

MEETING OF THE MERCER COUNTY BOARD OF COMMISSIONERS

June 5, 2025

Members Present:

Prayer: Ben Ziegler, Oak Grove Church, Mercer

Pledge of Allegiance:

Others Present:

General Discussion Items: One request for Use of Courthouse Grounds was approved for Christmas On The Square, December 6, 2025, from 3:00pm to 6:15pm.

Public Comment on Agenda Items:

2025-210 RESOLUTION to approve 05/15/2025 Commissioners' Meeting MINUTES:

Moved:

Seconded:

Vote:

PROCLAMATION

2025-211 RESOLUTION to approve a PROCLAMATION to recognize COBBLEHAUS BREWING COMPANY for receiving the James E. Winner Jr. Tourism Initiative Award.

Moved:

Seconded:

Vote:

PROCLAMATION

2025-212 RESOLUTION to approve a PROCLAMATION to recognize JOE & DAWN SMITH for receiving the Bill & Connie Knecht Tourism Award.

Moved:

Seconded:

Vote:

PROCLAMATION

2025-213 RESOLUTION to approve a PROCLAMATION to recognize MATTHEW ELLENBERGER for receiving an Eagle Scout Award, the highest honor conferred in Scouting.

Moved:

Seconded:

Vote:

PROCLAMATION

2025-214 RESOLUTION to approve a PROCLAMATION to recognize JOHN SCHEPP for receiving an Eagle Scout Award, the highest honor conferred in Scouting.

Moved:

Seconded:

Vote:

REFUNDS

2025-215 RESOLUTION to approve the following REFUNDS listed effective 06/05/2025.

NAME/ADDRESS	DISTRICT	R.E.	REFUND	REASON
Kasbee, Brian K & Melanie K 136 Ontiontown Rd Greenville, PA 16125	Delaware Twp	X	\$ 51.63	Part Land Transfer
Beighley, Barry & Donna c/o Beighley, Tana 144 Pinchalong Rd Grove City, PA 16127	Pine Twp	X	\$ 104.15	Mobile Home Razed
Dundore, William C & Mary P 180 Daugherty Rd Grove City, PA 16127	Pine Twp	X	\$1,033.49	Corrected Building Information
Loveridge, Marian L Etal 820 Wheatland Rd West Middlesex, PA 16159	Shenango Twp	X	\$ 24.04	Correct Lot Size per Deed

Moved:

Seconded:

Vote:

CYS

2025-216 RESOLUTION to enter into AGREEMENT(s) with the following providers for services listed.

EFFECTIVE 07/01/2024 – 06/30/2025

VENDOR	PROGRAM	RATE	TERM
Shenango Valley Urban League, Inc. 601 Indiana Avenue Farrell, PA 16121	Housing & Life Readiness Program	\$286,048.53	Annually

Children’s Center for Treatment & Educations d/b/a Beacon Light Behavioral Health System 145 Lorana Avenue Bradford, PA 16701	Girls Psychiatric Residential Treatment Facility/JCAHO/MA PAID	\$790.81	Daily
Private Industry Council of Westmoreland/Fayette, Inc. d/b/a Education & Technology Driving School	ETI Driving School – Permit Prep	\$75.00	Flat
	Behind The Wheel – 6 Sessions	\$300.00	Per Six
	Behind The Wheel – Additional Lesson	\$60.00	Session
	Permit Pre & Behind the Wheel	\$435.00	Flat
	Lesson/Test/Use Car	\$75.00	Session
	National Family Development Credential	\$950.00	Flat
	Computer/Smart Phone/Cyber Security/Any Microsoft Training	\$75.00	Session
	ServSafe Certification	\$50.00	Flat
	Mental Health First Aid Certification - Adult & Youth	\$100.00	Flat
	CPR (Adult/Child/Infant) AED/& or first Aid Training	\$85.00	Flat
	Bring Your “A” Game Certification	\$100.00	Flat

**Moved:
Vote:**

Seconded:

CYS

2025-217 RESOLUTION to enter into AGREEMENT(s) with the following providers for services listed.

