

## MEETING OF THE MERCER COUNTY BOARD OF COMMISSIONERS

April 3, 2025

**Members Present:** Commissioner McGonigle, Commissioner Finley, Commissioner Coleman

**Prayer:** Pastor Kent Bell, Bethel Life Church, Greenville

**Pledge of Allegiance:** Was held.

**Others Present:** Pete Acker, Nicki Biles, Becky Bruno, Tim Callahan, Venti Cozart, Amy Freeman, Tammy McLaughlin, Dave Moyer, Jay Russell, Tony Settle, Stephen Sherman, Deb Sicilian, Angela Sorg, Amber White, Jerry Dibble, Ralph and Margaret Oakes, Laura Paxton, Diane Syphrit, Jeanne Croyle, Rebecca Humes, Bruce unknown last name, Shelly Dorfi, Charlene Smith, Kent Bell, Joanie Micsky, Bill McConnell, Melissa Klaric, Caleb Stright, Roni Shilling

### General Discussion Items:

- Neshannock Creek Grant Award to Mercer County Conservation District. Conservation District Manager Jay Russell provided information on the Grant Award and paid homage to Robert McDonald for his years of service.
- Veteran's Affairs Director Tammy McLaughlin announced that her Office was awarded a \$15,000.00 grant from the Veteran's Trust Fund to assist veterans in Mercer County. She also introduced the new Veteran's Affairs staff member, Venti Cozart.
- One request for Use of Courthouse Grounds was approved for the Workers Memorial Ceremony on April 28, 2025, at noon, to be held on the first floor rotunda.

**Public Comment on Agenda Items:** None

**# 2025-132** RESOLUTION to approve 03/20/2025 Commissioners' Meeting MINUTES:

**Moved:** Mr. McGonigle

**Seconded:** Mr. Finley

**Vote:** Yes-Mr. McGonigle

Yes-Mr. Finley

Yes-Dr. Coleman

### PROCLAMATIONS

**# 2025-133** RESOLUTION to approve a PROCLAMATION to recognize the month of April as PENNSYLVANIA 811 SAFE DIGGING MONTH.

**Moved:** Mr. McGonigle

**Seconded:** Mr. Finley

**Vote:** Yes-Mr. McGonigle

Yes-Mr. Finley

Yes-Dr. Coleman

**EXPENDITURES**

# **2025-134** RESOLUTION to approve DISBURSEMENTS in the following amount of \$11,975,280.37 for the period of 03/01/2025 – 03/29/2025.

\$11,390,530.49	County Operations
\$263,810.56	CDBG Projects
\$286,188.51	Opioid Projects
\$1,105.95	Election Integrity Grant
\$29,967.15	ARPA/SLFRF Projects
\$3,677.71	Witness Fees

**Moved:** Mr. McGonigle

**Seconded:** Mr. Finley

**Vote:** Yes-Mr. McGonigle

Yes-Mr. Finley

Yes-Dr. Coleman

**CYS**

# **2025-135** RESOLUTION to enter into AGREEMENTS with the following providers for services listed.

EFFECTIVE 07/01/2024 – 06/30/2025

<b>VENDOR</b>	<b>PROGRAM</b>	<b>RATE</b>	<b>TERM</b>
<b>Whalen Law Offices</b> 118 North Pitt Street Mercer, PA 16137 and 1291 Slippery Rock Road Slippery Rock, PA 16057	Child Representation Parent Representation Educational Decision Maker	\$75.00 \$75.00 \$75.00	Hourly Hourly Hourly
<b>Avanco International, Inc.</b> 12685 Wiltonshire Drive Clifton, VA 20124	AFCARS Upgrade & Maintenance	\$2,913.88	Flat
<b>Avanco International, Inc.</b> 12685 Wiltonshire Drive Clifton, VA 20124	CAPS – CWIS	\$3604.71	Annually
<b>Avanco International, Inc.</b> 12685 Wiltonshire Drive Clifton, VA 20124	CAPS User Agreement	\$34,661.42	Annually
<b>Avanco International, Inc.</b> 12685 Wiltonshire Drive Clifton, VA 20124	HIPPA Business Agreement		

