

## MERCER COUNTY PRISON BOARD

Pete C. Acker, President  
Timothy McGonigle, Vice President  
Daniel P. Wallace, Secretary  
Stephen Sherman II  
Tim Callahan  
Ann Coleman  
Bill Finley



## MERCER COUNTY PRISON

Mac McDuffie, Warden  
James Scott, Chief Deputy Warden  
Jim Baker, Deputy Warden/Security

55 Thompson Road  
Mercer, PA 16137  
Telephone: 724-662-2700  
Fax: 724-662-1047

## COUNTY OF MERCER

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Prison Board President Pete Acker called to order the November 18<sup>th</sup>, 2025 Mercer County Prison Board meeting with roll call:

### **Members Present:**

Pete Acker, District Attorney  
Timothy McGonigle, Commissioner  
Daniel Wallace, President Judge  
Tim Callahan, Sheriff  
Ann Coleman, Commissioner  
Bill Finley, Commissioner

### **Members Absent:**

Stephen Sherman, Controller

### **Others Present:**

Mac McDuffie, Warden  
James Scott, Chief Deputy Warden  
Jim Baker, Deputy Warden  
Tyler Shoaf, IPP Director  
Sharin Robb, Administrative Assistant

### **Approval of Minutes:**

President Pete Acker asks for a motion to approve the October Prison Board meeting minutes. Commissioner Ann Coleman makes the motion and it was seconded by Secretary Judge Wallace. Voice vote was unanimous, motion carried.

### **Wardens Report:**

Warden McDuffie begins by stating that for the month of October, there were 168 commitments and 177 releases with an average daily population of 201. Warden McDuffie shares a letter stating that the Mercer County Jail officially passed their state inspection and does not have to get reinspected for the next two years.

President Pete Acker asks for a motion to approve the Wardens Report. Secretary Judge Wallace makes the first motion and it was seconded by Sheriff Callahan. Voice vote was unanimous, motion carried.

**IPP Report:**

IPP Director Tyler Shoaff begins by stating that for the month of October there were 62 referrals, 64 successful completion and 7 failures/revocations with a total of 566 participants. There were 457 community service hours completed which created a savings to the worksites of \$3,313. Jail bed days saved based on house arrest and Pre-Trial TASC were 3,819 which had a savings to the county of \$472,000. There were also \$670 in fees collected from the Domestic Violence Program.

President Pete Acker asks for a motion to approve the IPP Report. Commissioner McGonigle makes the first motion and it was seconded by Sheriff Callahan. Voice vote was unanimous, motion carried.

**Committee Reports:**

None.

**New Business:**

Warden McDuffie would like to make a new employee retention proposal to the Prison Board. He states that the cost to instruct one cadet is roughly \$1724 which includes their hourly rate during the academy, training coordinator rate and uniform allowance. Warden McDuffie proposes that new officers will have to sign an agreement stating if they quit within one year, they will have to reimburse the county that amount. Secretary Judge Wallace states that the last paragraph of the agreement should be changed to include how the funds would be reimbursed back. He suggests tabling the agreement until those amendments can be done.

President Pete Acker asks for a motion to table the new employee retention proposal until next month. Secretary Judge Wallace makes the first motion and it was seconded by Commissioner Coleman. Voice vote was unanimous, motion carried.

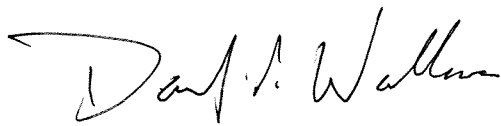
**Old Business:**

None.

**Vendor Requests:**

None.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Daniel A. Wallace". The signature is fluid and cursive, with the first name "Daniel" and last name "Wallace" clearly distinguishable.

Judge Daniel Wallace  
Mercer County Prison  
Prison Board Secretary