EFFECTIVE 07/01/2025 – 06/30/2026

VENDOR	PROGRAM	RATE	TERM
Jefferson County Juvenile Detention Center 16001 State Route 7 Steubenville, Ohio 43952	Jefferson County, Ohio Juvenile Detention	\$225.00	Daily
Jefferson County Juvenile Detention Center 16001 State Route 7 Steubenville, Ohio 43952	Jefferson County, Ohio Juvenile Detention *Addendum Rate to 25-26 Contract For additional detention beds for youthful offenders	\$300.00	Daily

**Moved:
Vote:**

Seconded:

HUMAN RESOURCES

2025-218 RESOLUTION to approve the following HUMAN RESOURCES actions:

NAME/POSITION**EFFECTIVE****LEVEL/STEP/GRADE****NEW HIRES****CLERK OF COURTS**

Kathryn Tracey
Senior Procedure Clerk

06/09/2025

TCN 06-00-01 (\$18.87/hr.)

CYS

Carissa Godart
Caseworker II

06/03/2025

YCW 00-02 (\$21.45/hr.)

Eddie Munoz
Caseworker II

06/16/2025

YCW 00-02 (\$21.45/hr.)

Stacey Sindlinger
Caseworker I

06/02/2025

YCW 00-01 (\$20.65/hr.)

*Previously recorded as 05/05/2025 on May 1, 2025 agenda

JAIL

Bill Ross
Corrections Officer

06/02/2025

JCO-00-01 (\$19.25/hr.)

Olivia Miller
PT Corrections Officer

06/02/2025

JCO-00-00 (\$17.33/hr.)

PUBLIC DEFENDER

Lainey Hoffman
Law Clerk

06/02/2025

LCLK 1-10-00 (\$30.61/hr.)

SOIL CONSERVATION

Ava Bruschi
Summer Intern-Mosquito Program

05/15/2025

ENVI 1-20-00 (\$15.00/hr.)

VETERAN'S AFFAIRS

Tanner Powell
PT Admin Assistant

05/19/2025

TCC 04-00-00 (\$15.83/hr.)

TRANSFERS**CLERK OF COURTS**

Kinzie Elder
First Deputy

05/18/2025

PA 04-05-01 (\$22.73/hr.)
Transfer from Second Deputy

Melissa Layman
Second Deputy

05/18/2025

PA 03-05-01 (\$20.59/hr.)
Transfer from Sr Procedure Clerk

Kortney Covert Sr Procedure Clerk	06/02/2025	TCN 06-02-01 (\$20.14/hr.) Transfer from Domestic Relations
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CYS

Lanise Manning Caseworker I – Truancy	06/15/2025	YCW 00-01 (\$21.65/hr.) Transfer from Caseworker I
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IPP

Tyler Shoaf IPP Director	06/01/2025	PA 09-05-01 (\$72,362.00/yr.) Transfer from House Arrest Officer
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SEPARATION FROM EMPLOYMENT

CLERK OF COURTS

Nicole Vaughan First Deputy	05/15/2025
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Evelyn Perry Sr Procedure Clerk	06/06/2025
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DISTRICT ATTORNEY

Brooke Patterson PT Victim Witness Coordinator	06/03/2025
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E911

Jenna Bush PT Telecommunicator	05/27/2025
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Moved:

Seconded:

Vote:

HUMAN RESOURCES

2025-219 RESOLUTION to approve the following HUMAN RESOURCES actions for positions reporting to the Courts:

NAME/POSITION

EFFECTIVE

LEVEL/STEP/GRADE

NEW HIRES

PRESIDENT JUDGE WALLACE

Maelee Lyons Intern	05/27/2025	ENVI 1-10-00 (\$13.00/hr.)
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JUDGE AMRHEIN

Laura Snyder Court Reporter	06/02/2025	PA 04-10-01 (\$27.91/hr.)
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Moved:

Seconded:

Vote:

06/05/2025

APPOINTMENTS

RESOLUTION

2025-220 Resolution to confirm the following Re-appointment to the NORTHWEST COMMISSION BOARD for the term as specified:

Rod Wilt	Private Sector	07/01/2025 – 06/30/2027
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Moved:

Seconded:

Vote:

COMMISSIONERS

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2025-221	N/A	N/A	Effective 06/05/2025

Resolution to authorize the County Solicitor to execute a settlement agreement with City of Hermitage and Hermitage School District to resolve the 2025 commercial assessment appeal filed by Wal-Mart Real Estate Business Trust regarding property located at 1275 N. Hermitage Road. The settlement reduces the assessed value of the property from \$2,400,000.00 to \$1,605,800.00.

