

MEETING OF THE MERCER COUNTY BOARD OF COMMISSIONERS

October 16, 2025

Members Present: Commissioner McGonigle-by phone, Commissioner Finley
Commissioner Coleman

Prayer: Commissioner Coleman

Pledge of Allegiance: Was held

Others Present: Tim Callahan, Bernard Grenier, Thad Hall, Stephan Sherman, Stephanie Smith, Nicole Sweitzer, Katie Walker, Amber White, Dee Dee Zickar, Megan Gahring, Doniele Russell, Joanie Micsky, Diane Syphrit, Greg Kennard, Melissa Klaric, Caleb Stright, Bill McConnell, Roni Shilling

General Discussion Items: None

Public Comment on Agenda Items: None

2025-415 RESOLUTION to approve 10/09/2025 Commissioners' Meeting MINUTES:

Moved: Mr. McGonigle

Seconded: Mr. Finley

Vote: Yes-Mr. McGonigle

Yes-Mr. Finley

Yes-Dr. Coleman

REFUNDS

2025-416 RESOLUTION to approve the following REFUNDS listed effective 10/16/2025.

NAME/ADDRESS	DISTRICT	R.E.	REFUND	REASON
Kirin, Rick & Cynthia Living Trust 38 Maple Drive Volant, PA 16156	Springfield Twp	X	\$252.36	Correct Building Assessment
Community Partnership of Mercer County	Sharon III	X	\$1,838.64	Assessment Appeal

Moved: Mr. McGonigle

Seconded: Mr. Finley

Vote: Yes-Mr. McGonigle

Yes-Mr. Finley

Yes-Dr. Coleman

CYS

2025-417 RESOLUTION to enter into AGREEMENTS with the following providers for services listed.

EFFECTIVE 07/01/2025 – 06/30/2026

VENDOR	PROGRAM	RATE	TERM
Children's Center for Treatment & Education d/b/a Beacon Light Behavioral Health System 47 Beacon Light Way Bradford, PA 16701	Girls Psychiatric Residential Treatment Facility/ JCAHO #457250	\$790.81	Daily
Preventative Aftercare, Inc. 233 George Junior Road Grove City, PA 16127	Intensive Treatment (\$43.69 per 15 min) Intensive with Triple P (\$43.69 per 15 min) Triple P only (\$56.45 per 15 min)	\$174.76 \$174.76 \$225.80	Hourly Hourly Hourly
Youth Advocate Programs Inc. 3899 North Front Street Harrisburg, PA 17110	Transitional Living Advocacy Truancy	\$59.80 \$42.00 \$54.69	Daily Hourly Hourly
Summit School Inc. d/b/a Summit Academy 839 Herman Road Butler, PA 16001	Summit Residential Program Summit Drug & Alcohol Program Summit Shelter Program Summit Diagnostic Program Summit Empower Specialized Settings Summit Enhanced Support Program Psychiatric Evaluation	SR DA SP DU SS AU \$1,113.00 \$472.65	Daily Daily Daily Daily Daily Daily Daily Daily
Bethany Christian Services Of Western PA 6600 Brooktree Ct. Suite 1000 Wexford, PA 15090	Level I Level II Level III Level IV	AW BW CW GW \$65.57 \$83.92 \$120.03 \$204.94	Daily Daily Daily Daily
Diversified Treatment Alternative Centers, LLC 600 Arch Street Sunbury, PA 17801	Residential Treatment – Lewisburg Residential Treatment – Danville	\$581.56 \$581.56	Daily Daily

Moved: Mr. McGonigle
Vote: Yes-Mr. McGonigle

Seconded: Mr. Finley
Yes-Mr. Finley Yes-Dr. Coleman

HUMAN RESOURCES

2025-418 RESOLUTION to approve the following HUMAN RESOURCES actions:

NAME/POSITION

EFFECTIVE

LEVEL/STEP/GRADE

NEW HIRE

JAIL

China Bridgeforth
Corrections Officer

10/27/2025

JCO-00-01 (\$19.25/hr.)

TRANSFER

CYS

Kimberly Byers
Caseworker II Truancy
Transfer cancelled

10/22/2025

YCW-00-02 (\$21.45/hr.)
Transfer from Caseworker I

SEPARATION FROM EMPLOYMENT

JAIL

Ali Fagnano
Corrections Officer

10/25/2025

Moved: Mr. McGonigle

Seconded: Mr. Finley

Vote: Yes-Mr. McGonigle

Yes-Mr. Finley

Yes-Dr. Coleman

COMMISSIONERS

RESOLUTION	VENDOR/CONTRACT	AMOUNT
# 2025-419	Pennsylvania State University on behalf of the Agricultural Extension Office	N/A

DATE RANGE
Effective 10/09/2025

Resolution to enter into a new lease agreement between the County and Pennsylvania State University regarding the 33.94 acres owned by the County on Route 19 in Coolspring Township, which houses the Agricultural Extension Office and the Mercer County 4H Grounds. The term of the lease is one (1) year, automatically renewable, at an annual amount of \$100.00, with Pennsylvania State University to insure all buildings.

