

**MEETING OF THE MERCER COUNTY BOARD OF COMMISSIONERS**

**May 1, 2025**

**Members Present:**

**Prayer:** Pastor Brian Keller, Mercer United Methodist, Mercer

**Pledge of Allegiance:**

**Others Present:**

**General Discussion Items:**

**Public Comment on Agenda Items:**

**# 2025-174 RESOLUTION** to approve 04/17/2025 Commissioners' Meeting MINUTES:

**Moved:**

**Seconded:**

**Vote:**

**PROCLAMATION**

**# 2025-175 RESOLUTION** to approve a PROCLAMATION to recognize May 2025 as TREATMENT COURT AWARENESS MONTH.

**Moved:**

**Seconded:**

**Vote:**

**PROCLAMATION**

**# 2025-176 RESOLUTION** to approve a PROCLAMATION to recognize IAN HEFFRON for receiving an Eagle Scout Award, the highest honor conferred in Scouting.

**Moved:**

**Seconded:**

**Vote:**

**PROCLAMATION**

**# 2025-177 RESOLUTION** to approve a PROCLAMATION to recognize ALEXANDER HAVRILLA for receiving an Eagle Scout Award, the highest honor conferred in Scouting.

**Moved:**

**Seconded:**

**Vote:**

**PROCLAMATION**

# **2025-178** RESOLUTION to approve PROCLAMATIONS to recognize DOUG ANDERSON, ROBERT PICCIRILLI, and KAREN WINNER-SED for each receiving the 2025 United Way Community Champions Award.

**Moved:**

**Seconded:**

**Vote:**

**PROCLAMATION**

# **2025-179** RESOLUTION to approve a PROCLAMATION to recognize THIEL COLLEGE MEN'S VOLLEYBALL TEAM for their Presidents' Athletic Conference Championship.

**Moved:**

**Seconded:**

**Vote:**

**HUMAN RESOURCES**

# **2025-180** RESOLUTION to approve the following HUMAN RESOURCES actions:

**NAME/POSITION****EFFECTIVE****LEVEL/STEP/GRADE****NEW HIRES****CYS**

Stacey Sindlinger  
Caseworker I

05/05/2025

YCW 00-01 (\$20.65/hr.)

Toscha Gentry  
Caseworker I

05/12/2025

YCW 00-01 (\$20.65/hr.)

**JAIL**

James Griffith  
Corrections Officer

05/12/2025

JCO 00-01 (\$19.25/hr.)

Rekina Smith  
Corrections Officer

05/12/2025

JCO 00-01 (\$19.25/hr.)

**SOIL CONSERVATION**

Adam Luther  
Intern

05/13/2025

ENVI 1-10-00 (\$13.00/hr.)

**TRANSFERS****E911**

William Chittester  
Automated Systems Coordinator

05/04/2025

PA 07-05-01 (\$31.41/hr.)  
From MIS/GIS Technician

Terra Shaffer  
Deputy Director  
05/01/2025

05/04/2025

PA 08-07-01 (\$38.20/hr.)  
Position Reclassification

**PUBLIC SAFETY/EMA**

Frank Jannetti Director	05/04/2025	PA 10-09-01 (\$53.18/hr.) Position Reclassification
----------------------------	------------	--

John Nicklin Deputy Director	05/04/2025	PA 08-09-01 (\$42.12/hr.) Position Reclassification
---------------------------------	------------	--

**SEPARATION FROM EMPLOYMENT****CYS**

Marisa Torok Caseworker II	05/09/2025
-------------------------------	------------

**DISTRICT ATTORNEY**

Anthony Masotto Investigator (DA/DRS)	05/02/2025
--	------------

**JAIL**

David Lombardo Corrections Officer	04/25/2025
---------------------------------------	------------

**IPP**

William McClure IPP Director	05/29/2025
---------------------------------	------------

**Moved:****Seconded:****Vote:****COMMISSIONERS**

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
<b># 2025-181</b>	BHC Advanced Services, Inc. 8406 Sharon-Mercer Road Mercer, PA 16137	\$30,000.00	Effective 05/01/2025

Resolution to approve an agreement to issue funds for the purchase of medication lockboxes, medication disposal bags, and brochures per the Opioid Settlement Fund distribution to the County.

**Moved:****Seconded:****Vote:**

**BRIDGE**

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2025-182	Gov Connection 2275 Research Blvd., Suite 360 Rockville, MD 20855	\$1,530.75	Effective 05/01/2025

Resolution to approve the purchase of one (1) Surface Pro 10 and case to replace the broken 7-year old Surface Pro. This tablet is used in the field for Bridge Inspections.

