

MEETING OF THE MERCER COUNTY BOARD OF COMMISSIONERS

May 1, 2025

Members Present: Commissioner McGonigle, Commissioner Finley, Commissioner Coleman

Prayer: Pastor Brian Keller, Mercer United Methodist, Mercer

Pledge of Allegiance: Was held.

Others Present: Tim Callahan, Thad Hall, Jared Hoffacker, Autumn Johnson, John Logan, Bill McClure, Diane McCullough, Katie McGranahan, Tammy McLaughlin, Joanie Micsky, Gail Moon, Jay Russell, Stephen Sherman, Tyler Shoaf, Angela Sorg, Katie Walker, Dan Wallace, Amber White, DeeDee Zickar, Charles Baldoff, Diane Syphrit, Cynthia Byers, Gary Byers, Ginny Richardson, Frank Leeks, Dorothy Leeks, Laura Paxton, Ralph Oaks, Margaret Oaks, Brian Keller, Becky Humes, Bill McConnell, Roni Shilling

General Discussion Items: None

Public Comment on Agenda Items: None

2025-174 RESOLUTION to approve 04/17/2025 Commissioners' Meeting MINUTES:

Moved: Mr. McGonigle

Seconded: Mr. Finley

Vote: Yes-Mr. McGonigle

Yes-Mr. Finley

Yes-Dr. Coleman

PROCLAMATION

2025-175 RESOLUTION to approve a PROCLAMATION to recognize May 2025 as TREATMENT COURT AWARENESS MONTH.

DISCUSSION: President Judge Wallace on behalf of Judge Amrhein, thanked the Commissioners for the proclamation, provided information on Treatment Court and the staff members involved with Treatment Court.

Moved: Mr. McGonigle

Seconded: Mr. Finley

Vote: Yes-Mr. McGonigle

Yes-Mr. Finley

Yes-Dr. Coleman

PROCLAMATION

2025-176 RESOLUTION to approve a PROCLAMATION to recognize IAN HEFFRON for receiving an Eagle Scout Award, the highest honor conferred in Scouting.

Moved: Mr. McGonigle

Seconded: Mr. Finley

Vote: Yes-Mr. McGonigle

Yes-Mr. Finley

Yes-Dr. Coleman

PROCLAMATION

2025-177 RESOLUTION to approve a PROCLAMATION to recognize ALEXANDER HAVRILLA for receiving an Eagle Scout Award, the highest honor conferred in Scouting.

Moved: Mr. McGonigle

Seconded: Mr. Finley

Vote: Yes-Mr. McGonigle

Yes-Mr. Finley

Yes-Dr. Coleman

PROCLAMATION

2025-178 RESOLUTION to approve PROCLAMATIONS to recognize DOUG ANDERSON, ROBERT PICCIRILLI, and KAREN WINNER-SED for each receiving the 2025 United Way Community Champions Award.

Moved: Mr. McGonigle

Seconded: Mr. Finley

Vote: Yes-Mr. McGonigle

Yes-Mr. Finley

Yes-Dr. Coleman

PROCLAMATION

2025-179 RESOLUTION to approve a PROCLAMATION to recognize THIEL COLLEGE MEN'S VOLLEYBALL TEAM for their Presidents' Athletic Conference Championship.

Moved: Mr. McGonigle

Seconded: Mr. Finley

Vote: Yes-Mr. McGonigle

Yes-Mr. Finley

Yes-Dr. Coleman

HUMAN RESOURCES

2025-180 RESOLUTION to approve the following HUMAN RESOURCES actions:

NAME/POSITION**EFFECTIVE****LEVEL/STEP/GRADE****NEW HIRES****CYS**

Toscha Gentry
Caseworker I

05/12/2025

YCW 00-01 (\$20.65/hr.)

JAIL

James Griffith
Corrections Officer

05/12/2025

JCO 00-01 (\$19.25/hr.)

Rekina Smith
Corrections Officer

05/12/2025

JCO 00-01 (\$19.25/hr.)

SOIL CONSERVATION

Adam Luther
Intern

05/13/2025

ENVI 1-10-00 (\$13.00/hr.)

TRANSFERS**E911**

William Chittester
Automated Systems Coordinator
05/01/2025

05/04/2025

PA 07-05-01 (\$31.41/hr.)
From MIS/GIS Technician

Terra Shaffer Deputy Director	05/04/2025	PA 08-07-01 (\$38.20/hr.) Position Reclassification
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PUBLIC SAFETY/EMA

Frank Jannetti Director	05/04/2025	PA 10-09-01 (\$53.18/hr.) Position Reclassification
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John Nicklin Deputy Director	05/04/2025	PA 08-09-01 (\$42.12/hr.) Position Reclassification
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SEPARATION FROM EMPLOYMENT

CYS

Marisa Torok Caseworker II	05/09/2025
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DISTRICT ATTORNEY

Anthony Masotto Investigator (DA/DRS)	05/02/2025
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JAIL

David Lombardo Corrections Officer	04/25/2025
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IPP

William McClure IPP Director	05/29/2025
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DISCUSSION: IPP Director Bill McClure discussed his retirement and the future he is looking forward to with his family.

