

**MEETING OF THE MERCER COUNTY BOARD OF COMMISSIONERS**

**January 16, 2025**

**Members Present:** Commissioner McGonigle, Commissioner Finley, Commissioner Coleman

**Prayer:** Wayne Pfeuffer

**Pledge of Allegiance:** Was held

**Others Present:** Nicki Biles, Tim Callahan, Thad Hall, Bill McClure, Christian McElhaney, Dave Moyer, Stephen Sherman, Angela Sorg, Aliyah Hunt, Bill McConnell, Joanie Micsky, Craig Conforti, Tiffany Wolf, Jim McLusky, Melissa Klaric, Caleb Stright, Roni Shilling

**General Discussion Items:** Craig Conforti, Penn State Extension, introduced a new Extension Educator, Tiffany Wolf. Another new educator, Erin Cuprinka, was not available to attend.

**Public Comment on Agenda Items:** Controller Sherman commented on the payment for Resolution 2025-022, advising on how the payment would be issued by his office. Solicitor McConnell provided information on the legal requirements for the payment. He advised this was a federal suit, and there were specific legal requirements in the settlement agreement. Solicitor McConnell is contacting the law firm involved with the suit. Resolution 2025-022 will be tabled.

**# 2025-014 RESOLUTION** to approve 01/02/2025 Commissioners' Meeting MINUTES:

**Moved:** Mr. McGonigle

**Seconded:** Mr. Finley

**Vote:** Yes-Mr. McGonigle

Yes-Mr. Finley

Yes-Dr. Coleman

**EXPENDITURES**

**# 2025-015 RESOLUTION** to approve DISBURSEMENTS in the following amount of \$7,784,997.37 for the period of 12/01/2024 – 12/28/2024. Detail as listed:

\$7,208,614.86	County Operations
\$177,128.72	Election Integrity Grant
\$4,212.14	Witness Fees
\$48,371.21	CDBG Projects
\$11,848.22	ARPA/SLFRF Projects
\$5,246.21	Opioid Projects
\$329,576.01	ERAP (admin only)

**Moved:** Mr. McGonigle

**Seconded:** Mr. Finley

**Vote:** Yes-Mr. McGonigle

Yes-Mr. Finley

Yes-Dr. Coleman

**CYS**

# 2025-016 RESOLUTION to enter into AGREEMENT(s) with the following provider for services listed.

EFFECTIVE 07/01/2024 – 06/30/2025

<b>VENDOR</b>	<b>PROGRAM</b>	<b>RATE</b>	<b>TERM</b>
<b>Mercer County Family Center – Farrell Site Addendum</b> 1600 Roemer Boulevard Farrell, PA 16121	Truancy Intervention for Parents and Schools (TIPS Program)	\$131,073.00	Annually

**Moved:** Mr. McGonigle  
**Vote:** Yes-Mr. McGonigle

**Seconded:** Mr. Finley  
Yes-Mr. Finley                      Yes-Dr. Coleman

**HUMAN RESOURCES**

# 2025-017 RESOLUTION to approve the following HUMAN RESOURCES actions:

<b>NAME/POSITION</b>	<b>EFFECTIVE</b>	<b>LEVEL/STEP/GRADE</b>
<b><u>NEW HIRES</u></b>		
<b>JAIL</b>		
Bryan Hammers Corrections Officer	01/06/2025	JCO 00-01 (\$19.25/hr.)
Nicholas Rainey Corrections Officer	01/13/2025	JCO 00-01 (\$19.25/hr.)
	<b>*START DATE CORRECTION*</b>	

**HUMAN RESOURCES**

Angela Sorg Human Resources Director	01/08/2025	P&A 09 07-01 (\$43.42/hr.)
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**TRANSFERS**

**CLERK OF COURTS**

Stephanie Balsamo Senior Procedure Clerk	01/06/2025	TCN 06-02-01 (\$19.55/hr.) Transfer from Domestic Relations
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**CYS**

