

MEETING OF THE MERCER COUNTY BOARD OF COMMISSIONERS

February 6, 2025

Members Present:

Prayer: Pastor Jim Sanderbeck, Antioch International Ministries

Pledge of Allegiance:

Others Present:

General Discussion Items: Two requests for Use of Courthouse Grounds were approved.

1. The Mercer County Community Band for the Summer Concert Series,
2. Mercer Art Commission/Mercer Area Boomtown for the Brews, Bikes & Bands Event.

Public Comment on Agenda Items:

2025-036 RESOLUTION to approve 01/16/2025 Commissioners' Meeting MINUTES:

Moved:

Seconded:

Vote:

PROCLAMATIONS

2025-037 RESOLUTION to approve a PROCLAMATION to recognize JASON COCHRAN for receiving the award of Correctional Officer of the year for 2024 for Mercer County Prison.

Moved:

Seconded:

Vote:

REFUNDS

2025-038 RESOLUTION to approve the following REFUND listed effective 02/06/2025.

NAME/ADDRESS	DISTRICT	R.E.	REFUND	REASON
Kalasky Rentals, LLC 3502 Sharon Road	West Middlesex Borough	X	\$92.71	Part land & Building Transfer

Moved:

Seconded:

Vote:

CYS

2025-039 RESOLUTION to enter into AGREEMENT(s) with the following providers for services listed.

EFFECTIVE 07/01/2024 – 06/30/2025

VENDOR	PROGRAM	RATE	TERM
Preventative Aftercare, Inc. 24-25 Contract Addendum 233 George Junior Road Grove City, PA 16127	Intensive with Triple P: (\$41.61 per 15 min.) Intensive: (\$41.61 per 15 min.) Triple P: (\$53.76 per 15 min.)	\$166.44 \$166.44 \$215.06	Hourly Hourly Hourly
Dennis P. Becotte, Ph.D. 1122 Muriel Street Pittsburgh, PA 15203	All Forensic Evaluation Work Expert Court Testimony	\$250.00 \$250.00	Hourly Hourly

Moved:

Seconded:

Vote:

HUMAN RESOURCES

2025-040 RESOLUTION to approve the following HUMAN RESOURCES actions:

NAME/POSITION	EFFECTIVE	LEVEL/STEP/GRADE
<u>NEW HIRES</u>		
CYS		
Lacy Kiger Caseworker I	01/16/2025	YCW 00-01 (\$20.05/hr.)
Taylor Eaton Caseworker I	01/21/2025	YCW 00-01 (\$20.05/hr.)
Renee Dahlstrom Caseworker I	01/27/2025	YCW 00-01 (\$20.05/hr.)
DISTRICT ATTORNEY		
leasha Jackson Victim Witness Coordinator	02/10/2025	PA 05-00-01 (\$21.63/hr.)
DOMESTIC RELATIONS		
Corte Williams Enforcement Officer	02/24/2025	PA 04-00-01 (\$19.51/hr.)
Laura Murray Enforcement Officer	02/24/2025	PA 04-00-01 (\$19.51/hr.)

HUMAN RESOURCES

Nicole Sweitzer 02/28/2025 PA 07-05-01 (\$31.41/hr.)
Assistant Director

IPP

Steven Edwards 02/04/2025 PA 06-00-01 (\$23.91/hr.)
Specialty Court Coordinator

SOIL CONSERVATION

Joshua Fleming 02/10/2025 ENVI 1-10-00 (\$13.00/hr.)
Intern

TRANSFERS

CYS

Sam Walgenbach 01/23/2025 YCW 02-01 (\$22.40/hr.)
Caseworker II *STEP/RATE CORRECTION* Transfer from Caseworker I

Kathryn Shawley 02/01/2025 YCW 00-02 (\$20.83/hr.)
Caseworker II Transfer from Caseworker I

