

NESHANNOCK CREEK WATERSHED JOINT MUNICIPAL AUTHORITY

Meeting Minutes
September 9, 2025
8:00 AM

ATTENDANCE

Dale Bestwick; Pat Suhrie; Dave Swartz; Cliff Hughes; Robert Gregory; Bill Finley, Jr.; Karen Shipton; Dan Goncz; Jim Riddle.

The Meeting Opened with the Pledge to the U.S. Flag at 8:00 AM

APPROVAL OF THE AGENDA

**A motion was made by Dave Swartz and seconded by Cliff Hughes to approve the agenda as presented. Motion carried unanimously.*

APPROVAL OF MINUTES FROM THE 8/12/2025 MEETING AS PRESENTED

**A motion was made by Dale Bestwick and seconded by Dave Swartz to approve the minutes from the 8/12/2025 meeting as presented. Motion carried unanimously.*

PUBLIC COMMENT

None.

TREASURER'S REPORT

Karen presented the list of bills to be paid for August/2025 (See Below):

Short Lived Asset Reserve Account: Last Statement (8/01/2025) Balance: \$254,339.76. One Transfer: \$3582.25. Balance as of 8/29/2025 : \$257,922.01.

Asset Reserve Restricted Account: Last Statement (8/01/2025) Balance: \$116,218.49. One Transfer: \$1636.88. Balance as of 8/29/2025 : \$117,855.37.

General Account: Last Statement (8/01/2025) Balance: \$102,828.43. (6) Deposits of \$22,587.70 and (16) Disbursements of \$21,760.91. Balance as of 8/29/2025: \$103,655.22.

The following invoices are being considered for payment:

2:03 PM
09/08/25
Cash Basis

Neshannock Creek Watershed Joint Mun. Auth.
Expenses by Vendor Summary
August 2025

	Aug 25
Ace fix-it Hardware	69.66
Commonwealth of PA DEP	100.00
Davidson, M. & Associates, Inc.	7,551.00
Findley Township	9.70
Gannett Fleming, Inc.	9,560.00
Hilltop Machinery Shop	170.00
Penn Power /57/Acct. 577	141.95
Penn Power/835A/Acct. 502	72.53
Penn Power/845/Acct. 628	3,369.49
Plantation Park Camper's Assoc.	111.56
Quartz Lamps, Inc.	581.00
Reiter, John H.	50.00
Suhrie, Patrick	75.00
Tepeco Trombold Equipment Co., Inc.	2,991.96
Tri-County Industries, Inc./57	53.47
Tri-County Industries, Inc./845 Perry Hwy	487.05
USA Blue Book	54.95
Verizon	40.01
TOTAL	25,489.33
TRANSFERS: Short Lived Asset Res. Rest. Account:	3,582.25
Asset Reserve Rest. Account:	1,636.88
Total Invoices and Transfers:	\$30,708.46

****A motion was made by Bill Finley, Jr. and seconded by Dale Bestwick to approve the payment of bills submitted for August/2025 as presented. Motion carried unanimously.***

Karen stated that all invoices were available and bank statements all balanced to QB and were also available for review.

ENGINEER'S REPORT

The flows through August are listed at the top of the report.

Plantation Park is currently at 64 edu's/YTD.

The SR19 South Sanitary Sewer Project/Iron Bridge Inn – The Part 2 Permit was issued in August. All permits are done. We are currently in the process of applying for funding through PennVest. There are several things that need done for that.

Approval of a Resolution Requesting Authorization to Apply for PennVest Funds in the amount of \$1,600,000.00. - ****A motion was made by Bill Finley, Jr. and seconded by Cliff Hughes to approve this resolution as stated above. Motion carried unanimously.***

Authorization for the Chairman to sign the Letter of Responsibility for PennVest Funds in the amount of \$1,600,000.00. ****A motion was made by Bill Finley, Jr. and seconded by Dale Bestwick to approve the Chairman to sign this Authorization. Motion carried unanimously.***

Authorization for the Chairman to sign the Specification Certification for PennVest Funds. ****A motion was made by Cliff Hughes and seconded by Dave Swartz to approve the Chairman to sign the Specification as stated above. Motion carried unanimously.***

Project CAK3 – Nothing new to report.

Plantation Park – Dan stated he has had multiple conversations with Don Patterson regarding the excess water issue. Don stated Plantation Park was not going to submit a corrective action plan. Dan spoke with an engineer from Hermitage who told him he was working on a corrective action plan for the park. Dan told them both that we were going to send them an invoice for 39 edu's for tapping fees at \$3900/edu if they don't correct this by the end of the year. Dan is recommending the township withhold permits also until they fix this. Board members from Plantation Park arrived at this point and Dan caught them up to speed on what is going on. Members that attended: Bruce Beichner/President; Rob Kellaway/Secretary; Andy Graham/Board Member & Head of Maintenance; Lisa Janosko/Asst. Secretary. They are working on a solution and will attempt to come to monthly meetings and give updates on progress.

Budget/2026 – Dan is working on this for adoption at the November meeting.

OPERATOR'S REPORT

No sludge was hauled. Bed was poured and cleaned.

PA One Calls were made.

There was (1) grinder pump call out and (1) pump repaired at 886 Butler Pike.

OLD BUSINESS

Kathy Becker Property – McMillan Rd. – Property was sold at Sheriff's Sale and we were never notified. The Sheriff's office called and said we were going to get our money.

Hites Property – 8 Clintonville Rd. – A certified letter was sent to the address. The card was returned but there was no response. **A motion was made by Bill Finley, Jr. and seconded by Cliff Hughes to send a second letter as directed by Solicitor Roger Shaffer. Motion carried unanimously.*

NEW BUSINESS

Bob Gregory questioned on how close we are to capacity at the plant and his concern is planning ahead to be ready for expansion/growth in the area.

ADJOURNMENT

**A motion was made by Dale Bestwick and seconded by Bill Finley, Jr. to adjourn the meeting. Motion carried unanimously.* Meeting adjourned at 8:51AM.

Respectfully Submitted;

Karen B. Shipton
Administrator