

MEETING OF THE MERCER COUNTY BOARD OF COMMISSIONERS

March 20, 2025

Members Present: Commissioner McGonigle, Commissioner Finley, Commissioner Coleman

Julie Swartfager from the 16th District, U.S. Representative Mike Kelly's Office presented a Certificate of Special Congressional Recognition to the Commissioner's in recognition of Mercer County's 225th Anniversary.

Senator Michelle Brooks presented a congratulatory document from the Senate of Pennsylvania for celebrating Mercer County's 225th Anniversary.

Representative Timothy Bonner presented a Citation from the House of Representatives, sponsored by Representative Timothy Bonner and Representative Parke Wentling for the momentous occasion of Mercer County's 225th Anniversary.

Holly Stumpf from the Mercer County Historical Society provided information on the founding and history of Mercer County.

Prayer: Pastor Chuck Swartz, Bible Baptist Church, Mercer

Pledge of Allegiance: Was held.

Others Present: Pete Acker, Kate Aiken, Nicki Biles, Tim Callahan, Mary Jo DePreta, Brian Gruber, Thad Hall, Jared Hoffacker, Frank Jannetti, Autumn Johnson, Bo McCleary, Bill McClure, Christian McElhaney, Tammy McLaughlin, Dave Moyer, Jay Russell, Stephen Sherman, Angela Sorg, Tanya Williams, John Libonati, Michelle Brooks, Guy Brooks, Tim Bonner, Julie Swartfager, Dick Stevenson, Sue Stevenson, Ginny Richardson, Matt McConnell, Scott Boyd, Brian Beader, John Lechner, Bill Romine, Ruth Bice, Delaney Lantz, Debra Arner, Richard Epstein, Melissa Merchant Calvert, Morgan Beatty, Linda Munnell, Chuck Swartz, Stan Boney, Joe Gula, Margaret Lucas, Charles Baldoff, Zack Bombatch, Jim McLusky, Judy Hines, Henley Hogue, Bill McConnell, Joanie Micsky, Roni Shilling

General Discussion Items: One request for Use of Courthouse Grounds was approved:

- Mercer County National Day of Prayer on May 1, 2025.

Public Comment on Agenda Items: None

2025-113 RESOLUTION to approve 03/06/2025 Commissioners' Meeting MINUTES:

Moved: Mr. McGonigle

Seconded: Mr. Finley

Vote: Yes-Mr. McGonigle

Yes-Mr. Finley

Yes-Dr. Coleman

PROCLAMATIONS

2025-114 RESOLUTION to approve a PROCLAMATION to recognize ROGER FLYNN for receiving the 2024 Community Service Award from the Grove City Chamber of Commerce.

Moved: Mr. McGonigle

Seconded: Mr. Finley

Vote: Yes-Mr. McGonigle

Yes-Mr. Finley

Yes-Dr. Coleman

PROCLAMATIONS

2025-115 RESOLUTION to approve a PROCLAMATION to recognize the month of March 2025 as DEVELOPMENTAL DISABILITIES AWARENESS MONTH.

Moved: Mr. McGonigle

Seconded: Mr. Finley

Vote: Yes-Mr. McGonigle

Yes-Mr. Finley

Yes-Dr. Coleman

PROCLAMATIONS

2025-116 RESOLUTION to approve a PROCLAMATION to recognize the MERCER COUNTY BAR ASSOCIATION, established in 1895, for celebrating 130 years of incorporation.

DISCUSSION: Mercer County Bar Association President Autumn Johnson expressed her gratitude to the Commissioners for their support and including the Bar Association in today's celebration.

Moved: Mr. McGonigle

Seconded: Mr. Finley

Vote: Yes-Mr. McGonigle

Yes-Mr. Finley

Yes-Dr. Coleman

PROCLAMATIONS

2025-117 RESOLUTION to approve a PROCLAMATION to recognize ELLIOTT LENGEL for receiving a Pioneers in Conservation Award from the Mercer County Conservation District.

Moved: Mr. McGonigle

Seconded: Mr. Finley

Vote: Yes-Mr. McGonigle

Yes-Mr. Finley

Yes-Dr. Coleman

PROCLAMATIONS

2025-118 RESOLUTION to approve a PROCLAMATION to recognize BRADLEY STALLSMITH for receiving a Pioneers in Conservation Award from the Mercer County Conservation District.