**Avanco International, Inc.**  
12685 Wiltonshire Drive  
Clifton, VA 20124

Consulting Services:			
Research Analyst	\$54.50	Hourly	
Junior Programmer	\$65.40	Hourly	
Junior Programmer Analyst	\$73.00	Hourly	
Programmer Analyst	\$76.20	Hourly	
Senior Programmer Analyst	\$78.70	Hourly	
Developer	\$92.50	Hourly	
Senior Developer	\$111.20	Hourly	
Project Director	\$125.00	Hourly	

**Moved:** Mr. McGonigle  
**Vote:** Yes-Mr. McGonigle

**Seconded:** Mr. Finley  
Yes-Mr. Finley      Yes-Dr. Coleman

### **HUMAN RESOURCES**

**# 2025-136** RESOLUTION to approve the following HUMAN RESOURCES actions:

<b>NAME/POSITION</b>	<b>EFFECTIVE</b>	<b>LEVEL/STEP/GRADE</b>
<b><u>NEW HIRES</u></b>		
<b>CYS</b>		
Lanise Manning Caseworker I	04/10/2025	YCW 00-01 (\$20.05/hr.)
Sophie Dixon Case Aide	04/10/2025	YFI 00-01 (\$17.03/hr.)
<b>JAIL</b>		
Michael Jarrett Corrections Officer	04/07/2025	JCO 00-01 (\$19.25/hr.)
<b>RECORDER</b>		
Sheri Baker Clerical Assistant	03/31/2025	TCC 04-00-01 (\$17.59/hr.)
<b><u>TRANSFERS</u></b>		
<b>CYS</b>		
Stephen Behe Case Aide	04/14/2025	YFI 05-01 (\$21.28/hr.) Transfer from Telecommunicator at E911
Jysseca Gohn Temporary Casework Supervisor	03/23/2025	YCW 04-01 (\$24.99/hr.) Transfer from Caseworker II
Larke Holden Resource Care Case Aide	04/06/2025	YFI 01-01 (\$17.79/hr.) Transfer from Case Aide

Gene Minetti	04/06/2025	YCW 04-01 (\$23.99/hr.)
Resource Care Caseworker II		Transfer from Caseworker II

**DOMESTIC RELATIONS**

Dana Long	04/07/2025	PA 05-08-03 (\$28.40/hr.)
Enforcement Specialist		Transfer from Conference Officer

**JAIL**

Kenneth Alsop	03/30/2025	PA 06-02-01 (\$21.98/hr.)
Lieutenant		Transfer from Corrections Officer

**SEPARATION FROM EMPLOYMENT**

**CYS**

Fabienne Mathieson	03/21/2025	
Case Aide	(amend separation date of 03/26/2025 from the 3/20/2025 agenda)	

**SOIL CONSERVATION**

Robert McDonald	03/19/2025
Coordinator Technician	

<b>Moved:</b> Mr. McGonigle	<b>Seconded:</b> Mr. Finley
<b>Vote:</b> Yes-Mr. McGonigle	Yes-Mr. Finley      Yes-Dr. Coleman

**APPOINTMENTS**

**RESOLUTION**

**# 2025-137** Resolution to confirm the following appointments to the CITY OF SHARON SANITARY AUTHORITY BOARD for the terms as specified:

Carl Sizer	01/01/2025 – 12/31/2029
Robert Fiscus	01/01/2025 – 12/31/2029

<b>Moved:</b> Mr. McGonigle	<b>Seconded:</b> Mr. Finley
<b>Vote:</b> Yes-Mr. McGonigle	Yes-Mr. Finley      Yes-Dr. Coleman

**COMMISSIONERS**

<b>RESOLUTION</b>	<b>VENDOR</b>	<b>AMOUNT</b>	<b>DATE RANGE</b>
<b># 2025-138</b>	N/A	N/A	Effective 04/03/2025

Resolution to approve Tax Assessment Appeal Settlement Agreement reached between the Hermitage School District, the City of Hermitage, and CPI Hermitage One, LLC from the decision of the Mercer County Board of Assessment Appeals dated September 4, 2024, which assessed the land and buildings comprising the FedEx Distribution Center on S. Hermitage Road at \$2,752,300.00. The settlement will increase the assessed value of the property to \$4,844,600.00 in 2024 and \$4,546,450.00 in 2025 and will permit the taxing authorities to invoice the taxpayer for the additional taxes due as a result of the 2024 assessment increase.

