

MERCER COUNTY PRISON BOARD

Pete C. Acker, President
Timothy McGonigle, Vice President
Daniel P. Wallace, Secretary
Stephen Sherman II
Tim Callahan
Ann Coleman
Bill Finley



MERCER COUNTY PRISON

Mac McDuffie, Warden
James Scott, Chief Deputy Warden
Jim Baker, Deputy Warden/Security

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COUNTY OF MERCER

Prison Board President Pete Acker called to order the September 19th, 2025 Mercer County Prison Board meeting with roll call:

Members Present:

Pete Acker, District Attorney
Timothy McGonigle, Commissioner
Stephen Sherman, Controller
Tim Callahan, Sheriff
Bill Finley, Commissioner

Members Absent:

Daniel Wallace, President Judge
Ann Coleman, Commissioner

Others Present:

James Scott, Deputy Warden
Jim Baker, Deputy Warden of Security
Tyler Shoaf, IPP Director
Sharin Robb, Administrative Assistant

Approval of Minutes:

President Pete Acker asks for a motion to approve the August 16th, 2025 prison board meeting minutes. Controller Stephen Sherman makes the first motion and it was seconded by Sheriff Tim Callahan. Voice vote was unanimous, motion carried.

Wardens Report:

Chief Deputy Warden Scott begins by stating that for the month of August there were 176 commitments and 178 releases with an average daily population of 196. He states that there has been an increase in vacant shifts which is the effect of opening Hotel housing unit and also staff turn overs.

President Pete Acker asks for a motion to approve the Wardens Report. Commissioner Finley makes the first motion and it was seconded by Sheriff Callahan. Voice vote was unanimous, motion carried.

IPP Report:

IPP Director Tyler Shoaf begins by stating that for the month of August there were 83 referrals and 65 successful completions with a total of 575 participants. Domestic violence fees collected had a total of \$520.

There were 495 community service hours completed which resulted in a savings to the work sites of \$35,889. There were also 9 DUI school completions during the month.

President Pete Acker asks for a motion to approve the IPP Report. Vice President McGonigle makes the first motion and it was seconded by Commissioner Finley. Voice vote was unanimous, motion carried.

Committee Reports:

None.

New Business:

None.

Old Business:

None.

Vendor Requests:

Chief Deputy Warden Scott states that the jail is currently having issues with the indoor refrigerator. It was noted during state inspection and needs to be repaired. A quote comparison was completed with only one company responding, Huzzy's Refrigeration. The quote to repair the refrigerator comes out to \$6,625 and will be taken out of the Canteen account.

President Pete Acker asks for a motion to recommend the repair of the refrigerator in the amount of \$6,625 to the commissioners. Controller Sherman makes the first motion and it was seconded by Sheriff Callahan. Voice vote was unanimous, motion carried.

President Pete Acker asks for a motion to adjourn. Commissioner Finley makes the first motion and it was seconded by Sheriff Callahan. Voice vote was unanimous, motion carried.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Daniel Wallace". The signature is fluid and cursive, with a large initial "D" and "W".

Judge Daniel Wallace
Mercer County Prison
Prison Board Secretary