Moved: Mr. McGonigle

Seconded: Mr. Finley

Vote: Yes-Mr. McGonigle

Yes-Mr. Finley

Yes-Dr. Coleman

CYS

2025-119 RESOLUTION to enter into AGREEMENT(s) with the following provider for services listed.

EFFECTIVE 07/01/2024 – 06/30/2025

VENDOR	PROGRAM	RATE	TERM
Pathways Adolescent Center (Addendum) 370 North Seneca St. Oil City, PA 16301	Transitional Living #435970 is now Unit 6 #456810 at the same rate as the previous cert.	\$289.03	Daily
	Transitional Living #456820 is now Unit 7 #456820 at the same rate as the previous cert.	\$289.03	Daily

Moved: Mr. McGonigle

Seconded: Mr. Finley

Vote: Yes-Mr. McGonigle

Yes-Mr. Finley

Yes-Dr. Coleman

HUMAN RESOURCES

2025-120 RESOLUTION to approve the following HUMAN RESOURCES actions:

NAME/POSITION	EFFECTIVE	LEVEL/STEP/GRADE
<u>NEW HIRES</u>		
E911		
Cassandra Powell PT Telecommunicator	03/17/2025	TCE 00-01 (\$17.63/hr.)
JAIL		
Conner Lauer Corrections Officer	03/17/2025	JCO 00-01 (\$19.25/hr.)
Alivia Stefek Corrections Officer	03/17/2025	JCO 00-01 (\$19.25/hr.)
Jemma Stubbs Corrections Officer	03/17/2025	JCO 00-01 (\$19.25/hr.)
Robbie Mumford Corrections Officer	03/17/2025	JCO 00-01 (\$19.25/hr.)
Jonquil Fenton Corrections Officer	03/17/2025	JCO 00-01 (\$19.25/hr.)
VETERAN'S AFFAIRS		
Venti Cozart Administrative Assistant	03/24/2025	TCC 04-00-01 (\$17.59/hr.)

SEPARATION FROM EMPLOYMENT

CYS

Renee Dahlstrom 03/14/2025
Caseworker I

Fabienne Mathieson 03/26/2025
Case Aid

DOMESTIC RELATIONS

Wendy Hoover 04/04/2025
Enforcement Officer

Barbara Wilkin 04/04/2025
Enforcement Officer

JAIL

Dawn Murray 03/08/2025
Corrections Officer

Seth Schwanbeck 02/21/2025
Corrections Officer

DISCUSSION: HR Director Angela Sorg advised the two employees separating from Domestic Relations are retiring after many years of service with the County.

Moved: Mr. McGonigle

Seconded: Mr. Finley

Vote: Yes-Mr. McGonigle

Yes-Mr. Finley

Yes-Dr. Coleman

COMMISSIONERS

RESOLUTION	VENDOR	AMOUNT	DATE RANGE
# 2025-121	N/A	\$75,000.00	Effective 03/20/2025

Resolution to amend Resolution #2024-096. All matching costs up to the amount of \$75,000.00 for the new comprehensive plan for Mercer County will be paid by Mercer County directly from Act 13, Unconventional Gas Well funding stream Z01. The total amount for the new comprehensive plan will be \$150,000.00. Monies from the DCED grant will be disbursed to Mercer County directly.

DISCUSSION: Commissioner Coleman advised the change being made will be how the bills will be paid from the grant. It was originally thought the bills would be paid through the Regional Planning Commission, but the bills will be paid through the County.

Moved: Mr. McGonigle

Seconded: Mr. Finley

Vote: Yes-Mr. McGonigle

Yes-Mr. Finley

Yes-Dr. Coleman

BUILDING & GROUNDS

RESOLUTION	VENDOR	AMOUNT	DATE RANGE
# 2025-122	Lins Elevator Service 207 Gist Street Pittsburgh, PA 15219	\$1,130.56	Effective 03/20/2025

Resolution to approve Lins Elevator to purchase and install generator brushes and a hallway push button for the elevator at the Courthouse.

DISCUSSION: Maintenance Director Brian Gruber said the push-button switch is not working properly and the brushes will be replaced.