Moved: Mr. McGonigle	Seconded: Mr. Finley
Vote: Yes-Mr. McGonigle	Yes-Mr. Finley Yes-Dr. Coleman

COMMISSIONERS

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2025-181	BHC Advanced Services, Inc. 8406 Sharon-Mercer Road Mercer, PA 16137	\$30,000.00	Effective 05/01/2025

Resolution to approve an agreement to issue funds for the purchase of medication lockboxes, medication disposal bags, and brochures per the Opioid Settlement Fund distribution to the County.

Moved: Mr. McGonigle	Seconded: Mr. Finley
Vote: Yes-Mr. McGonigle	Yes-Mr. Finley Yes-Dr. Coleman

BRIDGE

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2025-182	Gov Connection 2275 Research Blvd., Suite 360 Rockville, MD 20855	\$1,530.75	Effective 05/01/2025

Resolution to approve the purchase of one (1) Surface Pro 10 and case to replace the broken 7-year old Surface Pro. This tablet is used in the field for Bridge Inspections.

Moved: Mr. McGonigle	Seconded: Mr. Finley
Vote: Yes-Mr. McGonigle	Yes-Mr. Finley Yes-Dr. Coleman

BRIDGE

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2025-183	Gibson-Thomas Engineering Company, Inc. and Mercer County/L00554	N/A	Effective 04/15/2025

Resolution to amend Resolutions 2025-139, 2024-508, 2023-249 and Resolution 2023-441 related to a Consultant Agreement between Mercer County and Gibson-Thomas Company, Inc., for Mercer County Bridge 2606, on Old Mercer Road in East Lackawannock Township. Issue notice to proceed for Part 2, final design, and for Part 3, the right-of-way acquisition phase of the project. This project uses 80% federal funds, 15% state funds, and 5% local funds via Reimbursement Agreement No. R20010010

Moved: Mr. McGonigle	Seconded: Mr. Finley
Vote: Yes-Mr. McGonigle	Yes-Mr. Finley Yes-Dr. Coleman

CHILDREN & YOUTH

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2025-184	Staples P.O. Box 70242 Philadelphia, PA 19176	\$525.15	Effective 05/01/2025

Resolution to amend resolution 2025-125 for the purchase of one rectangular desk for use by a new position at Children and Youth Services from Staples. Cost to be paid from Fund 290.

Moved: Mr. McGonigle	Seconded: Mr. Finley
Vote: Yes-Mr. McGonigle	Yes-Mr. Finley Yes-Dr. Coleman

CONSERVATION DISTRICT

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2025-185	GAI Consultants, Inc. (GAI) 385 East Waterfront Drive Homestead, PA 15120	\$10,000.00	05/01/2025-12/31/2025

Resolution to approve an agreement to complete the annual inspections of seven (7) County owned dams in accordance with (PA-DEP) Department of Environmental Protection regulations. Vendor is low apparent responsible quote.

DISCUSSION: District Manager Jay Russell advised the inspections, and the final reports are required by the DEP.

Moved: Mr. McGonigle

Seconded: Mr. Finley

Vote: Yes-Mr. McGonigle

Yes-Mr. Finley

Yes-Dr. Coleman

JAIL

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2025-186	Johnson Controls Fire Protection LP Dept. CH 10320 Palatine, IL 60055-0320	\$4,775.26	05/01/2025-04/30/2026

Resolution to approve the annual invoice for testing and inspection of the Fire Alarm System at the jail. No price increase from previous year.

Moved: Mr. McGonigle

Seconded: Mr. Finley

Vote: Yes-Mr. McGonigle

Yes-Mr. Finley

Yes-Dr. Coleman

MIS

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2025-187	AEC Group, LLC 3000 Montour Church Road Oakdale, PA 15071-9487	\$40,119.75	05/11/2025-05/11/2028

Resolution to approve the renewal of 275 thin client operating system licenses for three (3) additional years. Costs to be paid from Fund 322.

Moved: Mr. McGonigle

Seconded: Mr. Finley

Vote: Yes-Mr. McGonigle

Yes-Mr. Finley

Yes-Dr. Coleman

PUBLIC SAFETY

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2025-188	Vertical Bridge Holdings, LLC 750 Park of Commerce Drive Suite 200 Boca Raton, FL 33487	\$5,800.00	Effective 05/01/2025

Resolution to approve payment to the vendor for modifications to the communications tower located in Delaware Township. Costs to be paid from 911 Fund 244.