Samuel Walgenbach Caseworker II	01/23/2025	YCW 00-02 (\$20.83/hr.) Transfer from Caseworker I
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**COMMISSIONERS**

Aliyah Hunt Administrative Assistant/Part Time	01/21/2025	P&A 03-00-00 (\$15.76/hr.) Transfer from Intern
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**Moved:** Mr. McGonigle  
**Vote:** Yes-Mr. McGonigle  
01/16/2025

**Seconded:** Mr. Finley  
Yes-Mr. Finley                      Yes-Dr. Coleman

**HUMAN RESOURCES**

# **2025-018** RESOLUTION to approve the following HUMAN RESOURCES actions for Departments reporting to the Courts:

<b>NAME/POSITION</b>	<b>EFFECTIVE</b>	<b>LEVEL/STEP/GRADE</b>
<b><u>NEW HIRES</u></b>		
<b>DISTRICT JUSTICE STRAUB</b>		
Paidyn Hale Senior Procedure Clerk	01/24/2025	TCN 06-00-01 (\$18.87/hr.)

**SEPARATION FROM EMPLOYMENT**

<b>JUDGE WALLACE</b>	
Judith Scarsella Court Reporter	01/17/2025

<b>Moved:</b> Mr. McGonigle	<b>Seconded:</b> Mr. Finley
<b>Vote:</b> Yes-Mr. McGonigle	Yes-Mr. Finley      Yes-Dr. Coleman

**ORDINANCES**

# <b>2025-019</b>	TITLE	AMOUNT	DATE RANGE
	N/A	N/A	Effective 01/16/2025

Resolution to authorize advertising Ordinance 3-1980, Amendment 46, an Ordinance amending Ordinance No. 3 of 1980 entitles “An Ordinance providing for the County of Mercer to set weight limits on County-owned and County-maintained bridges and to close County-owned and County-maintained bridges, pending repair of the same, pursuant to the authority granted to the County of Mercer in the Vehicle Code, Act of June 17, 1976, P.L. 162 No 81 § 1 et seq, 75 PA C.S.A. § 101 et seq.” by amending weight limits on designated County owned bridges and penalties for violation thereof.

<b>Moved:</b> Mr. McGonigle	<b>Seconded:</b> Mr. Finley
<b>Vote:</b> Yes-Mr. McGonigle	Yes-Mr. Finley      Yes-Dr. Coleman

**APPOINTMENTS**

**RESOLUTION**  
# **2025-020** Resolution to confirm the following Re-appointment to the MERCER COUNTY INDUSTRIAL DEVELOPMENT AUTHORITY BOARD OF DIRECTORS for the term as specified:

Re-appointment	William F. McKnight	01/01/2025 – 12/31/2030
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<b>Moved:</b> Mr. McGonigle	<b>Seconded:</b> Mr. Finley
<b>Vote:</b> Yes-Mr. McGonigle	Yes-Mr. Finley      Yes-Dr. Coleman

**APPOINTMENTS**

RESOLUTION

# **2025-021** Resolution to confirm the following Re-appointment to the MERCER COUNTY CONSERVATION DISTRICT BOARD for the term as specified:

Timothy M. McGonigle            Commissioner            01/01/2025 to 12/31/2025

**Moved:** Mr. Finley

**Seconded:** Dr. Coleman

**Vote:** Abstain-Mr. McGonigle

Yes-Mr. Finley

Yes-Dr. Coleman

**COMMISSIONERS**

RESOLUTION    VENDOR

AMOUNT

DATE RANGE

# **2025-022**    N/A

\$10,000.00

Effective 01/16/2025

Resolution to authorize payment to Anthony Tedesco in the amount of \$10,000.00 minus applicable wage withholding and deductions, representing the County’s contribution towards the settlement between Anthony Tedesco, Tim Callahan, and the Mercer County Sheriff.