PUBLIC DEFENDER

Ashley Mealy 02/03/2025 PA 03-04-01 (\$19.70/hr.)
Administrative Assistant Transfer from Senior Procedure Clerk (Clerk of Courts)

SEPARATION FROM EMPLOYMENT

CYS

Lacy Kiger 01/29/2025
Caseworker I

Molly Bucheral 02/03/2025
Caseworker II

JAIL

Thomas Gottlieb 02/02/2025
Corrections Officer

Moved:

Seconded:

Vote:

ORDINANCES

ORDINANCE	TITLE	AMOUNT	DATE RANGE
# 2025-041	N/A	N/A	Effective 02/06/2025

Resolution to adopt and enact Ordinance #2025-001 of the Board of Commissioners, County of Mercer, Commonwealth of Pennsylvania, imposing a Countywide Hotel Room Rental Excise Tax, setting a rate of taxation at 5% of the consideration paid for hotel lodging; providing for the collection of the tax; requiring monthly remittance to the County Treasurer; providing for a 4% administrative fee; restricting use of funds received from the tax; providing for fees, penalties, and other administrative requirements; making provisions severable; repealing inconsistent ordinances; and providing an effective date.

Moved: **Seconded:**
Vote:

ORDINANCES

ORDINANCE	TITLE	AMOUNT	DATE RANGE
# 2025-042	N/A	N/A	Effective 02/06/2025

Resolution to approve the advertisement of proposed Ordinance #2025-002 of the Board of Commissioners, County of Mercer, Commonwealth of Pennsylvania, setting forth a schedule of fees and costs to be paid to Local Tax Collectors, other than those collecting in Cities within the County, effective 01/01/2026, repealing all Ordinances or Resolutions inconsistent herewith, making the provisions hereof several, and providing for future adjustment by Resolution.

Moved: **Seconded:**
Vote:

ORDINANCES

ORDINANCE	TITLE	AMOUNT	DATE RANGE
# 2025-043	N/A	N/A	Effective 02/06/2025

Resolution to approve advertisement of proposed Ordinance #2025-003, of the Board of Commissioners of Mercer County, Commonwealth of Pennsylvania, authorizing the incurrence of nonelectoral debt by the issuance of general obligation bonds, in a maximum amount currently estimated not to exceed \$20,000,000.00, but subject to further calculations and recommendations of the County’s fiscal consultant and finance team, for the purpose of funding various capital projects and capital improvements to County facilities.

Moved: **Seconded:**
Vote:

ORDINANCES

ORDINANCE	TITLE	AMOUNT	DATE RANGE
# 2025-044	N/A	N/A	Effective 02/06/2025

Resolution to adopt and enact Ordinance 3-1980, Amendment 46, an Ordinance amending Ordinance No. 3 of 1980 entitles “An Ordinance providing for the County of Mercer to set weight limits on County-owned and County-maintained bridges and to close County-owned and County-maintained bridges, pending repair of the same, pursuant to the authority granted to the County of Mercer in the Vehicle Code, Act of June 17, 1976, P.L. 162 No 81 § 1 et seq, 75 PA C.S.A. § 101 et seq.” by amending weight limits on designated County owned bridges and penalties for violation thereof.

Moved: **Seconded:**
Vote:

COMMISSIONERS

RESOLUTION	VENDOR	AMOUNT	DATE RANGE
# 2025-045	N/A	\$10,000.00	Effective 02/06/2025

Resolution to authorize payment to Anthony Tedesco in the amount of \$10,000.00, minus applicable wage withholding and deductions, representing the County’s contribution towards the settlement between Anthony Tedesco, Tim Callahan, and the Mercer County Sheriff.