Moved:

Seconded:

Vote:

COMMISSIONERS

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2025-222	Pictometry International Corp. DBA Eagleview 25 Methodist Hill Drive Rochester, NY 14623 Attn: General Counsel	\$30,000.00	06/25/2025-06/25/2026

Resolution to approve a license agreement, for aerial imagery services, including yearly access to previously flown oblique aerial imagery. This is billed on a yearly basis. Cost to be paid from Fund 262 – St Act 13 – Unconventional Gas Well Fund. This is a cost savings of approximately \$83,000, as a previous contract from the same vendor included another flight and additional data analysis project, which totaled \$113,000.

Moved:

Seconded:

Vote:

COMMISSIONERS

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2025-223	South Western Alpha Housing and Health Care, Inc.	See below	Effective 06/05/2025

Resolution to approve a Third Amendment (3) year commercial lease agreement with the lessor for space to be utilized by the Conservation District Offices. Rental costs shall be:

- \$3,350.00 monthly from March 2025 to February 2026
- \$3,450.00 monthly from March 2026 to February 2027
- \$3,550.00 monthly from March 2027 to February 2028

The County shall have the option to extend the lease for an additional lease year.

Moved:

Seconded:

Vote:

COMMISSIONERS

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2025-224	N/A	N/A	Effective 06/05/2025

Resolution to approve a settlement between the County of Mercer and Lakeland Dairy Farms in the amount of \$2,000.00 resulting from the condemnation by the County of real property owned by Lakeland Dairy Farms on Bend Road in Wilmington Township required for the repair and reconstruction of Mercer County Bridge No. 2904.

Moved:

Seconded:

Vote:

COMMISSIONERS

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2025-225	N/A	N/A	Effective 06/05/2025

Resolution to authorize payment to Joyce M. Hart in the amount of \$500.00 as estimated just compensation resulting from the condemnation by the County of real property owned by Hart on Marstellar Road, Fairview Township required for the repair and reconstruction of Mercer County Bridge No. 1507.

Moved:

Seconded:

Vote:

COMMISSIONERS

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2025-226	G & J Fencing 3633 N Hermitage Road Transfer, PA 16154	\$700.00	Effective 06/05/2025

Resolution to approve payment to G & J Fencing for repairs to the fencing at Orangeville Cemetery due to weather related damage.

Moved:

Seconded:

Vote:

COMMISSIONERS

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2025-227	Rae of Hope 212 Lincoln Avenue Farrell, PA 16121	\$100,802.51	Effective 06/05/2025

Resolution to approve an agreement to issue funds to the Rae of Hope Recovery House(s) for the support of women in recovery and a vehicle purchase with insurance coverage to be used for transportation of individuals with treatment and recovery support meetings, per the Opioid Settlement Fund distribution to the County.

Moved:

Seconded:

Vote:

COMMISSIONERS

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2025-228	Bethel Life Worship Center 246 South Mercer Street Greenville, PA 16125	\$74,238.10	Effective 06/05/2025

Resolution to approve an agreement to issue funds to the Bethel Life Center for educational programming and training to assist individuals in OUD recovery and a vehicle purchase with insurance coverage to be used for transportation of individuals with treatment and recovery support meetings, per the Opioid Settlement Fund distribution to the County.

Moved:

Seconded:

Vote:

COMMISSIONERS

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2025-229	Growing Wellness, LLC 387 Stonepile Road Mercer, PA 16137	\$90,937.14	Effective 06/05/2025

Resolution to approve an agreement to issue funds to Growing Wellness, LLC to provide an evidence based holistic approach to individuals in OUD/SUD recovery and provide various alternative activities designed to enhance self-care, resilience, and emotional well-being for the individuals, including their other family members, per the Opioid Settlement Fund distribution to the County.

Moved:**Seconded:****Vote:****COMMISSIONERS**

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2025-230	Helping Hands Ministries, Inc 350 W. State Street Sharon, PA 16146	\$38,300.00	Effective 06/05/2025

Resolution to approve an agreement to issue funds to Helping Hands Ministries to support the costs involved with the Recovery Building Blocks Program. This program will provide evidence based programming that includes self-care skills, prevention, and mentoring for those in OUD/SUD recovery along with their family members, per the Opioid Settlement Fund distribution to the County.