**\*Resolution was tabled for future meeting due to questions regarding the payment to Anthony Tedesco\***

**Moved:**

**Seconded:**

**Vote:**

**COMMISSIONERS**

RESOLUTION    VENDOR

AMOUNT

DATE RANGE

# **2025-023**    N/A

Up to  
\$12,000,000.00

Effective 01/14/2025

Resolution to authorize the temporary cash advance to the General Fund from the funds listed below, to provide liquidity to the General Fund for payment of expenditures, authorized in the County Budget, until 2025 real estate tax payments are received. Advances made will be repaid, together with interest, at the current earnings rate by the end of June 2025, or sooner.

Budget for advances:

From Fund 260 Fed Bridge Fund	\$1,000,000.00
From Fund 105 Operating Reserve Fund	\$7,000,000.00
From Fund 322 Capital Reserve Fund	\$500,000.00
From Fund ARPA Fund	\$2,500,000.00
From Fund 370 Gen Obligation Capital Bond	\$1,000,000.00

**Moved:** Mr. McGonigle

**Seconded:** Mr. Finley

**Vote:** Yes-McGonigle

Yes-Mr. Finley

Yes-Dr. Coleman

**BRIDGE**

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2025-024	Pennsylvania Department of Transportation and Mercer County	\$10,000.00	Effective 01/16/2025

Resolution to amend Resolution 2024-507, Resolution 2023-379, Resolution 2023-248, and Resolution 2020-430 for the Old Mercer Road Bridge 2606 related to Reimbursement Agreement No. R20010010 using 80% federal funds, 15% state funds and 5% local funds. This is to reimburse Mercer County for project costs via the Transportation Improvement Program (TIP). The total reimbursement agreement is now \$2,205,000.00.

- Add \$10,000.00 to the preliminary engineering phase.
- The preliminary engineering phase now has \$340,000.00
- This is sufficient to cover Part 1 of agreement L00554 with Gibson-Thomas Engineering.
- The final design phase remains \$210,000.00
- The utilities phase remains \$5,000.00
- The right-of-way phase remains \$40,000.00

The construction phase remains \$1,610,000.00.

<b>Moved:</b> Mr. McGonigle	<b>Seconded:</b> Mr. Finley
<b>Vote:</b> Yes-Mr. McGonigle	Yes-Mr. Finley      Yes-Dr. Coleman

**COMMISSIONERS**

RESOLUTION	VENDOR	AMOUNT	DATE RANGE
# 2025-025	N/A	N/A	Effective 01/16/2025

Resolution to authorize the County to enter into a Memorandum of Understanding with Lawrence County to jointly cooperate in carrying out the general administration of the PA Department of Community Developments' Home Regional Program for housing modifications to benefit low to moderate income persons in both Mercer and Lawrence Counties.

DISCUSSION: Commissioner Coleman advised this provides additional funding for rehabilitation to those in a specific income criteria to allow for improvements to their homes.

<b>Moved:</b> Mr. McGonigle	<b>Seconded:</b> Mr. Finley
<b>Vote:</b> Yes-Mr. McGonigle	Yes-Mr. Finley      Yes-Dr. Coleman

**CONTROLLER**

RESOLUTION	VENDOR	AMOUNT	DATE RANGE
# 2025-026	AP Technology 1903 Wright Place, Suite 320 Carlsbad, CA 92008	\$1,040.00	02/17/2025-02/16/2026

Resolution to approve renewal of annual SecureCheck Premium maintenance and support for check printing software.

DISCUSSION: Controller Sherman advised this is an annual renewal that literally allows his office to print checks for payments.

<b>Moved:</b> Mr. McGonigle	<b>Seconded:</b> Mr. Finley
<b>Vote:</b> Yes-Mr. McGonigle	Yes-Mr. Finley          Yes-Dr. Coleman

**COURTS**

RESOLUTION	VENDOR	AMOUNT	DATE RANGE
# 2025-027	Dagostino Electro Services 600 Mifflin Road Pittsburgh, PA 15207	\$2,112.00	Effective 01/16/2025

Resolution to approve the purchase of one (1) year camera device licenses for cameras currently used on Courthouse grounds. Purchases are to be reimbursed by AOPC through the 2024-2025 Common Pleas Essential Security Equipment Reimbursement Project.