Moved: **Seconded:**
Vote:

COMMISSIONERS

RESOLUTION	VENDOR	AMOUNT	DATE RANGE
# 2025-046	PA Chiefs of Police Assoc. 3905 N. Front Street Harrisburg, PA 17110	\$13,164.00	Effective 01/01/2025

Resolution to approve the renewal of Livescan/CPIN maintenance fee for 2025. This will be the last year that the County will pay for the renewal on the following two machines:

- Greenville Regional PD \$6,582.00
- City of Farrell \$6,582.00

Moved: **Seconded:**
Vote:

COMMISSIONERS

RESOLUTION	VENDOR	AMOUNT	DATE RANGE
# 2025-047	Kinzua Allegheny Consulting Services, LLC 23 Gates Hollow Bradford, PA 16701	\$10,000.00	Effective 02/06/2025

Resolution to approve and execute a one year agreement with Kinzua Allegheny Consulting Services, LLC, to provide administrative support to the Mercer County Agricultural Land Preservation Board for the purpose of securing agricultural conservation easements in Mercer County. The consultant will be compensated in an annual amount of \$10,000.00 quarterly.

Moved: **Seconded:**
Vote:

COMMISSIONERS

RESOLUTION	VENDOR	AMOUNT	DATE RANGE
# 2025-048	N/A	N/A	Effective 02/06/2025

Resolution to approve and execute a Tax Assessment Appeal and Settlement Agreement and Stipulation with Sharpsville Area School District, Borough of Sharpsville, and 855 Woodland LLC regarding commercial property located at 855 Woodland Road, Sharpsville. This was an appeal filed by the Sharpsville Area School District from a decision of the Mercer County Board of Assessment Appeals, reducing the assessed value of the property from \$175,350.00 to \$31,700.00. The settlement agreement sets the assessed value of the property at \$34,160.00.

Moved: **Seconded:**
Vote:

COMMISSIONERS

RESOLUTION	VENDOR	AMOUNT	DATE RANGE
# 2025-049	Rora Chemicals 3379 Saranac Drive Sharpsville, PA 16150	\$160,212.00	01/01/2025-12/31/2027

Resolution to approve renewal of contract for Custodial Services for a three (3) year term at various County properties, with the option to extend an additional year until 12/31/2028. Vendor is low apparent responsible bid.

Mercer MDJ	3 days per week	\$130 per week	\$6,760 per year
Farrell MDJ	3 days per week	\$130 per week	\$6,760 per year
Sharon MDJ	3 days per week	\$130 per week	\$6,760 per year
Greenville MDJ	3 days per week	\$130 per week	\$6,760 per year
Bridge Department	3 days per week	\$130 per week	\$6,760 per year
Grove City MDJ	3 days per week	\$167 per week	\$8,684 per year
CYS, Independent Living	5 days per week	\$210 per week	\$10,920 per year

Moved:

Seconded:

Vote:

COMMISSIONERS

RESOLUTION	VENDOR	AMOUNT	DATE RANGE
# 2025-050	N/A	N/A	Effective 02/06/2025

Resolution to approve a Tax Exemption Appeal Settlement Agreement and Stipulation with Emergycare, Inc., Greenville Area School District, and Hempfield Township, changing the tax status of commercial property owned by Emergycare, Inc., located at 35 Sixth Avenue, Greenville, PA., to exempt effective January 1, 2025.

Moved:

Seconded:

Vote:

COMMISSIONERS

RESOLUTION	VENDOR	AMOUNT	DATE RANGE
# 2025-051	Trails End Conservancy 2535 N. Hermitage Road Hermitage, PA 16148	\$57,000.00	Effective 02/06/2025

Resolution to approve an agreement to issue funds to support the costs involved with The Phoenix Project, a youth substance abuse prevention project. The Project will use equine assisted therapies to build a positive skill set with youth who are at risk for substance abuse per the Opioid Settlement Fund distribution to the County.

