

**MEETING OF THE MERCER COUNTY BOARD OF COMMISSIONERS**

**April 2, 2026**

**Members Present:** Commissioner McGonigle, Commissioner Finley, Commissioner Coleman

**Prayer:** Pastor Ben Zeigler, Oak Grove, Mercer

**Pledge of Allegiance:** Was Held.

**Others Present:** Pete Acker, Tim Callahan, Bernard Grenier, Brian Gruber, Angela Sorg, Stephen Sherman-video, Joanie Micsky, Bill McConnell, Randy Thompson, Ralph Oakes, Laura Paxton, Becky Humes, Ben Zeigler, Rich Barbarack, Susan Kepple, Joan Christi, Roni Shilling

**General Discussion Items:** None

**Public Comment on Agenda Items:** None

**# 2026-113 RESOLUTION** to approve 03/12/2026 Commissioners' Meeting MINUTES:

**Moved:** Mr. McGonigle

**Seconded:** Mr. Finley

**Vote:** Yes-Mr. McGonigle

Yes-Mr. Finley

Yes-Dr. Coleman

**PROCLAMATION**

**# 2026-114 RESOLUTION** to approve a PROCLAMATION to recognize the 75<sup>th</sup> Anniversary of the STEY-NEVANT PUBLIC LIBRARY in Farrell.

**Moved:** Mr. McGonigle

**Seconded:** Mr. Finley

**Vote:** Yes-Mr. McGonigle

Yes-Mr. Finley

Yes-Dr. Coleman

**PROCLAMATION**

**# 2026-115 RESOLUTION** to approve a PROCLAMATION to recognize DR. THEODORE LEON YARBORO, SR. on his retirement.

**Moved:** Mr. McGonigle

**Seconded:** Mr. Finley

**Vote:** Yes-Mr. McGonigle

Yes-Mr. Finley

Yes-Dr. Coleman

**PROCLAMATION**

**# 2026-116 RESOLUTION** to approve a PROCLAMATION to recognize the month of April as PENNSYLVANIA 811 SAFE DIGGING MONTH.

**Moved:** Mr. McGonigle

**Seconded:** Mr. Finley

**Vote:** Yes-Mr. McGonigle

Yes-Mr. Finley

Yes-Dr. Coleman



**CONSERVATION DISTRICT**

Claire Covert 04/06/2026 PA05-00-01 (\$22.17/hr.)  
Mosquito-Borne Disease Control Program Specialist

**JAIL**

Matthew Cowdery 03/30/2026 JCO-00-01 (\$19.73/hr.)  
FT Corrections Officer

Mackenzie Kocher 03/30/2026 JCO-00-01 (\$19.73/hr.)  
FT Corrections Officer

Luis Rodriguez 04/06/2026 JCO-00-01 (\$19.73/hr.)  
FT Corrections Officer

**VOTER REGISTRATION/ELECTION**

Deborah Fischer 04/06/2026 ELHR1-10-00 (\$15.26/hr.)  
PT Machine Custodian

**TRANSFERS**

**CYS**

Angela Pickens 04/06/2026 YCW-00-02 (\$22.09/hr.)  
Caseworker II Transferring from CW I

**DISTRICT ATTORNEY**

Amanda Zeljak 03/23/2026 PA05-05-01 (\$25.58/hr.)  
Specialist Transferring from E-911

**SEPARATION FROM EMPLOYMENT**

**E-911**

Aiden Carter 04/11/2026  
FT Telecommunicator

**JAIL**

Jazmine Strothers 03/26/2026  
FT Corrections Officer

**Moved:** Mr. McGonigle  
**Vote:** Yes-Mr. McGonigle

**Seconded:** Mr. Finley  
Yes-Mr. Finley                      Yes-Dr. Coleman

**HUMAN RESOURCES**

# 2026-121 RESOLUTION to approve the following HUMAN RESOURCES actions for positions reporting to the Courts:

<b>NAME/POSITION</b>	<b>EFFECTIVE</b>	<b>LEVEL/STEP/GRADE</b>
<b><u>NEW HIRES</u></b>		
<b><u>DOMESTIC RELATIONS</u></b>		
Hailey Mattson Sr. Procedure Clerk	03/30/2026	TCC06-00-01 (\$19.34/hr.)
<b><u>JUDGE AMRHEIN</u></b>		
Jane (Pam) Dorfi Court Crier	03/30/2026	TIPCC-20-00 (\$12.3410/hr.) Correction from 03/02/2026