<b>Moved:</b> Mr. McGonigle	<b>Seconded:</b> Mr. Finley
<b>Vote:</b> Yes-Mr. McGonigle	Yes-Mr. Finley          Yes-Dr. Coleman

**INTERMEDIATE PUNISHMENT PROGRAM**

RESOLUTION	VENDOR	AMOUNT	DATE RANGE
# 2025-028	Corrections Development Inc. P.O. Box 7017 Penndel, PA 19047	\$5,400.00	01/01/2025-12/31/2025

Resolution to approve the renewal of the 2025 Adult Probation Case Management System license. The cost reflects an increase of \$450.00 from the previous year. The change in cost is due to an increase in technical support, report modification, and database support.

<b>Moved:</b> Mr. McGonigle	<b>Seconded:</b> Mr. Finley
<b>Vote:</b> Yes-Mr. McGonigle	Yes-Mr. Finley          Yes-Dr. Coleman

**MIS**

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2025-029	CDW-G 75 Remittance Drive, Suite 1515 Chicago, IL 60675-1515	\$9,200.00	Effective 01/16/2025

Resolution to approve purchase of upgraded Software to design and maintain County web projects/sites.

<b>Moved:</b> Mr. McGonigle	<b>Seconded:</b> Mr. Finley
<b>Vote:</b> Yes-Mr. McGonigle	Yes-Mr. Finley      Yes-Dr. Coleman

**MIS**

RESOLUTION	VENDOR	AMOUNT	DATE RANGE
# 2025-030	CDW-G 75 Remittance Drive, Suite 1515 Chicago, IL 60675-1515	\$3,716.00	Effective 01/16/2025

Resolution to approve renewal of twenty-eight (28) Adobe Pro and one (1) Creative Suite Apps bundle. Paid by various departments.

<b>Moved:</b> Mr. McGonigle	<b>Seconded:</b> Mr. Finley
<b>Vote:</b> Yes-Mr. McGonigle	Yes-Mr. Finley      Yes-Dr. Coleman

**MIS/CLERK OF COURTS**

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2025-031	AEC Group, LLC 3000 Montour Church Road Oakdale, PA 15071-9487	\$4,389.76	Effective 01/16/2025

Resolution to approve purchase of sixteen (16) new thin client terminals for Clerk/Register/Cost Collections staff to replace older units that are not compatible with new software release. This will be paid out of Clerk of Courts automation fund.

<b>Moved:</b> Mr. McGonigle	<b>Seconded:</b> Mr. Finley
<b>Vote:</b> Yes-Mr. McGonigle	Yes-Mr. Finley      Yes-Dr. Coleman

**MIS**

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2025-032	AEC Group, LLC 300 Montour Church Road Oakdale, PA 15071-9487	\$882.00	Effective 08/29/2024

Resolution to approve the purchase of additional calling licenses for outbound calling. After this initial term, the licenses will be added to the existing contract which renews on 06/01/2025.

**Moved:** Mr. McGonigle  
**Vote:** Yes-Mr. McGonigle

**Seconded:** Mr. Finley  
**Yes-Mr. Finley**

**Yes-Dr. Coleman**

**TREASURER**

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2025-033	Fairfield Computer Services 144 Forrer Boulevard Dayton, OH 45419	\$2,400.00	01/01/2025 – 12/31/2025

Resolution to approve the renewal of the annual Dog Licensing software subscription. There is no increase from the prior year. This software also can be used to process Small Games of Chance and Bingo Permits, and Sportsman Permits.

DISCUSSION: Joanie Micsky read a statement from Treasurer White from the on-line access page. Treasurer White advised this is a renewal from an agreement that was approved last year. Both her office staff and the public are pleased with the software. The dog licenses come pre-filled and have the ability to use the software for Small Games of Chance, Bingo Permits and Sportsman Permits, with a valid hunting license.

