

MEETING OF THE MERCER COUNTY BOARD OF COMMISSIONERS

November 20, 2025

Members Present:

Prayer: Pastor Chuck Schwartz

Pledge of Allegiance:

Others Present:

General Discussion Items:

Public Comment on Agenda Items:

2025-467 RESOLUTION to approve 11/06/2025 Commissioners' Meeting MINUTES:

Moved:

Seconded:

Vote:

PROCLAMATION

2025-468 RESOLUTION to approve a PROCLAMATION to recognize the WEST MIDDLESEX HIGH SCHOOL GIRLS GOLF TEAM for winning the 2025 PIAA 2A State Championship.

Moved:

Seconded:

Vote:

REFUNDS

2025-469 RESOLUTION to approve the following REFUNDS listed effective 11/20/2025.

NAME/ADDRESS	DISTRICT	R.E.	REFUND	REASON
Minner, James E Jr & Taryn J 134 Schaffer Rd Mercer, PA 16137	Findley Twp	X	\$ 22.03	Part land transfer
Minner, James E Jr & Taryn J 134 Schaffer Rd Mercer, PA 16137	Findley Twp	X	\$282.41	Part land & building transfer
Wagner, James A & Deborah 18 Hurd Ln Grove City, PA 16127	Liberty Twp	X	\$112.83	Corrected House Assessment

Moved:

Seconded:

Vote:

11/20/2025

CYS

2025-470 RESOLUTION to enter into AGREEMENT(s) with the following provider for services listed.

EFFECTIVE 07/01/2026 – 06/30/2026

VENDOR	PROGRAM	RATE	TERM
White Deer Run, LLC	Adolescent Male Sex Offender – Cove Prep TC	\$553.50	Daily
d/b/a White Deer Run	Two-week Diagnostic Evaluation Program	\$603.50	Daily
Cove Prep	Adolescent Male Secure Care – Adj. Delinquent	\$712.17	Daily

310 Grove Road, Building #13
Torrance, PA 15779

Moved:

Seconded:

Vote:

HUMAN RESOURCES

2025-471 RESOLUTION to approve the following HUMAN RESOURCES actions:

NAME/POSITION	EFFECTIVE	LEVEL/STEP/POSITION
<u>NEW HIRES</u>		
Joshua Bell Corrections Officer	12/01/2025	JCO-00-01 (\$19.25/hr.)
<u>CONSERVATION DISTRICT</u>		
Robert Winschel Conservation Technician	11/17/2025	TCC-07-00-01 (\$19.07/hr.)

SEPARATION FROM EMPLOYMENT**E911**

Randi Cusick PT Telecommunicator	11/13/2025
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JAIL

Allen Edwards Corrections Officer	11/06/2025
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RECORDER

Kasey Jennings Clerical Assistant	11/06/2025
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TAX ASSESSMENT

Seth Perez GIS Technician	11/27/2025
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CLERK OF COURTS

Jenna Smith 12/02/2025
Cost Collections Coordinator

BUILDING & GROUNDS

David Metz 12/13/2025
Maintenance III

Moved:**Seconded:****Vote:****HUMAN RESOURCES**

2025-472 RESOLUTION to approve the following HUMAN RESOURCES actions for positions reporting to the Courts:

NAME/POSITION	EFFECTIVE	LEVEL/STEP/POSITION
<u>NEW HIRES</u>		
<u>DOMESTIC RELATIONS</u>		
Wende Hoover	12/01/2025	PA04-00-01 (\$19.51/hr.)
PT Enforcement Officer		

Moved:**Seconded:****Vote:****HUMAN RESOURCES**

2025-473 RESOLUTION to approve the following 2026 Holidays:

2026 HOLIDAYS

<u>DAY</u>	<u>DATE</u>	<u>HOLIDAY</u>
Thursday	January 1, 2026	New Year's Day
Monday	January 19, 2026	Martin Luther King, Jr. Day
Monday	February 16, 2026	Presidents' Day
Friday	April 3, 2026	Good Friday
Monday	May 25, 2026	Memorial Day
Friday	June 19, 2026	Juneteenth
Friday	July 3, 2026	Independence Day
Monday	September 7, 2026	Labor Day
Monday	October 12, 2026	Columbus Day
Wednesday	November 11, 2026	Veterans' Day
Thursday	November 26, 2026	Thanksgiving Day
Friday	November 27, 2026	Day after Thanksgiving
Friday	December 25, 2026	Christmas Day

Moved:**Seconded:****Vote:**

ORDINANCES

ORDINANCE	TITLE	AMOUNT	DATE RANGE
# 2025-474	N/A	N/A	Effective 11/20/2025

Resolution to adopt and enact Ordinance 2025-006 of the Board of Commissioners, County of Mercer, establishing a Uniform Parcel Identifier System by providing for a depository agency of the County's tax maps and digital mapping data to be effective January 5, 2026; repealing all Ordinances or Resolutions inconsistent herewith; making the provisions hereof severable and providing for future adjustments by Resolution.

Moved:**Seconded:****Vote:****COMMISSIONERS**

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2025-475	Operation Lighthouse c/o Minority Health 1031 Roemer Blvd. Farrell, PA 16121	\$22,408.92	Effective 11/20/2025

Resolution to approve an agreement to issue funds to Operation Lighthouse for assistance with the H.E.A.T Program. This is a therapeutic program that applies holistic, culturally relevant and responsive characteristics for those with opioid use disorders while promoting recovery and wellness. Funding will be from the Opioid Settlement Fund distribution to the County.

Moved:**Seconded:****Vote:****COMMISSIONERS**

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2025-476	N/A	N/A	Effective 11/20/2025

Resolution to present the Mercer County proposed budget for the year 2026 for public viewing on 11/21/2025. The budget will be adopted at the Commissioner's Meeting on 12/18/2025.

Moved:**Seconded:****Vote:**

BRIDGE

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2025-477	A. Merante Contracting, Inc. 4740 Streets Run Road Pittsburgh, PA 15236 /ECMS #1884	\$1,396,917.94	Effective 11/20/2025

Resolution to accept the low bid and proceed with entering into a contract for reconstruction of Mercer County Bridge 2339 on Service Avenue in the City of Sharon. This project is 100% federally funded vis reimbursement agreement E22010011 and 010Z334. Motion is contingent upon PennDOT's ECMS review and acceptance process.

Moved:**Seconded:****Vote:****BUILDING & GROUNDS**

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2025-478	Custom Lawn Care of Grove City 230 Foxmine Road Jackson Center, PA 16133	See below	Effective 11/20/2025

Resolution to approve contractual cost increases for landscaping and ground maintenance for property owned and maintained by the County at 574 Barkeyville Road, Grove City, PA.

Maintenance items and new costs:

Mowing, weeding, and trimming, per occurrence	\$85.00
Mowing the back field area bi-weekly	\$125.00
Annual landscape management	\$1,425.00
Fall leaf cleanup and removal, cut wild grass	\$325.00
Parking lot/sidewalk snow plowing, per occurrence	\$85.00
Parking lot/sidewalk salting, per occurrence	\$95.00

Moved:**Seconded:****Vote:****DOMESTIC RELATIONS**

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2025-479	Am-Gard, Inc. 600 Main Street Pittsburgh, PA 15215	\$30.77 Per hour	10/01/2025-09/30/2030

Resolution to approve a service agreement with Am-Gard, Inc., to provide armed security for the Domestic Relations building with an annual increase of 3% for each calendar year of the agreement term. BCSE approves that this expenditure is eligible for receipt of federal financial participation at the current rate of 66%. Cost will be split by Domestic Relations being responsible for 60% and the Conciliator/Master Office being responsible for 40% of the total cost.