Moved:

Seconded:

Vote:

COMMISSIONERS

RESOLUTION	VENDOR	AMOUNT	DATE RANGE
# 2025-052	Community Arts Experience P.O. Box 50 75 Mercer Avenue Wheatland, PA 16161	\$80,519.00	Effective 02/06/2025

Resolution to approve an agreement to issue funds to the Recovery Community Organization (RCO) Expansion Project. The expansion will enhance faith-based recovery programs by addressing spiritual, mental, and physical aspects of healing during recovery of opioid and substance use disorders. It is expected that approximately 300 individuals will benefit from this expanded program, per the Opioid Settlement Fund distribution to the County.

Moved:

Seconded:

Vote:

COMMISSIONERS

RESOLUTION	VENDOR	AMOUNT	DATE RANGE
# 2025-053	Hermitage Rotary P.O. Box 1313 Hermitage, PA 16148	\$75,000.00	Effective 02/06/2025

Resolution to approve an agreement to issue funds to continue a media campaign through the Mercer County Opioid Media Outreach program, educating the community about the opioid crisis. The media campaign will involve radio, direct mailings, social media, and other advertisements that will provide awareness of the opioid crisis and where to receive help, per the Opioid Settlement Fund distribution to the County.

Moved:

Seconded:

Vote:

BRIDGE

RESOLUTION	VENDOR	AMOUNT	DATE RANGE
# 2025-054	JET Excavating Co. 4354 East South Range Road Middletown, OH 44442 / ECMS #112678	\$987,959.00	Effective 02/06/2025

Resolution to accept the low bid and proceed with entering into a contract for reconstruction of Mercer County Bridges 2107 & 2108 on Hosack Road in Jackson Township. This project is 100% federally funded via reimbursement agreement R19010008. Motion is contingent upon PennDOT's ECMS review and acceptance process.

Moved:

Seconded:

Vote:

BRIDGE

RESOLUTION	VENDOR	AMOUNT	DATE RANGE
# 2025-055	Skydio, Inc. 3000 Clearview Way San Mateo, CA 94402	\$7,523.00	Effective 02/06/2025

Resolution to approve the purchase of a small, unmanned aircraft system (sUAS), a.k.a. drone, to assist in the collection of bridge inspection data. The County bridge engineer has obtained the required sUAS remote pilot license from the FAA. Per PennDOT Publication 238 (Bridge Safety Inspection Manual), Chapter 1.13: "Drones can provide close-up visual inspection of areas which may be inaccessible without costly traffic control or access equipment. They can also assist in accessing areas which are otherwise inaccessible, possibly due to flooding or close proximity of a railroad. This visual observation from the drone can be used to identify areas of defects, which require physical inspection methods, such as sounding to define the extent and severity of the defect." The Skydio 2+ Enterprise Kit was recommended by a consultant that has extensive experience performing bridge inspections utilizing various drone systems. The County Liquid Fuels Fund will be used for this purchase.

Moved:

Seconded:

Vote:

COURTS

RESOLUTION	VENDOR	AMOUNT	DATE RANGE
# 2025-056	Checkpoint Security Solutions 3817 Spencer Street Harvey, LA 70058	\$691.80	Effective 02/06/2025

Resolution to approve the purchase of four (4) handheld metal detectors for use at the Courthouse. Purchase to be reimbursed by AOPC through the 2024-2025 Common Pleas Essential Security Equipment Reimbursement Project.

Moved:

Seconded:

Vote:

COURTS

RESOLUTION	VENDOR	AMOUNT	DATE RANGE
# 2025-057	North American Rescue, LLC 35 Tedwall Court Greer, SC 29650-4791	\$7,777.74	Effective 02/06/2025

Resolution to approve the purchase of six (6) Stop The Bleed Hemorrhage Control Kit Stations for use at the Courthouse. Purchase to be reimbursed by AOPC through the 2024-2025 Common Pleas Essential Security Equipment Reimbursement Project.