**DISCUSSION:** Solicitor McConnell advised this is a reverse appeal filed by the taxing authorities and not by the property owner. As a result of the appeal, the property value almost doubles, citing another reason why the County-wide reassessment is necessary.

**Moved:** Mr. McGonigle

**Seconded:** Mr. Finley

**Vote:** Yes-Mr. McGonigle

Yes-Mr. Finley

Yes-Dr. Coleman

**BRIDGE**

RESOLUTION	VENDOR	AMOUNT	DATE RANGE
# 2025-139	Gibson-Thomas Engineering Company, Inc and Mercer County/L00554	\$11,184.22	Effective 04/03/2025

Resolution to amend Resolutions 2024-508, 2023-249, and Resolution 2023-441, related to a Consultant Agreement between Mercer County and Gibson-Thomas Company, Inc., for Mercer County Bridge 2606, on Old Mercer Road in East Lackawannock Township. Add \$11,184.22 for Part 3, the right-of-way acquisition phase of the project. The total consultant agreement is now \$553,553.03. This project uses 80% federal funds, 15% state funds, and 5% local funds via Reimbursement Agreement No. R20010010.

**Moved:** Mr. McGonigle

**Seconded:** Mr. Finley

**Vote:** Yes-Mr. McGonigle

Yes-Mr. Finley

Yes-Dr. Coleman

**FISCAL**

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2025-140	PA Dept. of Community and Economic Development (DCED) Commonwealth Keystone Building 400 North Street, 4 <sup>th</sup> Floor Harrisburg, PA 17120-0225	\$712,469.00	02/19/2025 – 02/18/2029

Resolution to authorize the Fiscal Manager with official signing authority to submit any financial invoices for Contract # C000093240 (CDBG) for the duration of the contract activity period. The Fiscal Manager is an employee of Mercer County (GRANTEE), and it is our responsibility to notify DCED of any authorization changes or revocations.

**Moved:** Mr. McGonigle

**Seconded:** Mr. Finley

**Vote:** Yes-Mr. McGonigle

Yes-Mr. Finley

Yes-Dr. Coleman

**PUBLIC SAFETY**

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2025-141	McCutcheon Enterprises, Inc. 250 Park Road Apollo, PA 15613	\$2,500.00	01/01/2025 – 12/31/2025

Resolution to approve renewal of the Emergency Response Contract for 2025, per Act 165, designating the vendor as a preferred contractor for hazmat incidents. Cost to be paid from Fund 250, Hazmat Fund.

<b>Moved:</b> Mr. McGonigle	<b>Seconded:</b> Mr. Finley
<b>Vote:</b> Yes-Mr. McGonigle	Yes-Mr. Finley      Yes-Dr. Coleman

**DISPOSITION OF ASSETS**

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2025-142	N/A	N/A	Effective 04/03/2025

Resolution to approve disposal of item listed below. Item is damaged and no longer functions.

- IBM Wheelwriter 1000, serial number 11RCN81

<b>Moved:</b> Mr. McGonigle	<b>Seconded:</b> Mr. Finley
<b>Vote:</b> Yes-Mr. McGonigle	Yes-Mr. Finley      Yes-Dr. Coleman

**DISPOSITION OF ASSETS**

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2025-143	N/A	<\$1,000.00	Effective 04/03/2025

Resolution to approve notice of sale. Bids for items are due no later than 04/15/2025 at the office of the Chief Clerk. Items are being sold in “as is”, “where is”, condition with no implied warranties or guaranties. County reserves the right to accept or reject any and all bids.

- (1) HP Compaq 6730s with Chrome OS Flex installed
- (9) HP ProBook 450 G1 with Windows 10 installed
- (2) HP ProBook 450 G1 with Windows 11 installed
- (4) Microsoft Surface Pro 2 with Windows 11 installed
- (20) IGEL M340C thin client PCs
- (15) 17inch monitors
- (10) Hikvision Security Cameras, Model DS-2CD2185FWD-IS 2.8
- (5) Hikvision DS-2CD6D54G1-IZS

<b>Moved:</b> Mr. McGonigle	<b>Seconded:</b> Mr. Finley
<b>Vote:</b> Yes-Mr. McGonigle	Yes-Mr. Finley      Yes-Dr. Coleman

**GRANTS**

RESOLUTION	GRANTOR:	AMOUNT	DATE RANGE
# 2025-144	Pennsylvania Department of Community and Economic Development (DCED) 400 North Street, 4 <sup>th</sup> Floor Harrisburg, PA 17120-0225	\$140,000.00	Effective 01/23/2025

Resolution to accept an award for an Emergency Solutions Grant (ESG), contract # C000092902, contracted by the County for sub-recipient AWARE, Inc. Funds will be used for the following components - Emergency Shelter, Rapid Rehousing, Homeless Prevention, HMIS and Administration. All match dollars are provided by AWARE, Inc. No County match required.