Moved:
Vote:

Seconded:

PUBLIC SAFETY

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2025-480	Evans Consoles, Inc. 305 E. Wall Street Grapevine, TX 76051	\$2,349.90	Effective 11/20/2025

Resolution to approve the purchase of ten (10) Universal Mounting Plates for large monitors. Evans is the brand of dispatch desks in the E911 Center; therefore, this is a sole source item. Cost to be paid from the E911 Fund 244.

Moved:
Vote:

Seconded:

PUBLIC SAFETY

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2025-481	Advanced Land Measurement, Inc. 7097 Warren Sharon Road Brookfield, OH 44403	\$7,500.00	Effective 11/20/2025

Resolution to approve payment for surveying the property Grove City Tower Site, per the quote dated 08/12/2025.

Moved:
Vote:

Seconded:

PUBLIC SAFETY

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2025-482	Butler County Community College P.O. Box 1203 Butler, PA 16003-1203	\$4,500.00	01/01/2026-12/31/2026

Resolution to approve annual renewal agreement with Butler County Community College for their Preferred Training Partnership Program. The cost is \$4,500 for 500 hours of training for city and county-based organizations. This reflects a \$500 increase. Cost includes the instructor, class material, and certificates. This will be paid with HMRF Grant Funds. (Fund 250).

Moved:
Vote:

Seconded:

RECORDER OF DEEDS

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2025-483	IdentiSys, Inc. 7630 Commerce Way Eden Prairie, MN 55344	\$353.00	11/17/2025-11/16/2026

Resolution to approve the renewal of technical phone support and available updates on BadgePass SmartReg software. This software allows for updates and fixes on the Veteran's ID card system. Costs to be paid from the Recorder of Deed's general budget.

Moved:**Seconded:****Vote:****RECORDER OF DEEDS**

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2025-484	e-Image Data 340 Grant Street Hartford, WI 53027	\$150.00	Effective 11/20/2025

Resolution to approve a diagnostic fee for the ScanPro 3000 Microfilm Scanner in the Recorder's Office. The public-use scanner is not functioning properly, and the diagnosis will provide information if a repair or replacement is needed. The fee will be applied towards the recommended repair or replacement.

Moved:**Seconded:****Vote:****MERCER COUNTY REGIONAL PLANNING COMMISSION**

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2025-485	Mercer County Regional Planning Commission 2491 Highland Road Hermitage, PA 16148	N/A	Effective 11/20/2025

Resolution to respond and address the DCED CDBG "Findings" Letter dated September 19, 2025, for the monitoring of CDBG FFY 2016-2019 completed this past June.

Moved:**Seconded:****Vote:**

MERCER COUNTY REGIONAL PLANNING COMMISSION

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2025-486	Mercer County Regional Planning Commission 2491 Highland Road Hermitage, PA 16148	N/A	Effective 11/20/2025

Resolution to transfer \$28,820.00 from the Affordable Housing Fund, a non-federal account, to the CDBG FFY 2022 Housing Rehabilitation account.

Moved:

Seconded:

Vote:

MERCER COUNTY REGIONAL PLANNING COMMISSION

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2025-487	Mercer County Regional Planning Commission 2491 Highland Road Hermitage, PA 16148	N/A	Effective 11/20/2025

Resolution to Execute the Federal Program Receipt Collection Form for the Mercer County 2017 Housing Rehabilitation repayment of \$28,820.00.

Moved:

Seconded:

Vote:

MERCER COUNTY REGIONAL PLANNING COMMISSION

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2025-488	Mercer County Regional Planning Commission 2491 Highland Road Hermitage, PA 16148	N/A	Effective 11/20/2025

Resolution to execute the Federal Program Receipt Collection Form for the Sharpsville Borough 2016 Housing Rehabilitation repayment of \$2,890.00. Sharpsville Borough acknowledged and deposited the funds into the CDBG FFY 2022 account on October 31, 2025.

