

**NESHANNOCK CREEK WATERSHED JOINT MUNICIPAL AUTHORITY**

**Meeting Minutes**

**March 11, 2025**

**8:00 AM**

**ATTENDANCE**

Dale Bestwick; Pat Suhrie; Dave Swartz, Clifford Hughes; Robert Gregory; William Finley, Jr.; Dan Goncz; Jim Riddle; PJ Valahy; Karen Shipton. Public: Gary Sawyer (SR19 Resident); Benn McKinley; Shaun Cullen.

**\*The Meeting Opened with the Pledge to the U.S. Flag at 8:00 AM\***

\*Karen Shipton stated that the meeting was being recorded.

**APPROVAL OF THE AGENDA**

*\*A motion was made by Dale Bestwick and seconded by Robert Gregory to approve the agenda as presented. Motion carried unanimously.*

**APPROVAL OF MINUTES FROM THE 02/11/2025 MEETING AS PRESENTED**

*\*A motion was made by William Finley, Jr. and seconded by Robert Gregory to approve the minutes from the 01/14/2025 meeting as presented. Motion carried unanimously.*

**PUBLIC COMMENT**

Gary Sawyer, a resident who lives on SR19 South was present and expressed his concerns with the SR19 Project. He claimed that neither he nor his neighbors were aware of this impending project. He stated that he understood the need for infrastructure in order for development to proceed. He was concerned about mandating others to tap in. He also had concerns about who issued permit(s) so the restaurant could pump sewage through right of ways in neighboring properties. There was discussion on all of this.

**TREASURER'S REPORT**

Karen Shipton reported the following:

**Asset Reserve Restricted Account:** Last Statement (1/01/2025) Balance: \$104,760.33. One Transfer: \$1636.88. Balance as of 1/31/2025 : \$106,397.21.

**Asset Reserve Restricted Account:** Last Statement (2/01/2025) Balance: \$106,397.21. One Transfer: \$1636.88. Balance as of 02/28/2025 : \$108,034.09.

**Short Lived Asset Reserve Account:** Last Statement (1/01/2025) Balance: \$229,264.01. One Transfer: \$3582.25. Balance as of 1/31/2025 : \$232,846.26.

**Short Lived Asset Reserve Account:** Last Statement (2/01/2025) Balance: \$232,846.26. One Transfer: \$3582.25. Balance as of 2/28/2025 : \$236,428.51.

**General Account:** Last Statement (1/01/2025) Balance: \$233,782.81. (8) Deposits of \$84,052.99 and (16) Disbursements of \$69,919.59. Balance as of 1/31/2025: \$247,916.21.

**General Account:** Last Statement (2/01/2025) Balance: \$247,916.21. (5) Deposits of \$34,231.40 and (17) Disbursements of \$50,853.91. Balance as of 2/28/2025: \$231,293.70.

The statements all balanced with QB except for the General Account statement dated 1/31/2025. It was out of balance by \$111.42 due to our FNB Commercial Credit Card payment had not arrived so they went into our account and took it. We now will have a credit with FNB Commercial Credit Card. Karen did some extensive work to figure out what happened and relayed all information to Treasurer William Finley, Jr. and documented everything. Karen stated all invoices and bank statements were there should anyone like to review them.

The following invoices are being considered for payment:

2:19 PM	<b>Neshannock Creek Watershed Joint Mun. Auth.</b>	
03/10/25	<b>Expenses by Vendor Summary</b>	
Cash Basis	February 2025	
		Feb 25
Barr and Shaffer		25.00
Davidson, M. & Associates, Inc.		7,451.00
Findley Township		16.42
FNB Commercial Credit Card		391.67
Gannett Fleming, Inc.		9,560.00
Herald, The		234.24
LB Water		4,232.60
Penn Power /57/Acct. 577		210.71
Penn Power/835A/Acct. 502		147.94
Penn Power/845/Acct. 628		3,893.55
Plantation Park Camper's Assoc.		174.31
Selective Insurance		14,843.00
Tri-County Industries, Inc./57		56.47
Tri-County Industries, Inc./845 Perry Hwy		105.93
<b>TOTAL</b>		<b>41,342.84</b>
Transfer from General Fund to Asset Reserve Restricted Account:		1,636.88
Transfer from Short Lived Asset Reserve Account:		3,582.25
<b>TOTAL INVOICES AND TRANSFERS:</b>		<b>\$46,561.97</b>

*\*A motion was made by Dave Swartz and seconded by Clifford Hughes to approve the payment of bills submitted for March/2025 as presented. Motion carried unanimously.*

### **ENGINEER'S REPORT**

The flows for the month YTD for February are on the Engineers Report.

**Plantation Park** – The flow was high again for the first quarter which is normal.

**Treatment Plant** – Usually runs around 100,000/day through Feb.

**SR19 Project** – The (30) day public comment period was has passed and Springfield Township Supervisors adopted a Resolution on March 4, 2025 and East Lackawannock Township was scheduled to adopt the plan last night. Once Dan gets a copy of that Resolution from East Lack. Twp. he can submit the plan electronically with PA DEP. Dan is working on a small water and sewer project grant application. It is due at the end of April. The amount would be for approx. \$300,000+ for the pump station portion of the project. There is a \$100 fee for this application.

### **OPERATOR'S REPORT**

Everything operated within the permit limits for the month of January/2025.

There were (4) grinder pump call outs to be repaired. McCandless Fords' gravity sewer line was frozen to the grinder pump. There were no issues with their pumps.

PA DEP is now adding ecoli and copper for quarterly testing for the NPDES Permit at the treatment plant.

### **OLD BUSINESS**

Re: Decision on 511 Mercer-New Wilmington Rd.; Mercer, PA/Ernie Weaver - *\*A motion was made by William Finley, Jr. and seconded by Dale Bestwick to not invoice Mr. Weaver for the Advanced Contracting Invoice for the repair of the lateral line. Motion carried unanimously.*

### **NEW BUSINESS**

Re: Resolution No. 03-2025 – A Resolution to Establish a Grievance Procedure Under Section 504 of the Rehabilitation Act of 1973. *\*A motion was made by William Finley, Jr. and seconded by Clifford Hughes to approve Resolution No. 03-2025 as presented. Motion carried unanimously.*

Visitors Bureau Grant in the amount of \$37,500 was received to reimburse Rachel's & Iron Bridge Inn LLC.

*\*A motion was made by Clifford Hughes and seconded by Dave Swartz to forward this check on to Rachel's & Iron Bridge Inn LLC. Motion carried unanimously.*

Electronic Payment of Bills – Karen will explore how this can be set up for certain accounts due to the unreliability of the postal service.

### **ADJOURNMENT**

*\*A motion was made by Dale Bestwick and seconded by Clifford Hughes to adjourn the meeting. Motion carried unanimously. Meeting adjourned at 8:49AM.*

Respectfully Submitted;

Karen B. Shipton  
Administrator