#### MEETING OF THE MERCER COUNTY BOARD OF COMMISSIONERS

### January 2, 2025

Members Present: Commissioner McGonigle, Commissioner Finley, Commissioner Coleman

**Prayer:** Pastor Tim DeTal, Red Door Ministries

Pledge of Allegiance: Was held.

**Others Present:** Nicki Biles, Tim Callahan, Thad Hall, Frank Jannetti, John Logan, Christian McElhaney, Stephan Sherman, Aliyah Hunt, Joanie Micsky, Melissa Klaric, Caleb Stright, Tim DeTal, Roni Shilling

**General Discussion Items:** Commissioner Coleman advises Human Resources Resolution 2025-003 is being amended to add two positions transfers in the Recorders Office and Commissioner's Resolution 2025-007 is being tabled to another meeting.

Public Comment on Agenda Items: None

# 2025-001 RESOLUTION to approve 12/19/2024 Commissioners' Meeting MINUTES:

Moved: Mr. McGonigle Seconded: Mr. Finley

**Vote:** Yes-Mr. McGonigle Yes-Mr. Finley Yes-Dr. Coleman

### <u>CYS</u>

# 2025-002 RESOLUTION to enter into AGREEMENT(s) with the following provider for services listed.

EFFECTIVE 07/01/2024 - 06/30/2025

#### \*RATE CORRECTION\*

VENDOR	PROGRAM	RATE	TERM
Community Health	CTC Mobilizer	\$50,102.00	Annually
Partnership of Mercer			
County			
P. O. Box 1201			
Hermitage, PA 16146			

Moved: Mr. McGonigle Seconded: Mr. Finley

**Vote:** Yes-Mr. McGonigle Yes-Mr. Finley Yes-Dr. Coleman

### **HUMAN RESOURCES**

# 2025-003 RESOLUTION to approve the following HUMAN RESOURCES actions:

NAME/POSITION  NEW HIRES  JAIL	EFFECTIVE	LEVEL/STEP/GRADE		
Gabriel Blough Corrections Officer-Part Time	01/06/2025	JCO 00-00 (\$17.33/hr.)		
Nicholas Rainey Corrections Officer	01/06/2025	JCO 00-01 (\$19.25/hr.)		
Allen Edwards Corrections Officer	01/06/2025	JCO 00-01 (\$19.25/hr.)		
Donald Rihel Corrections Officer	01/06/2025	JCO 00-01 (\$19.25/hr.)		
TRANSFERS RECORDER				
Pam McCluskey First Deputy	12/16/2024	PA 04-06-01 (\$22.95/hr.) Transfer from Second Deputy		
Maria VanCise Second Deputy	12/16/2024	PA 03-07-01 (\$21.96/hr.) Transfer from Clerk		
SEPARATION FROM EMPLOYMENT				

## SEPARATION FROM EMPLOYMENT

CYS

**Cassidy Murray** 01/07/2025

Caseworker II

Moved: Mr. McGonigle **Seconded:** Mr. Finley

Vote: Yes-Mr. McGonigle Yes-Mr. Finley Yes-Dr. Coleman

**ORDINANCES** 

# 2025-004 TITLE AMOUNT DATE RANGE

> N/A N/A Effective 01/02/2025

Resolution to approve the advertisement of proposed Ordinance #2025-001 of the Board of Commissioners, County of Mercer, Commonwealth of Pennsylvania, imposing a Countywide Hotel Room Rental Excise Tax, setting a rate of taxation at 5% of the consideration paid for hotel lodging; providing for the collection of the tax; requiring monthly remittance to the County Treasurer; providing for a 4% administrative fee; restricting use of funds received from the tax; providing for fees, penalties, and other administrative requirements; making provisions severable; repealing inconsistent ordinances; and providing an effective date.

DISCUSSION: Commissioner Coleman advised this Ordinance does not change the tax rate but changes the administrative rate. The amount received in 2023 from the prior Ordinance was \$1.2 million and \$1.3 million in 2024.

