

NESHANNOCK CREEK WATERSHED JOINT MUNICIPAL AUTHORITY

Meeting Minutes

April 8, 2025

8:00 AM

ATTENDANCE

Dale Bestwick, Pat Suhrie, Dave Swartz, Clifford Hughes, Robert Gregory, Jim Riddle, Dan Goncz, Karen Shipton

The Meeting Opened with the Pledge to the U.S. Flag at 8:00 AM

*Karen Shipton stated that the meeting was being recorded.

APPROVAL OF THE AGENDA

****A motion was made by Dale Bestwick and seconded by Robert Gregory to approve the agenda as presented. Motion carried unanimously.***

APPROVAL OF MINUTES FROM THE 03/11/2025 MEETING AS PRESENTED

****A motion was made by Dave Swartz and seconded by Clifford Hughes to approve the minutes from the 3/11/2025 meeting as presented. Motion carried unanimously.***

PUBLIC COMMENT

None..

TREASURER'S REPORT

Karen Shipton reported the following:

Short Lived Asset Reserve Account: Last Statement (3/01/2025) Balance: \$236,428.51. One Transfer: \$3582.25. Balance as of 3/31/2025 : \$240,010.76

Asset Reserve Restricted Account: Last Statement (3/01/2025) Balance: \$108,034.09. One Transfer: \$1636.88. Balance as of 03/31/2025 : \$109,670.97.

General Account: Last Statement (3/01/2025) Balance: \$231,293.70. (6) Deposits of \$78,305.19 and (11) Disbursements of \$69,177.55. Balance as of 3/31/2025: \$240,421.34

The statements all balanced with QB. Karen stated all invoices and bank statements were there should anyone like to review them.

The following invoices are being considered for payment:

:02 PM
4/07/25
ash Basis

**Neshannock Creek Watershed Joint Mun. Auth.
Expenses by Vendor Summary
March 2025**

	Mar 25
Ace fix-it Hardware	45.94
Ben's Tarps	375.00
Davidson, M. & Associates, Inc.	7,451.00
Estate of Kathleen Williams	288.40
Gannett Fleming, Inc.	23,000.00
Homer Sanitary	275.00
Maher Duessel	8,000.00
Penn Power/571/Acct. 577	203.93
Penn Power/835A/Acct. 502	132.85
Penn Power/845/Acct. 628	3,601.44
Plantation Park Camper's Assoc.	171.06
Tri-County Industries, Inc./57	53.47
Tri-County Industries, Inc./845 Perry Hwy	972.21
Watson's Inc. (New)	24.30
TOTAL	44,594.60
Transfer from General Fund to Asset Reserve Restricted Account:	1,636.88
Transfer from General Fund to Short Lived Asset Res. Rest. Account:	3,582.25
TOTAL INVOICES AND TRANSFERS:	\$49,813.73

**A motion was made by Dave Swartz and seconded by Robert Gregory to approve the payment of bills submitted for April/2025 as presented. Motion carried unanimously.*

ENGINEER'S REPORT

Plantation Park – The flows are at 64 edu's, mostly because of rain.

SR19 Project – The grant application for the pumpstation itself, will be submitted to the Small Water and Sewer Project Program through Commonwealth Financing Authority. The planning modules were submitted in March. They are in line for being reviewed. We are going to be submitting two stream crossings, an ENS Control Plan, and a Highway Occupancy Permit. Motions are needed under NB to do this. In round numbers, we are reserving 20,000 gal/day for this. The plant historically has been running 85,000 gal/day for average daily flows. Project Cake wants about 60,000 gal/day. That will put us over 150,000 gal/day permit limit. Dan is working on setting up a meeting with the prospective owners and the county to discuss what will need done to the plant. Dan believes they are overestimating their flow by a lot, but they will discuss this.

OPERATOR'S REPORT

The plant operated at 114,000/gal/day for the month of February 2025. Met all permit requirements.

It was a wet month. Poured a drying bed.

There was (1) grinder pump call out and (1) repair. One was on Dogwood Drive and one was a stator (Dan wasn't sure of the location).

Countryside Convalescent Home is experiencing a lot of grease and the conditions are terrible. They are considering trying a wet well wizard.

OLD BUSINESS

Verizon Wireless at the Plant Agreement – 4G unlimited broadband for \$39.99/month plus fees. Approval was already given at the January/2025 meeting. A signature is needed to get the service ordered.

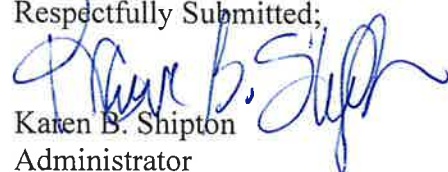
NEW BUSINESS

Re: A Motion to Authorize Gannett Fleming to submit a Highway Occupancy Permit Application for the State Route 19 South Sewer Project on Behalf of the Authority. **A motion was made by Dale Bestwick and seconded by Clifford Hughes to authorize Gannett Fleming to submit a Highway Occupancy Permit Application for the State Route 19 South Sewer Project on Behalf of the Authority. Motion carried unanimously.*

ADJOURNMENT

**A motion was made by Dale Bestwick and seconded by Robert Gregory to adjourn the meeting. Motion carried unanimously.* Meeting adjourned at 8:23AM.

Respectfully Submitted;


Karen B. Shipton
Administrator