Moved:**Seconded:****Vote:****COMMISSIONERS**

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2025-231	Mercer County Coalition for Drug Awareness ROAR Center 912 East State Street Sharon, PA 16146	\$24,314.00	Effective 06/05/2025

Resolution to approve an agreement to issue funds to the ROAR Center to support the costs involved with the Say It Straight Project. The project is an evidence based program that promotes decreased at-risk behaviors and environments and focuses on preventing and ceasing Opioid drug use, per the Opioid Settlement Fund distribution to the County.

Moved:**Seconded:****Vote:**

BRIDGE

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2025-232	National Highway Products 301 Riverside Drive Bldg D Millville, NJ 08332	\$6,856.00	Effective 06/05/2025

Resolution to approve the purchase of traffic signs and appurtenances for bridge construction closures and detours. Vendor is on COSTARS. Cost to be paid from Act 13 Fund 262.

Moved:**Seconded:****Vote:****MERCER COUNTY FOOD BANK**

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2025-233	Commonwealth of PA Department of Agriculture Bureau of Food Assistance	TBD	07/01/2025-06/30/2026

Resolution to approve the State Food Purchase Program (SFPP) Annual Plan submitted by the designated lead agency, Community Food Warehouse of Mercer County, for the period as noted.

Moved:**Seconded:****Vote:****CYS**

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2025-234	GovConnection, Inc. 732 Milford Road Merrimack, NH 03054	\$13,627.78	Effective 06/05/2025

Resolution to approve the purchase of eight (8) Microsoft Surface Laptops as replacement units for current devices due for replacement and three (3) HP ProBook Laptops for the Independent Living Center that will be used at youth workstations. Costs to be paid from the Information Technology Grant.

Moved:**Seconded:****Vote:**

CYS

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2025-235	Amazon Capital Services P. O. Box 035184 Seattle, WA 98124-5184	\$575.68	Effective 06/05/2025

Resolution to approve the purchase of eight (8) UAG Laptop Cases for use with the eight (8) new MicroSoft Surface Laptops from GovConnection. Costs to be paid from the Information Technology Grant.

Moved:**Seconded:****Vote:****JAIL**

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2025-236	MobilCom P.O. Box 1234 Meadville, PA 16335	\$25,258.14	Effective 06/05/2025

Resolution to approve the purchase of twenty-five (25) Kenwood NX5000 portable radios with speaker mics, batteries, and chargers for use by the Mercer County Jail Staff. Cost to be paid from the Commissary Fund.

Moved:**Seconded:****Vote:****JAIL**

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2025-237	Bureau of Environmental Cleanup and Brownfields P.O. Box 8762 Harrisburg, PA 17105-8762	\$1,016.67	Effective 06/05/2025

Resolution to approve the payment of the diesel storage tank registration and fee for the tanks located at the Mercer County Jail. Cost to be paid from Mercer County Jail Maintenance Fund.

Moved:**Seconded:****Vote:**

JAIL

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2025-238	Johnson Controls 3159 Unionville Road Cranberry, PA 16319	\$10,586.00	Effective 06/05/2025

Resolution to approve the purchase of three (3) additional electronic boards with thermostats for the housing units at the Mercer County Jail. The three boards not replaced in April have failed and need to be replaced. Cost to be paid from Fund 100.

Moved:**Seconded:****Vote:****LAWRENCE-MERCER COUNTIES RECYCLING/SOLID WASTE DEPARTMENT**

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2025-239	City of Hermitage 800 N. Hermitage Road Hermitage, PA 16148	N/A	Effective 06/05/2025

Resolution to approve a Site Agreement between Mercer County and the City of Hermitage for the placement, construction, and usage of a glass storage bunker for the recycling of glass bottles, jugs, and jars from the County Recycling Drop-off Program.

Moved:**Seconded:****Vote:****LAWRENCE-MERCER COUNTIES RECYCLING/SOLID WASTE DEPARTMENT**

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2025-240	N/A	N/A	Effective 06/05/2025

Resolution to approve advertisement and bid specifications for an RFP for the construction of a glass recycling bunker at 5250 Virginia Road, Hermitage, PA. Bids to be received at the Office of the Controller, 125 S. Diamond Street, Suite 2, Mercer, PA 16137 by 1:00 pm on Thursday, July 3, 2025. Bids will be opened and publicly announced at the public Commissioners' Meeting on July 3, 2025, at 3:00 pm. Bidding documents are available on the Mercer County website, <https://www.mercercountypa.gov/rfp>. The County Commissioners reserve the right to reject any and all bids, or parts thereof, and to waive any informality.