Moved: Mr. McGonigle Seconded: Mr. Finley

**Vote:** Yes-Mr. McGonigle Yes-Mr. Finley Yes-Dr. Coleman

### **APPOINTMENTS**

RESOLUTION

**# 2025-005** Resolution to confirm the following Reappointment to the MERCER COUNTY AGRICULTURAL LAND PRESERVATION BOARD for the term as specified:

John Burkett 01/01/2025 – 12/31/2027

Moved: Mr. McGonigle Seconded: Mr. Finley

**Vote:** Yes-Mr. McGonigle Yes-Mr. Finley Yes-Dr. Coleman

## **APPOINTMENTS**

RESOLUTION

**# 2025-006** Resolution to confirm the following Appointment to the WEST CENTRAL WORKFORCE DEVELOPMENT BOARD for the term as specified:

Jake Rickert Economic Development and Business 01/02/2025 – 06/30/2027

Moved: Mr. McGonigle Seconded: Mr. Finley

**Vote:** Yes-Mr. McGonigle Yes-Mr. Finley Yes-Dr. Coleman

### **COMMISSIONERS**

RESOLUTION VENDOR AMOUNT DATE RANGE

# **2025-007** PA Chiefs of Police Assoc. \$19,746.00 Effective 01/02/2025

3905 N. Front Street Harrisburg, PA 17110

Resolution to approve renewal of Livescan/CPIN maintenance fee for 2025.

Mercer County Jail \$6,582.00
Greenville Regional PD \$6,582.00
City of Farrell \$6,582.00

Moved: Seconded:

Vote:

### **COMMISSIONERS**

RESOLUTION VENDOR AMOUNT DATE RANGE

# 2025-008 Black Bashor & Porsch LLP Not to Effective 01/02/2025

Certified Public Accountants exceed 270 East Connelly Blvd. \$900.00

Sharon, PA 16146

Resolution to approve agreement to maintain the County's fixed asset depreciation schedule and process annual additions/deletions from details provided by the County's Fiscal Office (asset description, purchase date, cost life, etc.) Vendor will provide a financial statement depreciation schedule for the calendar year after all necessary updates are submitted to BBP. The rate will be \$75.00/hr. for data input and \$125/hr. for supervisory review. Work to be completed for the year ending December 31, 2024.

DISCUSSION: Fiscal Manager Nicki Biles advised this CPA Firm has been provided this service to the County for several years. The normal costs are between \$500.00 and \$750.00

Moved: Mr. McGonigle Seconded: Mr. Finley

**Vote:** Yes-Mr. McGonigle Yes-Mr. Finley Yes-Dr. Coleman

**COMMISSIONERS** 

RESOLUTION VENDOR AMOUNT DATE RANGE

# **2025-009** N/A N/A Effective 01/02/2025

Resolution to authorize execution of a First Amendment to the Option Agreement with InSite, Mercer, PA (NEQ I-80 and Perry Highway) and the Mercer County Industrial Development Authority, regarding 205 acres of land owned by the County in East Lackawannock Township. The proposed First Amendment extends the three (3) year option to the parties original Option Agreement dated May 1, 2023, by an additional twelve (12) months, or until May 1, 2027, and requires InSite to make a \$25,000.00 option payment to the County on or before May 1, 2026.

Moved: Mr. McGonigle Seconded: Mr. Finley

**Vote:** Yes-Mr. McGonigle Yes-Mr. Finley Yes-Dr. Coleman

**COURTS** 

RESOLUTION VENDOR/CONTRACT AMOUNT DATE RANGE

# 2025-010 Dagostino Electro Services \$2,701.04 Effective 01/02/2025

600 Mifflin Road Pittsburgh, PA 15207

Resolution to approve the purchase of an exterior security camera for use on the north side of the Courthouse. Purchase is to be reimbursed by AOPC through the 2024-2025 Common Pleas Essential Security Equipment Reimbursement Project.

Moved: Mr. McGonigle Seconded: Mr. Finley

**Vote:** Yes-Mr. McGonigle Yes-Mr. Finley Yes-Dr. Coleman

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### **PUBLIC SAFETY**

RESOLUTION VENDOR/CONTRACT AMOUNT DATE RANGE

# **2025-011** Butler County \$4,000.00 Effective 01/02/2025

Community College P.O. Box 1203

Butler, PA 16003-1203

Resolution to approve annual renewal agreement with Butler County Community College for their Preferred Training Partnership Program. The cost is \$4,000.00 for 500 hours of training for city and county-based organizations. Cost includes the instructor, class materials, and certificates.