COMMENT: Commissioner Coleman thanked Solicitor McConnell for his efforts and diligence in getting this lease completed. Solicitor McConnell is glad the lease contract is completed. He advised Penn State was kind enough to provided insurance coverage for the buildings there, including the 4H buildings.

Moved: Mr. McGonigle

Seconded: Mr. Finley

Vote: Yes-Mr. McGonigle

Yes-Mr. Finley

Yes-Dr. Coleman

COMMISSIONERS

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2025-420	AEP Energy 1 Riverside Plaza Columbus, OH 43215	\$0.12898/kwh	May 2026 meter read start to December 2027 meter read end

Resolution to approve a 19 month contract with the supplier recommended by Usource Energy Company to supply electricity for the designated accounts which serve the Domestic Relations/Juvenile Probation Building (North Annex) and the Children & Youth Building (Acker Building). Rate includes the gross receipts tax.

COMMENT: Commissioner Coleman advised these two resolutions are to lock in the price of energy upon recommendation by the County's energy consultant, to be sure the County is saving as much as possible on the energy bills going forward. There are two resolutions for accounting purposes.

Moved: Mr. McGonigle

Seconded: Mr. Finley

Vote: Yes-Mr. McGonigle

Yes-Mr. Finley

Yes-Dr. Coleman

COMMISSIONERS

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2025-421	AEP Energy 1 Riverside Plaza Columbus, OH 43215	\$0.10735/kwh	May 2026 meter read start to December 2027 meter read end

Resolution to approve a 19 month contract with the supplier recommended by Usource Energy Company to supply electricity for twenty-two (22) designated accounts, consisting of the Courthouse, South Annex, Public Safety Building, Magisterial District Justice Buildings, Bridge Department, and Munnell Run Farm. Rate includes the gross receipts tax.

Moved: Mr. McGonigle

Seconded: Mr. Finley

Vote: Yes-Mr. McGonigle

Yes-Mr. Finley

Yes-Dr. Coleman

COMMISSIONERS

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2025-422	Clay's Vending 35 Blossom Court Mercer, PA 16137	N/A	Effective 10/16/2025

Resolution to approve an agreement with the vendor to install and maintain a vending machine to provide food and drink services to employees and visitors in the Courthouse. There is no cost to the County. Either party may cancel the agreement with a 30-day written notice.

COMMENT: Commissioner Finley advised the Commissioners met with the owner of this new business, who is a recent graduate of Mercer High School. He will provide a variety of foods that will not compete with the vendor of the machine currently in the Courthouse. That vendor was notified of the new machine being installed in the Courthouse. Commissioner McGonigle asked if all the paperwork was in order with this new vendor since he would be supplying food to the employees and guests of the Courthouse. Solicitor McConnell confirmed that the paperwork had been checked.

Moved: Mr. McGonigle

Seconded: Mr. Finley

Vote: Yes-Mr. McGonigle

Yes-Mr. Finley

Yes-Dr. Coleman

CONSERVATION DISTRICT

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2025-423	McCandless Ford 8416 Sharon Mercer Road Mercer, PA 16137	\$54,247.00	Effective 10/16/2025

Resolution to approve the purchase of a 2026 Ford F-250 Crew Cab Work Truck package. Vendor is on COSTARS Contract #013-156 and is low apparent responsible quote. Cost to be split between the County and Conservation District Program Funds.

COMMENT: Commissioner Finley advised the purchase of this truck is overdue. The current work truck at Conservation District has had some gas tank issues; it's about ready to fall off the truck.

Moved: Mr. McGonigle

Seconded: Mr. Finley

Vote: Yes-Mr. McGonigle

Yes-Mr. Finley

Yes-Dr. Coleman

CYS

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2025-424	Gold Star Buildings 3423 Perry Highway Hadley, PA 16130	\$6,999.00	Effective 10/16/2025

Resolution to approve the payment and installation of one (1) 12' x 20' storage shed at the CYS Independent Living Facility in Farrell. Vendor is low apparent responsible bid. Costs to be paid from the Independent Living Grant Fund.