Moved:**Seconded:****Vote:**

MERCER COUNTY REGIONAL PLANNING COMMISSION

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2025-241	N/A	\$47,883.00	Effective 06/05/2025

Resolution to approve a modification to the FY 2023 Mercer County Community Development Block Grant (OBO Grove City Borough) by transferring \$47,883.00 from the Housing Rehabilitation line item to the Sidewalk Improvement/Removal of Architectural Barriers line items for Memorial Park in the amount of \$34,970.00 and Edgewood Avenue in the amount of \$12,913.00.

Moved:**Seconded:****Vote:****MERCER COUNTY REGIONAL PLANNING COMMISSION**

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2025-242	N/A	\$55,166.00	Effective 06/05/2025

Resolution to approve a revision to the FY 2024 Mercer County Community Development Block Grant (OBO Grove City Borough) by transferring \$55,166.00 from the Sidewalk Improvement / Removal of Architectural Barriers line item from College Avenue and Elm Street to the Sidewalk Improvement / Removal of Architectural Barriers line item for Edgewood Avenue.

Moved:**Seconded:****Vote:****MERCER COUNTY REGIONAL PLANNING COMMISSION**

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2025-243	N/A	N/A	Effective 06/05/2025

Resolution to open a public comment period on the draft County Subdivision and Land Development Ordinance, in compliance with Section 504 of the Pennsylvania Municipalities Planning Code, and to set the public hearing for July 17, 2025, at 2:30pm, in the Courthouse Assembly Room.

Moved:**Seconded:****Vote:****MIS**

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2025-244	ESRI 380 New York Street Redlands, CA 92373-8118	\$36,470.00	Effective 06/05/2025

Resolution to approve the renewal of the annual re-occurring licensing, maintenance, and support for ArcGIS Desktop and Server software. Costs to be paid from E911 Contract Account and Act 13 Info Tech Fund.

06/05/2025

Moved:
Vote:

Seconded:

PUBLIC DEFENDER

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2025-245	ComDoc P.O. Box 713440 Chicago, IL 60677-4340	\$7,800.00	Effective 06/05/2025

Resolution to approve the purchase of a Xerox Altalink Color Copier for the Public Defender's Office. Payment to be made from the Indigent Defense Grant.

Moved:
Vote:

Seconded

PUBLIC DEFENDER

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2025-246	GovConnection, Inc. 2275 Research Blvd., Suite 360 Rockville, MD 20855	\$3,285.30	Effective 06/05/2025

Resolution to approve the purchase of a MicroSoft Surface Laptop and Surface Dock 2 for use in the Public Defender's Office. Cost to be paid from the Public Defender's Social Service Advocate Grant Fund.

Moved:
Vote:

Seconded:

SECURITY

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2025-247	Am-Gard, Inc. 600 Main Street Pittsburgh, PA 15215	\$20.93-\$21.67 per hour	Effective 07/01/2025

Resolution to amend the agreement with Am-Gard, Inc. for the increase of pay rates for the Security Screener personnel at the Mercer County Courthouse.

Moved:
Vote:

Seconded:

GRANTS

RESOLUTION #	GRANTOR	AMOUNT	DATE RANGE
2025-248	PCoRP P.O. Box 60769 Harrisburg, PA 17106-0769	Up to \$30,000.00	06/01/2024-05/31/2025

Resolution to approve application for the PCoRP Loss Prevention Grant to offset a portion of the cost of the work done to fix the left side wall of County owned property at 107 N. Diamond Street. Total cost of the Left Side Wall repair was \$142,628.14.

Moved:**Seconded:****Vote:****GRANTS**

RESOLUTION #	GRANTOR	AMOUNT	DATE RANGE
2025-249	Pennsylvania Commission on Crime and Delinquency 3101 N. Front Street Harrisburg, PA 17110	\$98,282.00	Effective 07/01/2025

Resolution to accept an award of \$98,282.00 from PCCD Indigent Defense Grant Program. Award is to be used by the Public Defender's Office for approved grant projects.

Moved:**Seconded:****Vote:****Old Business:****New Business:****Commissioner's Reports:****Recess to Salary Board****Public Comment:****Questions of the Media:****Motion to Adjourn****Moved:****Seconded:**

Attest:

Chief Clerk

Mercer County Board of Commissioners