DISCUSSION: Public Safety Director Frank Jannetti informed the Commissioners the trainings provided by BC3 are available to all Fire Departments in the County and includes hazardous materials trainings.

Moved: Mr. McGonigle Seconded: Mr. Finley

**Vote:** Yes-Mr. McGonigle Yes-Mr. Finley Yes-Dr. Coleman

**TAX CLAIM** 

RESOLUTION VENDOR/CONTRACT AMOUNT DATE RANGE

**# 2025-012** Amazon Capital Services \$2,249.95 Effective 01/02/2025

P.O. Box 035184

Seattle, WA 98124-5184

Resolution to approve purchase of five (5) Ricoh scanners for the Tax Claim office. The scanners will be used to scan documents into the Tax Claim system and to electronically preserve documents deemed permanent.

Moved: Mr. McGonigle Seconded: Mr. Finley

**Vote:** Yes-Mr. McGonigle Yes-Mr. Finley Yes-Dr. Coleman

**GRANTS** 

RESOLUTION GRANTOR: AMOUNT DATE RANGE

# 2025-013 Pennsylvania DCED \$1,501,312.00 Effective 01/02/2025

PA Broadband Development Authority

400 North St., Suite 4 Harrisburg, PA 17120

Resolution to accept the grant award for the Mercer County Agricultural and Conservation Community Learning Center Project, (contract #C000090918) to provide funding for building renovations, computer purchases, and installation of broadband infrastructure. Renovations will include classroom space, ADA-compliant restrooms, and establishing a small library with computer stations for public use.

DISCUSSION: Commissioner McGonigle advised he attended a Broadband Authority meeting and was informed there are currently some delays with the funding. The monies awarded can be used similar to a block grant, that the funding can be moved to another part of the project if necessary.

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Moved: Mr. McGonigle Seconded: Mr. Finley

**Vote:** Yes-Mr. McGonigle Yes-Mr. Finley Yes-Dr. Coleman

**Old Business:** None

**New Business:** None

### **Commissioner's Reports:**

• Commissioner Coleman reminded everyone the 2025 Commissioner Meetings will be held on the 1<sup>st</sup> and 3<sup>rd</sup> Thursdays of each month. The resolution for the Hotel Tax that was passed in this meeting was to authorize the advertisement of the Ordinance, not adopting the Ordinance.

## **Elected Official/Department Head Reports:**

- Public Safety Director Frank Jannetti provided information for the next several days, saying there is an active weather pattern occurring over the next four days and reminded everyone to be careful while driving on the roads. Director asked everyone to be vigilant with the incidents occurring in New Orleans and Las Vegas. He is involved with the FBI Fusion Center in Pittsburgh.
- Elections Director Thad Hall advised his office will have petition packets available for pickup on February 3, 2025. His office is now using new software that will allow information to be accessed online on petition information. This is expected to be available at the end of January.

#### **Public Comment:**

- Joanie Micsky relayed a request from the online access for the meeting from William Kline of Millcreek Township, asking the Commissioners to check on the long delay for the local poll workers to be paid from the November election. Elections Director Thad Hall provided information on the process of payment. Advising all the election workers information had been sent directly to the Controller's Office and provided information on the labor intensive procedure that needed to be followed for payment to the workers. Director Hall said the payment delay is why he suggested an alternative payment option for future election pays. Controller Sherman advised his office is processing the checks as quickly as they can. Each worker's information has to be verified prior to a check being issued. Commissioner Finley thanked Mr. Kline to bringing this issue to their attention and will improve this pay system before the next election cycle.
- Elections Director Thad Hall asked the Commissioners on any updates with Sharon Regional Hospital System. Commissioners Coleman said she and Commissioner Finley did attend a meeting with community leaders at 1:30pm today, but they had the leave at 2:15pm to attend the Commissioners Meeting. Very little had been discussed prior to their leaving the meeting.

# **Questions of the Media:**

• Caleb Stright of the Record Argus asked questions regarding the administrative fee on the Hotel Tax, the Broadband Grant, and the County property at I80 and Rt 19. All questions were answered by the Commissioners.

Motion to Adjourn			
Moved: Mr. McGonigle	Seconded: Mr. Finley		
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Attest:			
-	<del></del>		
Chief Clerk	Mercer County Board of Commissioners		

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