Moved: Mr. McGonigle

Seconded: Mr. Finley

Vote: Yes-Mr. McGonigle

Yes-Mr. Finley

Yes-Dr. Coleman

LAWRENCE-MERCER COUNTY RECYCLING/SOLID WASTE DEPARTMENT

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2025-425	Maker Construction Corp. 635 W. Main Street Grove City, PA 16127	\$5,390.00	Effective 10/09/2025

Resolution to approve a Change Order with Maker Construction Corporation's contract with Mercer County for construction of a glass recycling bunker. The Change Order in the amount of \$5,390.00 will reset the cement block walls to provide maximum stability, safety and longevity of the structure. Additional costs are 100% reimbursable from the PA DEP 902 Glass Recycling Program grant funds.

COMMENT: Deputy Director Megan Gahring reinstated the costs are completely reimbursable from the PA DEP glass recycling program grant funds.

Moved: Mr. McGonigle

Seconded: Mr. Finley

Vote: Yes-Mr. McGonigle

Yes-Mr. Finley

Yes-Dr. Coleman

MERCER COUNTY REGIONAL PLANNING COMMISSION

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2025-426	Mercer County Regional Planning Commission 2491 Highland Road Hermitage, PA 16148	N/A	Effective 10/16/2025

Resolution to:

Approve application for grant assistance from the 2025 Pennsylvania Community Development Block Grant program.

Adopt the resolution to further Fair Housing throughout Mercer County as required by the Pennsylvania Community Development Block Grant program.

Adopt a Minority and Women's Business Enterprise Plan as required by the Pennsylvania Community Development Block Grant program.

Adopt a Section 3 Plan as required by the Pennsylvania Community Development Block Grant program.

Adopt a Citizen Participation Plan as required by the Pennsylvania Community Development Block Grant program.

Adopt a Residential Anti-Displacement and Relocation Plan as required by the Pennsylvania Community Development Block Grant program.

Adopt a Program Income Reuse Plan as required by the Pennsylvania Community Development Block Grant program.

Enter into DCED Model B Agreement between Mercer County and Greenville, Grove City, Sharpsville Boroughs, and Pine Township to jointly apply and contract for their 2025 CDBG Entitlement Funds with PA DCED.

Enter into a Cooperation Agreement between the County of Mercer and the Mercer County Regional Planning Commission to administer the Mercer County 2025 Community Development Block Grant Program.

Adopt a Section 504 Handicapped Accessibility Plan as required by the Pennsylvania Community Development Block Grant program.

COMMENT: Mercer County Regional Planning Commission Executive Director Doniele Russell thanked the Commissioners and is excited to move this process forward to receive housing rehabilitation funds for the residents of Mercer County.

Moved: Mr. McGonigle

Seconded: Mr. Finley

Vote: Yes-Mr. McGonigle

Yes-Mr. Finley

Yes-Dr. Coleman

Old Business: None

New Business: None

Commissioner's Reports:

- Commissioner McGonigle reported having been to a celebration for Diversified Family Services for 40 years of service to the Mercer County community. There was a great turnout for the celebration, and the organization is doing a great job. Commissioner McGonigle thanked Solicitor McConnell on his hard work with getting the lease agreement completed with the Penn State Extension office, and advised the Solicitor had saved the County a lot of money by getting this agreement completed.
- Commissioner Coleman called upon Veteran's Affairs Director BJ Grenier to update everyone on the status of their office. Director Grenier advised that starting on November 3rd for 30 days, the Veteran's Office will not be accepting walk-ins due to transitions in the office, unless there is an emergency. He also received information that the Veteran's Office will be receiving a \$15,000.00 grant award from a grant that was applied for last year. This funding will be used for veterans in need. Commissioner Coleman called upon Elections Director Thad Hall for any information he would like to share. Director Hall advised Monday, October 20th, is the last day to register to vote. October 28th will be the last date to request a ballot at the Elections Office counter.

Recess to Salary Board - Cancelled

Public Comment:

- Diane Syphrit commented on and asked questions regarding the Oracle program. Commissioner Coleman and Controller Sherman provided answers and explanations on the Oracle Program.
- Greg Kennard commented and asked the Commissioners about the 5 gravel pits in different areas of Mercer County. The Commissioners, Solicitor McConnell, Mercer County Regional Planning Commission Executive Director Doniele Russell, and Mercer County resident, Greg Kennard had a discussion regarding the gravel pits.

Questions of the Media: Caleb Stright of the Record Argus inquired about the new lease agreement between the County and the Penn State Extension Office. Solicitor McConnell provided information on the lease agreement.

Motion to Adjourn

Moved: Mr. McGonigle

Seconded: Mr. Finley

Attest:

Chief Clerk

Mercer County Board of Commissioners