**SEPARATION FROM EMPLOYMENT**

<b><u>DOMESTIC RELATIONS</u></b>	
Linda Bish Supervisor	05/01/2026

<b>Moved:</b> Mr. McGonigle	<b>Seconded:</b> Mr. Finley
<b>Vote:</b> Yes-Mr. McGonigle	Yes-Mr. Finley      Yes-Dr. Coleman

**APPOINTMENTS**

RESOLUTION

# 2026-122 Resolution to confirm the following Appointment to the MH/ID ADVISORY BOARD for the term as specified:

Lorraine Rutter      04/15/2026 – 04/14/2029

<b>Moved:</b> Mr. McGonigle	<b>Seconded:</b> Mr. Finley
<b>Vote:</b> Yes-Mr. McGonigle	Yes-Mr. Finley      Yes-Dr. Coleman

**COMMISSIONERS**

<b>RESOLUTION</b>	<b>VENDOR/CONTRACT</b>	<b>AMOUNT</b>	<b>DATE RANGE</b>
# 2026-123	N/A	\$19,330.00	Effective 04/02/2026

Resolution to approve an Agreement of Sale and Purchase of Agricultural Conservation Easement between Calvin Clayton, the PA Department of Agriculture, and Mercer County through its County Agricultural Land Preservation Board. The development rights of Mr. Clayton’s property are being purchased for placement into a perpetual agricultural conservation easement, consisting of 149.33 acres, located in Mill Creek & Sandy Lake Townships. The amount of the purchase price allocated to Mercer County is \$19,330.00.

<b>Moved:</b> Mr. McGonigle	<b>Seconded:</b> Mr. Finley
<b>Vote:</b> Yes-Mr. McGonigle	Yes-Mr. Finley      Yes-Dr. Coleman

**COMMISSIONERS**

RESOLUTION #	VENDOR/CONTRACT	AMOUNT	DATE RANGE
<b>2026-124</b>	Bethel Life Center 246 South Mercer Street Greenville, PA 16125	\$57,643.70	Effective 04/02/2026

Resolution to amend Resolution 2026-063 regarding the amount of Opioid Funds issued to Bethel Life Center from \$49,043.70 to \$57,643.70 for the Recovery Community Center to enhance and expand their current recovery program, per the Opioid Settlement Fund distribution to the County.

**Moved:** Mr. McGonigle  
**Vote:** Yes-Mr. McGonigle

**Seconded:** Mr. Finley  
Yes-Mr. Finley

Yes-Dr. Coleman

**COMMISSIONERS**

RESOLUTION #	VENDOR/CONTRACT	AMOUNT	DATE RANGE
<b>2026-125</b>	Struthers Farms, LLC 72 Airport Road Mercer, PA 16137	\$1,400.00 annually	01/01/2026-12/31/2026

Resolution to approve the First Amendment to the Lease Agreement of twenty (20) acres of County owned property at Route 19, Coolspring Township, between the County of Mercer and Struthers Farms, LLC. Rental is \$70.00 per tillable acre payable annually in advance for agricultural operation or farming use. Agreement shall automatically renew for successive one-year terms.

**Moved:** Mr. McGonigle  
**Vote:** Yes-Mr. McGonigle

**Seconded:** Mr. Finley  
Yes-Mr. Finley

Yes-Dr. Coleman

**COMMISSIONERS**

RESOLUTION #	VENDOR/CONTRACT	AMOUNT	DATE RANGE
<b>2026-126</b>	N/A	Up to \$8,000,000.00	Effective 04/02/2026

Resolution to amend Resolution 2026-030, to authorize the temporary cash advance to the General Fund from only the funds listed below.