Moved: Mr. McGonigle

Seconded: Mr. Finley

Vote: Yes-Mr. McGonigle

Yes-Mr. Finley

Yes-Dr. Coleman

BUILDING & GROUNDS

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2025-123	Hanson's Carpet Cleaning 1 Grove Street Greenville, PA 16125	\$1,600.00 total	Effective 03/20/2025

Resolution to approve Hanson's Carpet Cleaning to clean the carpeting at Domestic Relations. Vendor is low apparent responsible bid. Cost to be paid from Fund 220. Sixty-six percent of the cost to be reimbursed by State funding.

DISCUSSION: Maintenance Director Brian Gruber advised the carpeting was installed in 1998 and has not been cleaned in approximately ten years.

Moved: Mr. McGonigle

Seconded: Mr. Finley

Vote: Yes-Mr. McGonigle

Yes-Mr. Finley

Yes-Dr. Coleman

CLERK OF COURTS/REGISTER OF WILLS

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2025-124	Infocon Corporation P.O. Box 74008484 Chicago, IL 60674-8484	\$2,279.26	Effective 03/20/2025

Resolution to approve annual renewal for support of the Security and Document Preservation File System for Marriage Licensing in the Clerk of Courts/Register of Will's Office. Cost to be paid from the Register of Will's Office budget.

DISCUSSION: Register of Wills Mary Jo DePreta advised this renewal will be used to scan and preserve filings of marriage license applications and estates for the Register of Wills.

Moved: Mr. McGonigle

Seconded: Mr. Finley

Vote: Yes-Mr. McGonigle

Yes-Mr. Finley

Yes-Dr. Coleman

CHILDREN & YOUTH

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2025-125	INDOFF, Inc. 1813 Eastbrook Road New Castle, PA 16101	\$542.15	Effective 03/20/2025

Resolution to approve the purchase of one rectangular desk for use by a new position at Children and Youth Services. Cost to be paid from Fund 290.

Moved: Mr. McGonigle	Seconded: Mr. Finley
Vote: Yes-Mr. McGonigle	Yes-Mr. Finley Yes-Dr. Coleman

CHILDREN & YOUTH

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2025-126	Staples P.O. Box 70242 Philadelphia, PA 19176	\$861.65	Effective 03/20/2025

Resolution to approve the purchase of five (5) WorkStation Tables at a cost of \$172.33 each, for use by new positions at Children and Youth Services. Cost to be paid from Fund 290.

Moved: Mr. McGonigle	Seconded: Mr. Finley
Vote: Yes-Mr. McGonigle	Yes-Mr. Finley Yes-Dr. Coleman

CHILDREN & YOUTH

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2025-127	Connection Public Sector Solutions 732 Milford Road Merrimack, NH 03054	\$4,654.50	Effective 03/20/2025

Resolution to approve the purchase of three (3) Microsoft Surface Laptops and three (3) Surface Dock 2's at a cost of \$1,551.50 each, for use by new positions at Children and Youth Services. Cost to be paid from the Information Technology Grant.

Moved: Mr. McGonigle	Seconded: Mr. Finley
Vote: Yes-Mr. McGonigle	Yes-Mr. Finley Yes-Dr. Coleman

CHILDREN & YOUTH

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2025-128	Amazon Capital Services P.O. Box 035184 Seattle, WA 98124-5184	\$711.23	Effective 03/20/2025

Resolution to approve the purchase of three (3) laptop bags (\$28.99 each), three (3) monitors (\$79.97 each), and four (4) keyboard/mouse combos (\$27.99 each), for use by new positions at Children and Youth Services. Cost to be paid from the Information Technology Grant.

Moved: Mr. McGonigle	Seconded: Mr. Finley
Vote: Yes-Mr. McGonigle	Yes-Mr. Finley Yes-Dr. Coleman

JAIL

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2025-129	Vertiv Corporation P.O. Box 70474 Chicago, IL 60673	\$39,603.90 Three year total	Effective 03/20/2025

Resolution to approve the purchase of a three (3) year Maintenance/PM Agreement with Vertiv for existing EXM 480V UPS located at the County Jail.