Moved: Mr. McGonigle	Seconded: Mr. Finley
Vote: Yes-Mr. McGonigle	Yes-Mr. Finley Yes-Dr. Coleman

RECORDER OF DEEDS

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2025-189	AEC Group 3000 Montour Church Road Oakdale, PA 15071-9487	\$1,506.94	Effective 05/01/2025

Resolution to approve the purchase of five sets of IGEL Add On Service equipment for wireless connectivity in the Recorder of Deeds Office for the five public research terminals. Costs to be paid from the Recorder's Office Records Improvement Fund 310.

DISCUSSION: Recorder DeeDee Zickar advises her office is moving away from microfilm and the Add-on service equipment will make the terminals accessible and easier for the public to research documents.

Moved: Mr. McGonigle	Seconded: Mr. Finley
Vote: Yes-Mr. McGonigle	Yes-Mr. Finley Yes-Dr. Coleman

GRANTS

RESOLUTION	GRANTOR	AMOUNT	DATE RANGE
# 2025-190	Juvenile Court Judges' Commission (JCJC) of the Office of General Counsel Commonwealth of PA	\$163,797.00	07/01/2024 – 06/30/2025

Resolution to approve application for a grant to assist Mercer County with the execution of the Juvenile Probation Services plan for the period as noted.

Moved: Mr. McGonigle	Seconded: Mr. Finley
Vote: Yes-Mr. McGonigle	Yes-Mr. Finley Yes-Dr. Coleman

GRANTS

RESOLUTION	GRANTOR	AMOUNT	DATE RANGE
# 2025-191	PA Emergency Management Agency (PEMA) Commonwealth of Pennsylvania 13010 Elmerton Avenue Harrisburg, PA 17110	\$98,029.00	Effective 05/01/2025

Resolution to approve a grant application through PEMA to receive funding from the Statewide Interconnectivity Fund to perform a PSAP Consolidation Feasibility Study to provide Mercer and Lawrence Counties with information on a consolidation of PSAP Operations and project planning.

Moved: Mr. McGonigle

Seconded: Mr. Finley

Vote: Yes-Mr. McGonigle

Yes-Mr. Finley

Yes-Dr. Coleman

GRANTS

RESOLUTION	GRANTOR	AMOUNT	DATE RANGE
# 2025-192	PA Emergency Management Agency (PEMA) Commonwealth of Pennsylvania 13010 Elmerton Avenue Harrisburg, PA 17110	\$98,029.00	Effective 05/01/2025

Resolution to accept a grant award from PEMA for funding from the Statewide Interconnectivity Fund to perform a PSAP Consolidation Feasibility Study to provide Mercer and Lawrence Counties with information on a consolidation of PSAP Operations and project planning. Mercer County is acting as the fiduciary for both counties for the funding amount.

Moved: Mr. McGonigle

Seconded: Mr. Finley

Vote: Yes-Mr. McGonigle

Yes-Mr. Finley

Yes-Dr. Coleman

Old Business: None

New Business: None

Commissioner's Reports: Commissioner Coleman congratulated Bill McClure on his upcoming retirement and thanked him for his years of service to the County and the citizens of the County. She said the weather stayed nice for the National Day of Prayer event held outside the Courthouse today, and that it was well attended.

Recess to Salary Board

Public Comment:

- Treasurer Amber White read a statement regarding the Oracle implementation and the issues her office is experiencing with TCS.
- Diane Syphrit asked questions regarding the Mythics Cloud Storage, the Oracle Project, the duties of John Logan, and which departments are responsible for audits. Commissioner Coleman provided information to Diane Syphrit regarding her questions.
- Controller Sherman also provided information on the questions from Diane Syphrit regarding audits performed by the Controller's Office and an outside agency, that John Logan does not conduct audits for the County, and the iCloud storage. Controller Sherman also questioned a reimbursement the County made for travel by Commissioner McGonigle last year.
- Elections Director Thad Hall discussed and provided information regarding Election Day on May 20, 2025, mail-in ballots, and affiliated and non-affiliated voting for the Primary Elections.

Questions of the Media:

- Caleb Stright of the Record Argus asked Commissioner McGonigle if he had any comment on the visit to the Whitehouse. Commissioner McGonigle advised he was invited to the Whitehouse as an elected official by the President and had the chance to network with other elected officials who were also invited. Commissioner McGonigle advised he would review the information that was provided by Controller Sherman.

Motion to Adjourn

Moved: Mr. McGonigle

Seconded: Mr. Finley

Attest:

Chief Clerk

Mercer County Board of Commissioners