Budget for advances:

From Fund 105 Operating Reserve Fund	\$7,000,000.00
From Fund 370 Gen Obligation Capital Bond	\$1,000,000.00

**Moved:** Mr. McGonigle  
**Vote:** Yes-Mr. McGonigle

**Seconded:** Mr. Finley  
Yes-Mr. Finley

Yes-Dr. Coleman



**Moved:** Mr. McGonigle  
**Vote:** Yes-Mr. McGonigle

**Seconded:** Mr. Finley  
Yes-Mr. Finley                      Yes-Dr. Coleman

**BRIDGE**

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2026-130	N/A	N/A	Effective 04/02/2026

Resolution to approve Issue Notices to Verizon Communications, First Energy, and the Sharon Sanitary Authority to proceed for adjustment or relocation of communication, electric, and sanitary utilities related to the bridge replacement project on Service Avenue in the City of Sharon.

**Moved:** Mr. McGonigle  
**Vote:** Yes-Mr. McGonigle

**Seconded:** Mr. Finley  
Yes-Mr. Finley                      Yes-Dr. Coleman

**BRIDGE**

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2026-131	JET Excavating Co. 4354 East South Range Road New Middletown, OH 44442	N/A	Effective 03/19/2026

Resolution to amend Resolution 2026-069 related to a contract for reconstruction of Mercer County Bridge 1111 on Carpenter Road in New Vernon Township. Issue notice to proceed.

**Moved:** Mr. McGonigle  
**Vote:** Yes-Mr. McGonigle

**Seconded:** Mr. Finley  
Yes-Mr. Finley                      Yes-Dr. Coleman

**BRIDGE**

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2026-132	N/A	N/A	Effective 04/02/2026

Resolution to approve a bidding advertisement for reconstruction of Mercer County Bridge 2904 on Bend Road in Wilmington Township. Text of the advertisement for this project can be obtained via PENNBid or by contacting the Bridge Department, 104 Mortenson Road, Greenville, PA 16125 during normal operating hours, 8:00 am – 4:00 pm, Monday through Friday.

**Moved:** Mr. McGonigle  
**Vote:** Yes-Mr. McGonigle

**Seconded:** Mr. Finley  
Yes-Mr. Finley                      Yes-Dr. Coleman

**BUILDINGS & GROUNDS**

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2026-133	N/A	N/A	Effective 04/02/2026

Resolution to approve advertisement and bid specifications for an RFP for renovations to the restrooms at the 4H Show Arena building, 463 North Perry Highway, Mercer. Bids to be received at the Office of the Controller, 125 S. Diamond Street, Suite 2, Mercer, PA by 1:00 pm on Thursday, April 30, 2026. Bids will be opened and publicly announced at the public Commissioners’ Meeting on April 30, 2026, at 3:00 pm. Bidding documents are available on the Mercer County website, <https://www.mercercountypa.gov/rfp> or from the Mercer County Facilities Manager, 125 S. Diamond Street, Suite 19, Mercer, PA, during normal operating hours of 8:30 am to 4:30 pm, Monday through Friday. The County Commissioners reserve the right to reject any and all bids, or parts thereof, and to waive any informality.

Comment: Commissioner Coleman advised the restroom projects are being funded by a grant. Commissioner Finley advised there are two restroom facilities, each located in separate areas, at the 4H Grounds.

