

NESHANNOCK CREEK WATERSHED JOINT MUNICIPAL AUTHORITY

Meeting Minutes

December 9, 2025

8:00 AM

ATTENDANCE

Dale Bestwick; Pat Suhrie; Dave Swartz; Cliff Hughe; Bill Finley, Jr.; Karen Shipton; Dan Goncz; Jim Riddle; Crystal Foreman.

Public Guests: Andy Graham (Plantation Park); Gary Butch.

The Meeting Opened with the Pledge to the U.S. Flag at 8:00 AM

APPROVAL OF THE AGENDA

**A motion was made by Bill Finley, Jr. and seconded by Dale Bestwick to approve the agenda as presented. Motion carried unanimously.*

APPROVAL OF MINUTES FROM THE 10/14/2025 MEETING AS PRESENTED

**A motion was made by Dave Swartz and seconded by Cliff Hughes to approve the minutes from the 10/14/2025 meeting as presented. Motion carried unanimously. (There were no minutes from the 11/11/25 mtg. as we did not have a quorum).*

PUBLIC COMMENT

Findley Township resident Gary Butch asked about the sewer line down Steingrabe Rd. that runs to the PSP barracks and he owns property in that area and was asking about what is required to extend the public sewer line out that far. Authority Engineer Dan Goncz gave information on how he would go about doing that, as in paperwork, permits, who pays, etc.

Andy Graham from Plantation Park reported that they are working on resolving the excess water issue but winter will slow them down a bit. He gave the board an overview of specifically what they are doing. He feels they are on the right track.

TREASURER'S REPORT

Karen presented the list of bills to be paid for November/2025 (See Below):

3:34 PM	Neshannock Creek Watershed Joint Mun. Auth.
12/08/25	Expenses by Vendor Summary
Cash Basis	November 2025
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	Nov 25
Ace fix-it Hardware	122.37
Barber's Chemicals	460.00
Ben's Tarps	300.00
Davidson, M. & Associates, Inc.	7,451.00
FNB Commercial Credit Card	407.70
Penn Power /57/Acct. 577	150.98
Penn Power/835A/Acct. 502	89.48
Penn Power/845/Acct. 628	3,557.65
Plantation Park Camper's Assoc.	84.19
Tri-County Industries, Inc./57	56.88
Tri-County Industries, Inc./845 Perry Hwy	109.11
USDA	90,446.00
Verizon	40.01
Wilson Electric, Inc.	759.22
TOTAL	104,034.39
TRANSFERS: Asset Reserve Restricted Account:	1,636.88
Short Lived Asset Res. Account:	3,582.25
TOTAL INVOICES AND TRANSFERS:	\$109,253.52

Short Lived Asset Reserve Account: Last Statement (11/01/2025) Balance: \$265,086.51. One Transfer: \$3582.25. Balance as of 11/28/2025 : \$268,668.76.

Asset Reserve Restricted Account: Last Statement (11/01/2025) Balance: \$121,129.13. One Transfer: \$1636.88. Balance as of 11/28/2025 : \$122,766.01.

General Account: Last Statement (11/01/2025) Balance: \$168,054.47. (7) Deposits of \$37,133.24 and (17) Disbursements of \$43,030.27. Balance as of 11/28/2025: \$162,157.44.

**A motion was made by Bill Finley, Jr. and seconded by Dale Bestwick to approve the payment of bills submitted for December/2025 as presented. Motion carried unanimously.*

Karen stated that all invoices were available and bank statements all balanced to QB and were also available for review.

ENGINEER'S REPORT

Dan Goncz provided a written copy of the Engineer's Report.

The flows through November 2025 dropped at Plantation Park since they turned the water off for a period to do repairs.

The plant is running about half of the permit limit.

SR19 South Sanitary Sewer Project – We submitted the PENNVest Funding Application on 10/28/2025. We went through the review process on the technical end with PA DEP and made some revisions. PENNVest asked us to separate the project as a stand alone project because Springfield Twp. does not have any customers with the Authority. This will increase the odds for grant money. We are now waiting for the January PENNVest board meeting where they will take action. We submitted the specification certification that the Authority signed. They have said everything is done at this point.

2026 Budget - A \$2.00/edu increase has been recommended and also an increase of \$4.00/edu/improperly shredded discharges. **A motion was made by Dale Bestwick and seconded by Cliff Hughes to approve the 2026 budget as submitted. Motion carried unanimously.*

2026 Consulting Engineer's Contract – There is no fee increase for 2026. This will be voted on at the January 13, 2026 meeting.

OPERATOR'S REPORT

October flows were 76,000/gal/day.

Tri-County Ind. hauled sludge.

Drying beds were poured.

There was (1) grinder pump call out.

Jim and Crystal reported they are still having a mice problem in the generators.

OLD BUSINESS

Re: Charles/Susanna Hites – 8 Clintonville Rd. – There has been no response to our letters from whoever is living here. Karen will add to the Findley Twp. meeting agenda to have someone inspect

the property.

NEW BUSINESS

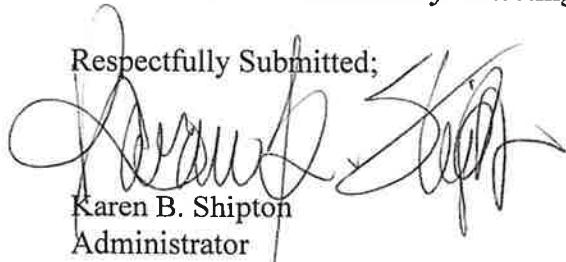
Re: PennDOT – SR19 Bridge Replacement Reimbursement/2021. A few years ago PennDOT replaced a bridge just below Ben Bissette's on SR19 and we had to relocate the sewer line. There was a cost share with that replacement and that was all taken care of. There ended up being extra monies when the project was complete and they are willing to reimburse a percentage of the design cost which was approx. \$2250.00. Dan will follow up on this. No action needs taken at this time. The Authority will need to invoice them.

Re: Pilot Development/Greenville Savings Bank – 8419 Sharon-Mercer Rd.; Mercer, PA - * A motion was made by Bill Finley, Jr. and seconded by Cliff Hughes to follow Solicitor Roger Shaffer's advice of waiving all late fees for 2025 in order to settle the property. Motion carried unanimously.

ADJOURNMENT

**A motion was made by Bill Finley, Jr. and seconded by Cliff Hughes to adjourn the meeting. Motion carried unanimously. Meeting adjourned at 8:48AM.*

Respectfully Submitted;

A handwritten signature in dark ink, appearing to read 'Karen B. Shipton', is written over the typed name and title.

Karen B. Shipton
Administrator