DISCUSSION: Commissioner Finley advised this system bridges the power gap between electrical outages and the generator so power is not lost at the jail. It is important to keep the system in good working order.

Moved: Mr. McGonigle	Seconded: Mr. Finley
Vote: Yes-Mr. McGonigle	Yes-Mr. Finley Yes-Dr. Coleman

PUBLIC SAFETY

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2025-130	Zumro-Air Shelters USA P.O. Box 667227 Pompano Beach, FL 33066	\$48,391.47	Effective 03/20/2025

Resolution to approve the purchase of one (1) Zumro Model 284 "Three Step" Decon System. This purchase was approved by the Local Emergency Planning Committee at the March 12, 2025 meeting. Total cost to be paid from Hazmat Fund 250.

DISCUSSION: Commissioner Finley said this decon system is an inflatable tent that is easier to use. It is inflated by a blower system and can be used at a hazmat scene or as an emergency shelter if an incident would occur in the County.

Moved: Mr. McGonigle	Seconded: Mr. Finley
Vote: Yes-Mr. McGonigle	Yes-Mr. Finley Yes-Dr. Coleman

VOTER REGISTRATION/ELECTION

RESOLUTION #	VENDOR/CONTRACT	AMOUNT	DATE RANGE
2025-131	N/A	N/A	Effective 03/20/2025

Resolution to adopt a new Poll Worker Pay Schedule for the years 2026-2029. This new poll worker pay schedule will increase pay for Judge of Elections by \$55.00 and for all other workers by \$40.00. Poll worker compensation is paid for by the Pennsylvania Election Integrity Grant.

Base Compensation for Election Day:

- Judge of Elections \$160.00
- Inspector of Elections \$140.00
- Clerk \$140.00
- Machine Operator \$140.00
- Constable \$140.00

DISCUSSION: Elections Director Thad Hall advises the current pay for the workers is \$7.75 an hour. This will increase the pay to approximately \$10.00 an hour. Director Hall advised the workers will be paid with a new system that will upload their pay on a debit card or if requested, a check can be provided to the worker.

Moved: Mr. McGonigle

Seconded: Mr. Finley

Vote: Yes-Mr. McGonigle

Yes-Mr. Finley

Yes-Dr. Coleman

Old Business: None

New Business: None

Commissioner's Reports:

- Commissioner McGonigle thanked everyone for attending the Commissioner's Meeting today and thanked Chair Coleman for organizing the events of the day.
- Commissioner Finley agreed with Commissioner McGonigle's sentiments on the day's events. He discussed attending the CCAP Conference earlier in the week.
- Commissioner Coleman took a picture of those attending the meeting and thanked everyone for attending. She reminded everyone of the Town Hall Meeting scheduled next Wednesday, March 26, 2025 at Lakeview High School.

Elected Official/Department Head Reports:

- Sheriff Callahan advised that the deputies have boxes of food in the cruisers for those who may need them, and the deputies can deliver those boxes to those in need once an address is provided.
- Controller Sherman thanked everyone for attending.
- Prothonotary Tanya Williams thanked everyone for taking part in the birthday celebration.
- Clerk of Courts/Register of Wills Mary Jo DePreta also thanked everyone and reported how busy her office has been with birth certificates and marriage licenses due to Real ID.

- D.A. Acker said it was a privilege to be in attendance during today's events and is grateful to the Commissioners for their financial support and other offices of the County for their support.
- Veteran's Affairs Director Tammy McLaughlin advised her office is very busy and is excited to have a new staff member in the office, who is retired from the Air Force.
- Conservation District Director Jay Russell advised mosquito season is approaching and his office is getting started with the mosquito program.
- Building & Grounds Director Brian Gruber reported the Victory Statue has been set and the west clock has been repaired. He advised the department is looking for someone to fill an empty position on the Maintenance Staff.
- Fiscal Manager Nicki Biles said it was nice to see the previous Commissioners at the meeting.
- Public Defender Autumn Johnson reported her office was also busy and thanked the Commissioners for approving the two law clerk positions in her office.

Recess to Salary Board

Public Comment: None

Questions of the Media: None

Motion to Adjourn

Moved: Mr. McGonigle

Seconded: Mr. Finley

Attest:

Chief Clerk

Mercer County Board of Commissioners