Moved:

Seconded:

Vote:

MERCER COUNTY REGIONAL PLANNING COMMISSION

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2025-489	Mercer County Regional Planning Commission 2491 Highland Road Hermitage, PA 16148	N/A	Effective 11/20/2025

Resolution to revise the FFY 2022 CDBG Contract to address the Sharpsville Borough and Mercer County findings. This will be Revision #3 and will allow the County to complete projects within Mercer County using the repayment funds. Sharpsville Borough's repayment will be allocated to the Mercer Avenue Project, which has been approved by the State. Mercer County's repayment will be allocated to the Mercer County Housing Rehabilitation, which has been approved by the State.

Moved:**Seconded:****Vote:****MERCER COUNTY REGIONAL PLANNING COMMISSION**

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2025-490	Mercer County Regional Planning Commission 2491 Highland Road Hermitage, PA 16148	N/A	Effective 11/20/2025

Resolution to adopt the Written Procedures for Record Retention Compliance, to be executed by the CDBG Program Administrator (MCRPC) to ensure ongoing program compliance.

Moved:**Seconded:****Vote:****DISPOSITION OF ASSETS**

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2025-491	N/A	<\$2,000.00	Effective 11/20/2025

Resolution to approve notice of sale. Bids for items are due no later than 12/02/2025 at the office of the Chief Clerk. Items are being sold in "as-is", "where is" condition with no implied warranties or guaranties. County reserves the right to accept or reject any and all bids.

- 1 - Foster lighted map table
- 1 – Coat Rack
- 7 – Reams of 3 part NCR carbonless paper

Moved:**Seconded:****Vote:**

GRANTS

RESOLUTION	GRANTOR	AMOUNT	DATE RANGE
# 2025-492	Pennsylvania Department of Environmental Protection DEP Vector Management (Agent for Commonwealth of PA) P.O. Box 1467 Harrisburg, PA 17105	\$114,641.00	Effective 11/20/2025

Resolution to approve application for the 2026 Mosquito-borne Disease Control Program Grant to provide funding for “Personnel” salaries/benefits and equipment to support surveillance, education and outreach to the public, habitat reduction, and treatment of mosquitos for Mercer, Crawford, and Butler Counties. Tick surveillance will also be completed as part of the program. Performance period is 01/01/2026–12/31/2026. No County match required.

Moved:**Seconded:****Vote:****GRANTS**

RESOLUTION	GRANTOR	AMOUNT	DATE RANGE
# 2025-493	Pennsylvania Commission on Crime and Delinquency 3101 N. Front Street Harrisburg, PA 17110	Up to \$90,000.00	Effective 11/20/2025

Resolution to approve application, not to exceed \$90,000.00, for the Intermediate Punishment Treatment Programs (State IP/DARIP). This grant is for the Mercer County Intermediate Punishment Program (IPP) to provide the Courts with alternatives to incarceration in the Mercer County Prison in regard to Restrictive Conditions as an Order of Probation. Mercer County will utilize its House Arrest Program and Specialty Court Program to fulfill these objectives. These are State funds. The grant period will be 07/01/2025 – 06/30/2026. No County match required. Application is due 12/18/2025.

Moved:**Seconded:****Vote:**

GRANTS

RESOLUTION	GRANTOR	AMOUNT	DATE RANGE
# 2025-494	Pennsylvania Department of Community and Economic Development 400 North Street, Fourth Floor Harrisburg, PA 17120	Not to exceed \$1,000,000.00	Effective 11/20/2025

Resolution to approve application for a State Local Share Account-Statewide Program grant in an amount not to exceed \$1,000,000.00 from the Pennsylvania Department of Community and Economic Development to be used to renovate the Mercer County Penn State Extension Office. Application is due 11/30/2025.

Moved:**Seconded:****Vote:****Old Business:****New Business:****Commissioner's Reports:****Recess to Salary Board****Public Comment:****Questions of the Media:****Motion to Adjourn****Moved:****Seconded:****Attest:**

Chief Clerk

Mercer County Board of Commissioners