**Moved:** Mr. McGonigle  
**Vote:** Yes-Mr. McGonigle

**Seconded:** Mr. Finley  
**Yes-Mr. Finley**

**Yes-Dr. Coleman**

**GRANTS**

RESOLUTION	GRANTOR:	AMOUNT	DATE RANGE
# 2025-034	PCoMP Insurance Program County Commissioners Association of PA	\$35,000.00	Effective 12/30/2024

Resolution to accept the grant award for a Safety Improvement Program Grant for the calendar year 2024.

DISCUSSION: Fiscal Director Nicki Biles reported this is something the County is eligible for every year and the amount has increased over the years from \$20,000.00 to \$35,000.00.

**Moved:** Mr. McGonigle  
**Vote:** Yes-Mr. McGonigle

**Seconded:** Mr. Finley  
**Yes-Mr. Finley**

**Yes-Dr. Coleman**



**GRANTS**

RESOLUTION #	GRANTOR:	AMOUNT	DATE RANGE
<b>2025-035</b>	Statewide Adoption and Permanency Network (SWAN) Dept. of Human Services Office of Children, Youth & Families Annex, Health & Welfare Bldg. Harrisburg, PA 17120	\$1,250.00	Effective 11/21/2024

Resolution to accept an award of \$1,250.00 for funding to plan and execute foster, adoption, permanency, recruitment, and awareness activities during November 2024-National Adoption Month. No County match is required.

**Moved:** Mr. McGonigle

**Seconded:** Mr. Finley

**Vote:** Yes-Mr. McGonigle

Yes-Mr. Finley

Yes-Dr. Coleman

**Old Business:** Commissioner McGonigle asked Controller Sherman and/or Fiscal Director Nicki Biles if the issue had been resolved regarding legal fees from last year that had been assigned to the HR Department from the Controller’s Office but were later identified as belonging to the Controller’s Office. Controller Sherman advised he would check on that issue. Fiscal Director said she would send Commissioner McGonigle and Controller Sherman the information by email.

**New Business:** None

**Commissioner’s Reports:**

- Commissioner McGonigle advised the Commissioners are waiting on the latest information on Sharon Regional Hospital and may know more after a meeting on Friday morning.
- Commissioner Finley commended the EMS groups, EMT’s, and paramedics on their performance with dealing with the closure of Sharon Regional Hospital and with the weather. He also congratulated Treasurer White on her 2<sup>nd</sup> place finish on the entry of her cake at the Pennsylvania Farm Show.
- Commissioner Coleman congratulated Commissioner McGonigle on being elected the Chairman of NorthWest County Commissioners Association. This group meets quarterly and discusses issues concerning the Counties in the Association. Krystle and Joanie will be assisting Commissioner McGonigle with administrative duties. Commissioner Coleman advised the first organization meeting was held today for the Mercer County Comprehensive Plan.

**Elected Official/Department Head Reports:**

- Controller Sherman extended his welcome to the new HR Director, Angela Sorg. He advised his staff had to assume additional duties with the absence of HR Staff. He advised he and his staff have been meeting with Angela and will assist her in the transition.

- Elections Director Thad Hall provided information on elections this year. Candidates will be able to file and circulate petition between February 18<sup>th</sup> and March 11<sup>th</sup>. Petition packets will be available for candidates beginning on February 3<sup>rd</sup>. There will be informational meetings for those interested in running for office. Dates are scheduled to be January 30<sup>th</sup>, February 3<sup>rd</sup>, and February 5<sup>th</sup>.

**Public Comment:** None

**Questions of the Media:** Melissa Klaric of the Sharon Herald asked about the meeting to be held on Friday morning regarding Sharon Regional Hospital. Commissioner McGonigle provided some informational details on the meeting.

**Motion to Adjourn**

**Moved:** Mr. McGonigle

**Seconded:** Mr. Finley

**Attest:**

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**Chief Clerk**

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**Mercer County Board of Commissioners**