

# MEETING OF THE MERCER COUNTY BOARD OF COMMISSIONERS

January 8, 2026

## Members Present

**Prayer:** Jim Bombeck, Covenant Presbyterian Church

## Pledge of Allegiance

## Others Present

## General Discussion Items

## Public Comment on Agenda Items

# **2026-001** RESOLUTION to approve 12/18/2025 Commissioners' Meeting MINUTES:

**Moved:**

**Seconded:**

**Vote:**

## PROCLAMATION

# **2026-002** RESOLUTION to approve a PROCLAMATION to recognize CONNER DOTTLE for receiving an Eagle Scout Award, the highest honor achieved in Scouting.

**Moved:**

**Seconded:**

**Vote:**

## HUMAN RESOURCES

# **2026-003** RESOLUTION to approve the following HUMAN RESOURCES actions:

NAME/POSITION	EFFECTIVE	LEVEL/STEP/GRADE
<b><u>NEW HIRES</u></b>		
<b>TAX ASSESSMENT</b>		
Christopher Majonek Mapper	01/05/2026	TCC06-00-01 (\$18.53/hr.)
<b>CORONER</b>		
Ella Duda Intern	01/20/2026	No Salary/No Benefits
Taylor Geiwitz Intern	01/20/2026	No Salary/No Benefits

**DISTRICT ATTORNEY**

Anna Kavulla Intern	01/20/2026	No Salary/No Benefits
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**TRANSFERS****E911**

Megan Hetrick FT Telecommunicator	12/28/2025	TCE-00-02 (\$22.20/hr.)
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**SEPARATION FROM EMPLOYMENT****E911**

Valerie Hartman FT Telecommunicator	01/06/2026
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Melanie Metzgar PT Telecommunicator	12/28/2025
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**CYS**

Sophie Dixon Case Aide	01/03/2026
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**Moved:****Seconded:****Vote:****HUMAN RESOURCES**

**# 2026-004** RESOLUTION to approve the following HUMAN RESOURCES actions for positions reporting to the Courts:

**NAME/POSITION****EFFECTIVE****LEVEL/STEP/GRADE****NEW HIRES****DISTRICT JUSTICE STRAUB**

Makayla Keating Sr. Procedure Clerk	01/12/2026	TCN06-00-01 (\$19.34/hr.)
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**Moved:****Seconded:****Vote:****APPOINTMENTS****RESOLUTION**

**# 2026-005** Resolution to confirm the following Appointments to the MERCER COUNTY AGRICULTURAL DEVELOPMENT COUNCIL for the term as specified:

Eric Watson	01/01/2026 - 12/31/2028	Reappointment
Dale Rains	01/01/2026 - 12/31/2028	Reappointment
Danielle Powell	01/01/2026 - 12/31/2028	Appointment

**Moved:**  
**Vote:**

**Seconded:**

**COMMISSIONERS**

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2026-006	Kinzua Allegheny Consulting Services, LLC 23 Gates Hollow Bradford, PA 16701	\$10,000.00	01/01/2026-12/31/2026

Resolution to approve and execute a one (1) year agreement with Kinzua Allegheny Consulting Services, LLC to provide administrative support to the Mercer County Agricultural Land Preservation Board for the purpose of securing agricultural conservation easements in Mercer County. The consultant will be compensated in an annual amount of \$10,000.00 and will be paid \$2,500.00 quarterly. This agreement shall annually renew unless terminated by either party with a thirty (30) day advanced written notice.

**Moved:**  
**Vote:**

**Seconded:**

**COMMISSIONERS**

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2026-007	N/A	N/A	Effective 01/08/2026

Resolution to authorize the County Commissioners to execute a Land Lease and Easement Agreement and Memorandum of Lease with Gary and Cynthia Butch for the purpose of leasing a 65' x 75' site and three guyed wire areas along with access and utility easements on property owned by the Butch's located on the Mercer Grove City Road in Findley Township, for the purpose of constructing, maintaining, and operating a public safety radio transmission tower. The term of the lease is 20 years with an option to renew for an additional 20 years at an annual rental of \$1.00.

**Moved:**  
**Vote:**

**Seconded:**

**COMMISSIONERS**

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2026-008	Recorder of Deeds Office	\$91.18	Effective 01/08/2026

Resolution to authorize payment to the Recorder of Deeds in the total amount of \$91.18 for the recording of the Memorandum of Land Lease and Easement Agreement to the County's leasing of the Grove City Tower Site property from Gary and Cynthia Butch. Total amount includes a recording fee of \$67.75 and realty transfer tax of \$23.43, to be paid from the 2025 Bond Fund.

