.

### **ADJOURNMENT**

*\*A motion was made by Bill Finley, Jr. and seconded by Clifford Hughes to adjourn the meeting. Motion carried unanimously. Meeting adjourned at 8:25AM.*

Respectfully Submitted:



Karen B. Shipton  
Administrator