

## MEETING OF THE MERCER COUNTY SALARY BOARD

June 5, 2025

**Members Present:** Controller Sherman, Commissioner McGonigle,  
Commissioner Finley, Commissioner Coleman

**# 2025-44 RESOLUTION** to approve 05/15/2025 Salary Board MINUTES:

**Moved:** Mr. McGonigle

**Seconded:** Mr. Finley

**Vote:** Yes-Mr. Sherman

Yes-Mr. McGonigle

Yes-Mr. Finley

Yes-Dr. Coleman

### **HUMAN RESOURCES**

**# 2025-45 RESOLUTION** to approve the following Salary Board actions:

Rescind Salary Board Resolution 2025-16 – Create one Full-Time Truancy Caseworker position set at YCW level in the Children & Youth Department effective March 23, 2025. The new position is no longer necessary.

**Moved:** Mr. McGonigle

**Seconded:** Mr. Finley

**Vote:** Yes-Mr. Sherman

Yes-Mr. McGonigle

Yes-Mr. Finley

Yes-Dr. Coleman

### **HUMAN RESOURCES**

**# 2025-46 RESOLUTION** to approve the following Salary Board actions:

Eliminate one full-time Law Clerk position in Judge McEwen's Court effective June 8, 2025.

Comment: Judge Amrhein commented on the decision made by the judges to eliminate this position and to split the pay for this position between the remaining Law Clerks. Commissioner Finley commended the judges for making to decision to do more with less and being mindful of their budget.

**Moved:** Mr. McGonigle

**Seconded:** Mr. Finley

**Vote:** Yes-Mr. Sherman

Yes-Mr. McGonigle

Yes-Mr. Finley

Yes-Dr. Coleman

Yes-Judge Amrhein for President Judge Wallace

### **HUMAN RESOURCES**

**# 2025-47 RESOLUTION** to approve the following Salary Board actions:

Approve a new pay rate of \$70,702.40/year for all Law Clerks effective June 15, 2025.

**Moved:** Mr. McGonigle

**Seconded:** Mr. Finley

**Vote:** Yes-Mr. Sherman

Yes-Mr. McGonigle

Yes-Mr. Finley

Yes-Dr. Coleman

Yes-Judge Amrhein for President Judge Wallace

### **HUMAN RESOURCES**

**# 2025-48 RESOLUTION** to approve the following Salary Board actions:

Create one Full-Time Team Leader position in the Bridge Department to be rated at a PA08 level effective June 15, 2025.

**Moved:** Mr. McGonigle

**Seconded:** Mr. Finley

**Vote:** Yes-Mr. Sherman

Yes-Mr. McGonigle

Yes-Mr. Finley

Yes-Dr. Coleman

### **HUMAN RESOURCES**

**# 2025-49 RESOLUTION** to approve the following Salary Board actions:

Reclassification of the Maintenance Tech III position in the Building and Grounds Department to a TCC09 level effective June 15, 2025.

**Moved:** Mr. McGonigle

**Seconded:** Mr. Finley

**Vote:** Yes-Mr. Sherman

Yes-Mr. McGonigle

Yes-Mr. Finley

Yes-Dr. Coleman

### **HUMAN RESOURCES**

**# 2025-50 RESOLUTION** to approve the following Salary Board actions:

Reclassification of the First Deputy position in the Clerk of Courts Department to a PA05 level effective June 15, 2025.

**\*\*Commissioner Coleman announced this resolution will be tabled until further notice\*\***

**Moved:**

**Seconded:**

**Vote:**

### **HUMAN RESOURCES**

**# 2025-51 RESOLUTION** to approve the following Salary Board actions:

Reclassification of the Second Deputy position in the Clerk of Courts Department to a PA04 level effective June 15, 2025.

**\*\*Commissioner Coleman announced this resolution will be tabled until further notice\*\***

**Moved:**

**Seconded:**

**Vote:**

### **HUMAN RESOURCES**

**# 2025-52 RESOLUTION** to approve the following Salary Board actions:

Reclassification of the Senior Procedure Clerk position in the Clerk of Courts Department to a TCN08 level effective June 15, 2025.

Comment: Clerk of Courts DePreta advised her staff has earned this reclassification.

**Moved:** Mr. McGonigle

**Seconded:** Mr. Finley

**Vote:** Yes-Mr. Sherman

Yes-Mr. McGonigle

Yes-Mr. Finley

Yes-Dr. Coleman

Yes-Clerk of Courts DePreta

### **HUMAN RESOURCES**

**# 2025-53 RESOLUTION** to approve the following Salary Board actions:

Reclassification of the First Deputy position in the Register of Wills Department to a PA05 level effective June 15, 2025.

**\*\*Commissioner Coleman announced this resolution will be tabled until further notice\*\***

**Moved:**

**Seconded:**

**Vote:**

### **HUMAN RESOURCES**

**# 2025-54 RESOLUTION** to approve the following Salary Board actions:

Reclassification of the Second Deputy position in the Register of Wills Department to a PA04 level effective June 15, 2025.