Moved:

Seconded:

Vote:

DISTRICT ATTORNEY

RESOLUTION	VENDOR	AMOUNT	DATE RANGE
# 2025-058	Pennsylvania District Attorney's Institute 2929 N. Front Street Harrisburg, PA 17110	N/A	01/01/2025-12/31/2025

Resolution to approve an agreement to implement the PA SAVIN System for victim information and notification, 24/7 via a toll-free phone line, web access, SMS, or TTD. There is no cost to the County. The County shall refresh inmate population data every thirty (30) days.

Moved:

Seconded:

Vote:

PUBLIC SAFETY

RESOLUTION	VENDOR	AMOUNT	DATE RANGE
# 2025-059	Gov Connection, Inc. DBA/Connection P.O. Box 536477 Pittsburgh, PA 15253-5906	\$10,858.75	Effective 02/06/2025

Resolution to authorize payment to Gov Connection, Inc. for the purchase of seven (7) CTO HP Elitebook 860 16 inch laptops. The laptops will be used throughout the Department of Public Safety. Cost to be paid from Hazmat and 911 funds.

Moved: **Seconded:**
Vote:

PUBLIC SAFETY

RESOLUTION	VENDOR	AMOUNT	DATE RANGE
# 2025-060	Cummins Sales and Service 7145 Masury Road Hubbard, OH 44425	\$3,104.93	Effective 02/06/2025

Resolution to authorize payment to Cummins for repairs to the generator at the Sandy Lake-McComb Tower Site.

Moved: **Seconded:**
Vote:

PUBLIC SAFETY/911

RESOLUTION	VENDOR	AMOUNT	DATE RANGE
# 2025-061	Staples P.O. Box 70242 Philadelphia, PA 19176-0242	\$2,494.00	Effective 02/06/2025

Resolution to approve the purchase of an IDEAL 4001 P-5 Security Cross-cut Multi-Media Commercial Shredder. This purchase is to correct a deficiency found in the most recent C.L.E.A.N IT audit.

Moved: **Seconded:**
Vote:

PUBLIC SAFETY/HAZMAT

RESOLUTION	VENDOR	AMOUNT	DATE RANGE
# 2025-062	OHD, LLLP (Occupational Health Dynamics) 2200 Resource Drive Birmingham, AL 35242	\$6,295.00	Effective 02/06/2025

Resolution to enter a 5-year service contract with OHD for calibration and maintenance for our QuantFit fit tester. This equipment must be calibrated every year.

Moved: **Seconded:**
Vote:

TAX ASSESSMENT

RESOLUTION	VENDOR	AMOUNT	DATE RANGE
# 2025-063	Richard G. English & Associates, Inc. 191 Connelly Blvd. Sharon, PA 16146	\$111,710.00	01/01/2025 – 12/31/2025

Resolution to approve an Agreement to provide assessment evaluation and related services. Mercer County will pay vendor \$6,900.00 per month, on a monthly basis, for a total of \$82,800.00. There is a 2.00% cost increase from the 2024 contract amount and a 2.00% cost increase for field inspection services. For the period of April 1, 2025, through October 31, 2025, additional services are contracted for field inspection of properties relative to use of Pictometry technology. For these inspection services, Mercer County will pay vendor \$4,130.00 per month, for a total of \$28,910.00.

Moved: **Seconded:**
Vote:

VETERANS AFFAIRS

RESOLUTION	VENDOR	AMOUNT	DATE RANGE
# 2025-064	FlagZone, LLC 105A Industrial Drive Gilbertsville, PA 19525	\$19,814.40	Effective 02/06/2025

Resolution to approve the purchase of 23,040 cemetery flags at a cost of \$0.86 each. The price reflects no change from 2024 cost. Vendor purchase is part of a co-op with Mercer, Lawrence, Crawford, and Venango counties. All County veterans' service offices within the state of Pennsylvania are mandated to provide perpetual care of all veterans' graves in cemeteries within those counties. This includes providing flags and service markers to volunteers, and organizations who place markers prior to Memorial Day each year.