**Moved:**  
**Vote:**

**Seconded:**

01/08/2026

**BRIDGE**

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2026-009	N/A	N/A	Effective 01/08/2026

Resolution for condemnation of a certain parcel of property for right-of-way purposes with authorization for the Chair to file documents as may be required under PA Eminent Domain Code and as deemed necessary for the reconstruction of a public bridge on Service Avenue in the City of Sharon.

**Moved:****Seconded:****Vote:****PUBLIC SAFETY**

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2026-010	SPX Aids to Navigation, LLC P.O. Box 277883 Atlanta, GA 30384-7883	\$540.00	01/01/2026-12/31/2026

Resolution to approve a one (1) year agreement with the vendor for monitoring and call center solutions for tower lighting at the Grove City, PA communications tower site. Upon expiration of the initial one (1) year term, the agreement will continue to be renewed monthly at a rate of \$45.00 monthly. Cost to be paid from Fund 244.

**Moved:****Seconded:****Vote:****PUBLIC SAFETY**

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2026-011	Tower Services Unlimited 6580 Red Top Road Harrisburg, PA 17111-4822	\$11,500.00	Effective 01/08/2026

Resolution to approve a Phase II Environmental Site Assessment at the Grove City communications tower site. This assessment is to test the soil on the property for chemicals of concern due to a nearby mining operation and an auto sales/salvage yard business on the property. Samples will be analyzed, evaluated and a Phase II ESA report will be provided with recommendations for any further action if needed. Costs to be paid from the 2025 Bond Fund.

**Moved:****Seconded:****Vote:**

**PUBLIC SAFETY**

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2026-012	Tower Services Unlimited 6580 Red Top Road Harrisburg, PA 17111-4822	\$948,060.00	Effective 01/08/2026

Resolution to approve the vendor to install a 450' Sabre guyed tower at the Grove City communications tower site. The tower will be installed under PA State Contract Number 4400027244. Pricing is inclusive of applicable freight and prevailing wage rates. Installation includes the tower template and anchor bolts, guy anchors and wire, antenna mounts, lighting, and site work. Cost to be paid from the 2025 Bond Fund.

**Moved:****Seconded:****Vote:****PUBLIC SAFETY**

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2026-013	Tower Services Unlimited 6580 Red Top Road Harrisburg, PA 17111-4822	\$972,765.00	Effective 01/08/2026

Resolution to approve the vendor to install a 450' Sabre guyed tower at the Masury, Ohio communications tower site. The tower will be installed under PA State Contract Number 4400027244. Pricing is inclusive of applicable freight and prevailing wage rates. Installation includes the tower template and anchor bolts, guy anchors and wire, antenna mounts, lighting, and site work. Cost to be paid from the 2025 Bond Fund.

**Moved:****Seconded:****Vote:****VETERAN'S SERVICES**

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2026-014	U.S. Flag Maker 189 Cobb Pkwy N. Suite C-4 Marietta, GA 30062	\$18,630.00	Effective 01/08/2026

Resolution to approve the purchase of 22,000 American made U.S. Flags for placement at the grave sites of all Mercer County Veterans.

**Moved:****Seconded:****Vote:**

**GRANTS**

RESOLUTION	GRANTOR	AMOUNT	DATE RANGE
# 2026-015	PCoMP Insurance Program County Commissioners Association of PA	\$2,647.72	Effective 01/08/2026

Resolution to accept the Wellness Improvement Program Grant funding award. The funds will be used to offset the following expenses from 2025:

- Cost of CPR/AED Training for County employees - \$1,620.00
- Filters for the water systems at E911 and CYS - \$1,027.72

**Moved:**

**Seconded:**

**Vote:**

**GRANTS**

RESOLUTION	GRANTOR	AMOUNT	DATE RANGE
# 2026-016	PCoMP Insurance Program County Commissioners Association of PA	\$35,000.00	Effective 01/08/2026

Resolution to accept the Safety Improvement Program Grant funding award. The funds will be used to offset the following projects/expenses;

- Mold abatement services in the Maintenance Department - \$32,000.00
- Outside security camera for the perimeter of the Courthouse - \$2,968.53
- Winter anti-slip mats for Courthouse entrance - \$684.00

**Moved:**

**Seconded:**

**Vote:**

**Old Business**

**New Business**

**Commissioner's Reports**

**Recess to Salary Board**

**Public Comment**

**Questions of the Media**

**Motion to Adjourn**  
**Moved:**

**Seconded:**

**Attest:**

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**Chief Clerk**

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**Mercer County Board of Commissioners**