**\*\*Commissioner Coleman announced this resolution will be tabled until further notice\*\***

**Moved:**

**Seconded:**

**Vote:**

### **HUMAN RESOURCES**

**# 2025-55 RESOLUTION** to approve the following Salary Board actions:

Reclassification of the Administrative Assistant position in the Commissioner's Department to a PA04 level effective June 15, 2025.

**Moved:** Mr. McGonigle

**Seconded:** Mr. Finley

**Vote:** Yes-Mr. Sherman

Yes-Mr. McGonigle

Yes-Mr. Finley

Yes-Dr. Coleman

### **HUMAN RESOURCES**

**# 2025-56 RESOLUTION** to approve the following Salary Board actions:

Reclassification of the Chief Juvenile Probation Officer position in the Juvenile Probation Department to a PA10 level effective June 15, 2025.

**Moved:** Mr. McGonigle

**Seconded:** Mr. Finley

**Vote:** Yes-Mr. Sherman

Yes-Mr. McGonigle

Yes-Mr. Finley

Yes-Dr. Coleman

Yes-Judge Amrhein for President Judge Wallace

### **HUMAN RESOURCES**

**# 2025-57 RESOLUTION** to approve the following Salary Board actions:

Reclassification of the Deputy Chief Juvenile Probation Officer position in the Juvenile Probation Department to PA09 level effective June 15, 2025.

**Moved:** Mr. McGonigle

**Seconded:** Mr. Finley

**Vote:** Yes-Mr. Sherman

Yes-Mr. McGonigle

Yes-Mr. Finley

Yes-Dr. Coleman

Yes-Judge Amrhein for President Judge Wallace

### **HUMAN RESOURCES**

**# 2025-58 RESOLUTION** to approve the following Salary Board actions:

Reclassification of the Community Court Program Specialist position in the Juvenile Probation Department to a PA08 level effective June 15, 2025.

**Moved:** Mr. McGonigle

**Seconded:** Mr. Finley

**Vote:** Yes-Mr. Sherman      Yes-Mr. McGonigle      Yes-Mr. Finley      Yes-Dr. Coleman  
Yes-Judge Amrhein for President Judge Wallace

### **HUMAN RESOURCES**

**# 2025-59 RESOLUTION** to approve the following Salary Board actions:

Reclassification of the First Deputy position in the Prothonotary Department to a PA06 level effective June 15, 2025.

**Moved:** Mr. McGonigle

**Seconded:** Mr. Finley

**Vote:** Yes-Mr. Sherman      Yes-Mr. McGonigle      Yes-Mr. Finley      Yes-Dr. Coleman  
Yes-Prothonotary Williams

### **HUMAN RESOURCES**

**# 2025-60 RESOLUTION** to approve the following Salary Board actions:

Reclassification of the Second Deputy position in the Prothonotary Department to a PA05 level effective June 15, 2025.

**Moved:** Mr. McGonigle

**Seconded:** Mr. Finley

**Vote:** Yes-Mr. Sherman      Yes-Mr. McGonigle      Yes-Mr. Finley      Yes-Dr. Coleman  
Yes-Prothonotary Williams

### **HUMAN RESOURCES**

**# 2025-61 RESOLUTION** to approve the following Salary Board actions:

Reclassification of the Chief Clerk position in the Prothonotary Department to a TCN08 level effective June 15, 2025.

**Moved:** Mr. McGonigle

**Seconded:** Mr. Finley

**Vote:** Yes-Mr. Sherman      Yes-Mr. McGonigle      Yes-Mr. Finley      Yes-Dr. Coleman  
Yes-Prothonotary Williams

### **HUMAN RESOURCES**

**# 2025-62 RESOLUTION** to approve the following Salary Board actions:

Reclassification of the Clerical Assistant position in the Prothonotary Department to a TCN07 level effective June 15, 2025.

**Moved:** Mr. McGonigle

**Seconded:** Mr. Finley

**Vote:** Yes-Mr. Sherman      Yes-Mr. McGonigle      Yes-Mr. Finley      Yes-Dr. Coleman  
Yes-Prothonotary Williams

**HUMAN RESOURCES**

**# 2025-63 RESOLUTION** to approve the following Salary Board actions:

**RATE CHANGE**

**NAME/POSITION**

**EFFECTIVE**

**LEVEL/STEP/GRADE**

**COMMISSIONERS**

Aliyah Hunt

06/02/2025

PA 03H-00-00 (\$15.76/hr.)

PT Administrative Assistant

\*End Temporary increase for Purchasing duties

**\*\*Commissioner Coleman advised the effective date for the Rate Change is amended to 06/16/2025 to allow for a two week transition period regarding an office staff member returning from leave\*\***

**Moved:** Mr. McGonigle

**Seconded:** Mr. Finley

**Vote:** Yes-Mr. Sherman

Yes-Mr. McGonigle

Yes-Mr. Finley

Yes-Dr. Coleman

**Old Business:** None

**New Business:** None

**Motion to Adjourn.**

**Moved:** Mr. McGonigle

**Seconded:** Mr. Finley

**Attest:**

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**Chief Clerk**

\_\_\_\_\_  
**Mercer County Salary Board**