Moved: **Seconded:**
Vote:

VOTER REGISTRATION/ELECTION

RESOLUTION	VENDOR	AMOUNT	DATE RANGE
# 2025-065	Tyler Technologies 3065 N. 200 W, Suite 200 North Logan, UT 84341	\$2,000.00	01/01/2025-12/31/2025

Resolution to approve the purchase of Court Funds software and up to 1000 card loads to pay poll workers after each election. This technology will allow us to pay poll workers faster—within one week of the election—and is a proven platform used by several other counties in Pennsylvania to pay their workers.

Moved:

Seconded:

Vote:

VOTER REGISTRATION/ELECTION

RESOLUTION	VENDOR	AMOUNT	DATE RANGE
# 2025-066	Phoenix Graphics 1525 Emerson Street Rochester, NY 14606	\$4,189.00	Effective 01/30/2025

Resolution to approve having Phoenix Graphics conduct the annual mailing to 15,000 voters on the permanent mail ballot list. This is the most efficient way to do the mailing.

Moved:

Seconded:

Vote:

LAWRENCE-MERCER COUNTIES RECYCLING/SOLID WASTE DEPARTMENT

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2025-067	Pennsylvania Resources Council (PRC) 828 West North Avenue Pittsburgh, PA 15233	Not to exceed \$1,600.00	Effective 02/06/2025

Resolution to approve an agreement with PRC for the traveling glass bin recycling program in Mercer County. Proposed period is 07/05/2025—07/17/2025 for one collection event. Minimum cost for the program is \$950.00. PRC will be responsible for providing the collection equipment, transportation, and processing of glass for recycling, while the County transitions to its own Glass Recycling Program.

Moved:

Seconded:

Vote:

DISPOSITION OF ASSETS

RESOLUTION	VENDOR	AMOUNT	DATE RANGE
# 2025-068	N/A	<\$1,000.00	Effective 02/06/2025

Resolution to approve notice of sale. Bids are due no later than 02/18/2025 at the Office of the Chief Clerk. These items as being sold in “as is”, “where is” condition with no implied warranties or guaranties. County reserves the right to accept or reject any and all bids.

- One (1) Yamaha YPG-535 Digital Keyboard with stand. Serial number UBVN02092.
- One (1) box of approximately 50 various computer cables.

Moved:

Seconded:

Vote:

GRANTS

RESOLUTION	GRANTOR:	AMOUNT	DATE RANGE
# 2025-069	Administrative Office of Pennsylvania (AOPC) 601 Commonwealth Ave. Suite 1500, P.O. Box 61260 Harrisburg, PA 17106	N/A	Effective 01/30/2025

Resolution to approve the budget modification to the Mercer County Jail Vivitrol Program grant as follows:

Modification by reducing line items by the following amounts:

- Vivitrol Injection - \$2,512.00
- Consultant - \$583.00

Modification by increasing line items by the following amounts:

- Desk - \$845.00

Modification by adding line item as follows:

- Medication Refrigerator - \$2,250.00

There are no other changes to the grant. No County match required.

Moved:

Seconded:

Vote:

GRANTS

RESOLUTION #	GRANTOR:	AMOUNT	DATE RANGE
2025-070	Pennsylvania Commission on Crime and Delinquency 3101 North Front Street Harrisburg, PA 17110	\$107,194.00	01/01/2025-12/31/2025

Resolution to accept the grant award for the RASA/VOJO (Rights and Services Act/Victims of Juvenile Offenders) continuing, non-competitive grant. The Victim Services Program ensures that crime victims are afforded their rights under the PA Victim’s Bill of Rights to ensure fair and compassionate treatment of all Mercer County victims of crime.

Moved: **Seconded:**
Vote:

Old Business:

New Business:

Commissioner’s Reports:

Elected Official/Department Head Reports:

Recess to Salary Board

Public Comment:

Questions of the Media:

Motion to Adjourn

Moved: **Seconded:**

Attest:

Chief Clerk

Mercer County Board of Commissioners