DISCUSSION: Fiscal Manager Nicki Biles advised Nicki Cadman of AWARE, the point person for this grant, was unable to attend the meeting today, that AWARE is very appreciative of the County being the grantee for the grant, and AWARE does a lot of good with this ESG grant.

**Moved:** Mr. McGonigle

**Seconded:** Mr. Finley

**Vote:** Yes-Mr. McGonigle

Yes-Mr. Finley

Yes-Dr. Coleman

**GRANTS**

RESOLUTION	GRANTOR:	AMOUNT	DATE RANGE
# 2025-145	AWARE, Inc. 109 South Sharpsville Avenue Suite D Sharon, PA 16146	N/A	Effective 01/23/2025

Resolution to enter into an Agreement with AWARE as subrecipient for an Emergency Solutions Grant #C000092902. The contract with the State is in the amount of \$140,000.00 and is for the Rapid Rehousing Program, homelessness prevention services, Emergency Shelter services, and operations of shelter locations in Mercer County. The grant period is 18 months from the effective date.

DISCUSSION: Fiscal Manager Nicki Biles advised this is for the agreement the County has with AWARE because AWARE is the subrecipient of the grant.

**Moved:** Mr. McGonigle

**Seconded:** Mr. Finley

**Vote:** Yes-Mr. McGonigle

Yes-Mr. Finley

Yes-Dr. Coleman

**GRANTS**

RESOLUTION	GRANTOR:	AMOUNT	DATE RANGE
# 2025-146	Firehouse Subs Public Safety Foundation	not to exceed \$45,000.00	Effective 04/03/2025

Resolution to approve a grant application to the Firehouse Subs Public Safety Foundation. Awarded funds would be applied to the Mercer County District Attorney's Office Digital Forensic Lab. This is a one-time grant. No County match required.

**DISCUSSION:** County Detective Tony Settle advised this grant would help with paying for the software subscriptions of the Digital Lab. The Digital Lab allows access to and secures evidence from cellphones, laptops, drones, and other electronic devices. The Lab supports local police agencies, PSP, and other police departments outside of the County. Detective Settle advised Firehouse Subs assists law enforcement with these grants. Commissioner Finley agreed with the generosity of Firehouse Subs to Public Service agencies.

**Moved:** Mr. McGonigle

**Seconded:** Mr. Finley

**Vote:** Yes-Mr. McGonigle

Yes-Mr. Finley

Yes-Dr. Coleman

**GRANTS**

RESOLUTION	GRANTOR:	AMOUNT	DATE RANGE
<b># 2025-147</b>	Pennsylvania Department of Environmental Protection Rachel Carlson Building 400 Market Street Harrisburg, PA 17101	\$40,000.00	01/01/2024 – 12/31/2024

Resolution to approve an application for an Act 101, Section 903 Grant for a 50% reimbursement of the DEP approved County Recycling Coordinator salary and eligible expenses during 2024.

**Moved:** Mr. McGonigle

**Seconded:** Mr. Finley

**Vote:** Yes-Mr. McGonigle

Yes-Mr. Finley

Yes-Dr. Coleman

**Old Business:** None

**New Business:** None

**Recess to Salary Board**

**Public Comment:**

- Diane Syphrit commented on the Oracle Project costs of the contract amount and the extension costs, missing the go-live date, and inquired about the current go-live date and if there were additional costs due to not meeting the start date in January. Commissioner Coleman and Commissioner McGonigle provided information on the questions asked by Diane Syphrit and Controller Sherman advised the Controller's Office did not request the extension that the extension was done by the Commissioners in a resolution.
- Shelley Dorfi read a statement regarding union contract negotiations between Children & Youth Services and the County.

**Questions of the Media:** None



**Motion to Adjourn**

**Moved:** Mr. McGonigle

**Seconded:** Mr. Finley

**Attest:**

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**Chief Clerk**

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**Mercer County Board of Commissioners**