<b>Moved:</b> Mr. McGonigle	<b>Seconded:</b> Mr. Finley
<b>Vote:</b> Yes-Mr. McGonigle	Yes-Mr. Finley      Yes-Dr. Coleman

**BUILDINGS & GROUNDS**

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2026-134	N/A	N/A	Effective 04/02/2026

Resolution to approve advertisement and bid specifications for an RFP for restroom upgrades at the Maintenance Building 4H Grounds, 463 North Perry Highway, Mercer. Bids to be received at the Office of the Controller, 125 S. Diamond Street, Suite 2, Mercer, PA by 1:00 pm on Thursday, April 30, 2026. Bids will be opened and publicly announced at the public Commissioners’ Meeting on April 30, 2026, at 3:00 pm. Bidding documents are available on the Mercer County website, <https://www.mercercountypa.gov/rfp> or from the Mercer County Facilities Manager, 125 S. Diamond Street, Suite 19, Mercer, PA, during normal operating hours of 8:30 am to 4:30 pm, Monday through Friday. The County Commissioners reserve the right to reject any and all bids, or parts thereof, and to waive any informality.

<b>Moved:</b> Mr. McGonigle	<b>Seconded:</b> Mr. Finley
<b>Vote:</b> Yes-Mr. McGonigle	Yes-Mr. Finley      Yes-Dr. Coleman

**HUMAN RESOURCES**

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2026-135	N/A	N/A	Effective 04/02/2026

Resolution to approve the updated Mercer County Policy & Employee Handbook, dated April 2, 2026. **Resolution tabled for a future meeting.**

<b>Moved:</b>	<b>Seconded:</b>
<b>Vote:</b>	

**HUMAN RESOURCES**

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2026-136	N/A	N/A	Effective 04/02/2026

Resolution to revise the Employee Position Change process adopted in January 2009. This process involves the changes for pay rate adjustments for employee transfers between departments.

<b>Moved:</b> Mr. McGonigle	<b>Seconded:</b> Mr. Finley
<b>Vote:</b> Yes-Mr. McGonigle	Yes-Mr. Finley      Yes-Dr. Coleman

**MERCER COUNTY REGIONAL PLANNING COMMISSION**

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2026-137	N/A	N/A	Effective 04/02/2026

Resolution to approve a Memorandum of Understanding to acknowledge that Lawrence County is responsible for the performance of all Environmental Review duties required under 24 CFR 58-35 for Grant PALHB0836-25 regarding Lead Hazard Control and Healthy Home Hazard Reduction Projects located in Mercer County.

<b>Moved:</b> Mr. McGonigle	<b>Seconded:</b> Mr. Finley
<b>Vote:</b> Yes-Mr. McGonigle	Yes-Mr. Finley      Yes-Dr. Coleman

**PUBLIC SAFETY**

RESOLUTION	VENDOR/CONTRACT	AMOUNT	DATE RANGE
# 2026-138	Butler County Hazardous Materials Response Team 100 120 McCune Drive Butler, PA 16001	\$2,500.00	04/02/2026-04/01/2027

Resolution to approve a one (1) year agreement with Butler County to provide Act 165 Certified HazMat Response in Mercer County.  
Comment: Commissioner Finley advised this agreement was proposed due to the increased costs of a private company for hazmat responses.

<b>Moved:</b> Mr. McGonigle	<b>Seconded:</b> Mr. Finley
<b>Vote:</b> Yes-Mr. McGonigle	Yes-Mr. Finley      Yes-Dr. Coleman



**Old Business:** None

**New Business:** None

**Commissioner's Reports:**

- Commissioner McGonigle wished everyone a happy and safe Easter holiday weekend.
- Commissioner Coleman reminded everyone that the Courthouse would be closed on April 3<sup>rd</sup> for Good Friday. She advised the Commissioner's Meeting date for May 7, 2026, has been rescheduled for April 30, 2026, and that a notice has been posted on the Assembly Room door.

**Recess to Salary Board**

**Public Comment:** None

**Questions of the Media:** Caleb Stright of the Record Argus asked if Resolution 2026-126 was an annual event. Commissioner Coleman advised the County annually loans itself funds with interest from the operating reserve until the taxes have been received by the County.

**Motion to Adjourn**

**Moved:** Mr. McGonigle

**Seconded:** Mr. Finley

**Attest:**

\_\_\_\_\_  
**Chief Clerk**

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\_\_\_\_\_  
**Mercer County Board of Commissioners**