**Moved:****Seconded:****Vote:****BRIDGE**

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2025-183	Gibson-Thomas Engineering Company, Inc. and Mercer County/L00554	N/A	Effective 04/15/2025

Resolution to amend Resolutions 2025-139, 2024-508, 2023-249 and Resolution 2023-441 related to a Consultant Agreement between Mercer County and Gibson-Thomas Company, Inc., for Mercer County Bridge 2606, on Old Mercer Road in East Lackawannock Township. Issue notice to proceed for Part 2, final design, and for Part 3, the right-of-way acquisition phase of the project. This project uses 80% federal funds, 15% state funds, and 5% local funds via Reimbursement Agreement No. R20010010

**Moved:****Seconded:****Vote:****CHILDREN & YOUTH**

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2025-184	Staples P.O. Box 70242 Philadelphia, PA 19176	\$525.15	Effective 05/01/2025

Resolution to amend resolution 2025-125 for the purchase of one rectangular desk for use by a new position at Children and Youth Services from Staples. Cost to be paid from Fund 290.

**Moved:****Seconded:****Vote:**

**CONSERVATION DISTRICT**

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2025-185	GAI Consultants, Inc. (GAI) 385 East Waterfront Drive Homestead, PA 15120	\$10,000.00	05/01/2025-12/31/2025

Resolution to approve an agreement to complete the annual inspections of seven (7) County owned dams in accordance with (PA-DEP) Department of Environmental Protection regulations. Vendor is low apparent responsible quote.

**Moved:****Seconded:****Vote:****JAIL**

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2025-186	Johnson Controls Fire Protection LP Dept. CH 10320 Palatine, IL 60055-0320	\$4,775.26	05/01/2025-04/30/2026

Resolution to approve the annual invoice for testing and inspection of the Fire Alarm System at the jail. No price increase from previous year.

**Moved:****Seconded:****Vote:****MIS**

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2025-187	AEC Group, LLC 3000 Montour Church Road Oakdale, PA 15071-9487	\$40,119.75	05/11/2025-05/11/2028

Resolution to approve the renewal of 275 thin client operating system licenses for three (3) additional years. Costs to be paid from Fund 322.

**Moved:****Seconded:****Vote:**

**PUBLIC SAFETY**

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2025-188	Vertical Bridge Holdings, LLC 750 Park of Commerce Drive Suite 200 Boca Raton, FL 33487	\$5,800.00	Effective 05/01/2025

Resolution to approve payment to the vendor for modifications to the communications tower located in Delaware Township. Costs to be paid from 911 Fund 244.

**Moved:**

**Seconded:**

**Vote:**

**RECORDER OF DEEDS**

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2025-189	AEC Group 3000 Montour Church Road Oakdale, PA 15071-9487	\$1,506.94	Effective 05/01/2025

Resolution to approve the purchase of five sets of IGEL Add On Service equipment for wireless connectivity in the Recorder of Deeds Office for the five public research terminals. Costs to be paid from the Recorder's Office Records Improvement Fund 310.

**Moved:**

**Seconded:**

**Vote:**

**GRANTS**

RESOLUTION	GRANTOR	AMOUNT	DATE RANGE
# 2025-190	Juvenile Court Judges' Commission (JCJC) of the Office of General Counsel Commonwealth of PA	\$163,797.00	07/01/2024 – 06/30/2025

Resolution to approve application for a grant to assist Mercer County with the execution of the Juvenile Probation Services plan for the period as noted.

**Moved:**

**Seconded:**

**Vote:**

**GRANTS**

RESOLUTION	GRANTOR	AMOUNT	DATE RANGE
# 2025-191	PA Emergency Management Agency (PEMA) Commonwealth of Pennsylvania 13010 Elmerton Avenue Harrisburg, PA 17110	\$98,029.00	Effective 05/01/2025

Resolution to approve a grant application through PEMA to receive funding from the Statewide Interconnectivity Fund to perform a PSAP Consolidation Feasibility Study to provide Mercer and Lawrence Counties with information on a consolidation of PSAP Operations and project planning.

**Moved:****Seconded:****Vote:****GRANTS**

RESOLUTION	GRANTOR	AMOUNT	DATE RANGE
# 2025-192	PA Emergency Management Agency (PEMA) Commonwealth of Pennsylvania 13010 Elmerton Avenue Harrisburg, PA 17110	\$98,029.00	Effective 05/01/2025

Resolution to accept a grant award from PEMA for funding from the Statewide Interconnectivity Fund to perform a PSAP Consolidation Feasibility Study to provide Mercer and Lawrence Counties with information on a consolidation of PSAP Operations and project planning. Mercer County is acting as the fiduciary for both counties for the funding amount.

**Moved:****Seconded:****Vote:****Old Business:****New Business:****Commissioner's Reports:****Recess to Salary Board****Public Comment:****Questions of the Media:**

**Motion to Adjourn**  
**Moved:**

**Seconded:**

**Attest:**

\_\_\_\_\_  
**Chief Clerk**

\_\_\_\_\_  
**Mercer County Board of Commissioners**