

NESHANNOCK CREEK WATERSHED JOINT MUNICIPAL AUTHORITY

Meeting Minutes

August 11, 2026

8:00 AM

ATTENDANCE

Dale Bestwick; Pat Suhrie; Dave Swartz; Clifford Hughes; Robert Gregory; Bill Finley, Jr.; Dan Goncz; Karen Shipton; Jim Riddle. Public: Andy Graham/Plantation Park Representative.

****The Meeting Opened with the Pledge to the U.S. Flag at 8:00 AM****

*Karen Shipton stated that the meeting was being recorded.

APPROVAL OF AGENDA

****A motion was made by Clifford Hughes and seconded by Bill Finley, Jr. to approve the agenda as presented. Motion carried unanimously.***

APPROVAL OF MINUTES FROM THE 7/14/2026 MEETING AS PRESENTED

****A motion was made by Bill Finley, Jr. and seconded by Dale Bestwick to approve the minutes from the 7/14/2026 meeting as presented. Motion carried unanimously.***

PUBLIC COMMENT

Andy Graham from Plantation Park provided an update on where they are at with their water repairs. Andy stated that he is no longer on the Board of Directors but would assist if needed.

TREASURER'S REPORT

Karen Shipton reported the following:

Pennvest Account: Last Statement (6/30/2026) Balance: \$1.00. No Deposits and No Payments. Balance as of 7/31/2026: \$1.00

Asset Reserve Restricted Account: Last Statement (7/01/2026) Balance: \$134,224.17. One Transfer: \$1636.88. Balance as of 7/31/2026: \$135,861.05.

Short Lived Asset Reserve Account: Last Statement (7/01/2026) Balance: \$293,744.51. One Transfer: \$3582.25. Balance as of 7/31/2026: \$297,326.76.

General Account: Last Statement (7/01/2026) Balance: \$93,038.44. (10) Deposits of \$30,361.40 and (17) Disbursements of \$33,823.65. Balance as of 7/31/2026: \$89,576.19.

The bank statements reconciled with QB. Karen stated all invoices and bank statement were there should anyone like to review them.

1:56 PM
1/10/26
ash Basis

**Neshannock Creek Watershed Joint Mun. Auth.
Expenses by Vendor Summary
July 2026**

	Jul 26
Barber's Chemicals	468.72
Commonwealth of PA DEP	100.00
Davidson, M. & Associates, Inc.	7,824.00
Endustra Filter Manufacturers	206.00
Findley Township	4,644.00
FNB Commercial Credit Card	315.40
Gannett Fleming, Inc.	600.00
Penn Power /57/Acct. 577	177.35
Penn Power/835A/Acct. 502	93.64
Penn Power/845/Acct. 628	3,672.73
Plantation Park Camper's Assoc.	125.25
Tri-County Industries, Inc./57	56.68
Tri-County Industries, Inc./845 Perry Hwy	118.66
USA Blue Book	74.20
Verizon	40.01
Watson's Inc. (New)	58.63
Williams, Wesley (2)	76.00
TOTAL	18,651.27

TRANSFERS: Transfer from Gen Acct. to Short Lived AR: 3,582.25

It was noted that the FNB credit card limit was not raised when we had requested it to be raised to \$5000.00 months ago. Envelopes needed ordered for billing so Findley Township's credit card was used and we will reimburse them \$3007.05.

**A motion was made by Bill Finley, Jr. and seconded by Dale Bestwick to approve the treasurer's report and the payment of bills submitted for August/2026 as presented. Motion carried unanimously.*

ENGINEER'S REPORT

Flows at Plantation Park is down to 46 edu's and has been consistent all summer. They were around 55 edu's so there will be a drop in January.

SR19 South Sewer Project – We closed on the loan on 7/17/2026 and had a pre-construction meeting on 7/29/2026. Construction will start after Labor Day, around the week of 9/21/2026. Heckman will start with the sewer line. He will start at the Iron Bridge and head north toward the interstate. The grinder pump equipment will be mid to late October before they get that equipment. We are still shooting for a completion date of January/2027. PA DEP will do a final walk through before they will release the final funds. That could be anywhere between 30 and 60 days before they can get out to do that. Iron Bridge Inn's NPDES permit expires in January/2027 even though they just renewed it.

- Pennvest Payment Requisition No. 1 in the amount of **\$181,498.35**. - **A motion was made by Bill Finley Jr. and seconded by Dale Bestwick to approve Pennvest Payment Requisition No. 1 in the amount of \$181,498.35 as presented. Motion carried unanimously.*
- Payment of SR19 South Sewer Project Invoices in the total amount of **\$67,046.26** - **A motion was made by Dale Bestwick and seconded by Clifford Hughes to approve the SR19 South Sewer Project Invoices in the total amount of \$67,046.26 as presented. Motion carried unanimously.*
- Approval of Change Order No. 1-1 for Contract No. 1: Pennwest Specialized Contracting, for the purchase of a spare pump for the SR19 South Pump Station in the amount of **\$5,235.50**. - **A motion was made by Bill Finley, Jr. and seconded by Clifford Hughes to approve Change Order No. 1 in the amount of \$5235.50 as presented above. Motion carried unanimously.*

Dan provided a summary of the project costs and reviewed this.

There was discussion on the plan for making the connection to Iron Bridge Inn.

Dan provided a copy of the Project Fact Sheet that will be sent to all customers in the path of the new sewer line. The price Tepco is giving is a reduced rate since we are buying in bulk. It will be up to Springfield Township to mandate connection.

OPERATOR'S REPORT

There were (6) grinder pumps with (4) callouts and (2) repairs.

OLD BUSINESS

912 Butler Pike – Aaron Burnworth. The pump was pulled and stored since it was not connected and when Mr. Burnworth was ready to make the connection we put the pump back in and he was charged the \$100 fee for the installation. The man Mr. Burnworth hired to make the connection wanted the pump removed again while he worked. **A motion was made by Dale Bestwick and seconded by*

Clifford Hughes to charge Mr. Burnworth the fee of \$250.00 to remove the pump and take it to the plant and \$100.00 to bring the pump back and put it back in. Motion carried unanimously.

NEW BUSINESS

Information on a customer's bankruptcy court paperwork was reviewed. Dan will check and see with someone utility related on what this paperwork means.

ADJOURNMENT

**A motion was made by Dave Swartz and seconded by Clifford Hughes to adjourn the meeting. Motion carried unanimously. Meeting adjourned at 9:04 AM.*

Respectfully Submitted;
Karen B. Shipton/Administrator

A handwritten signature in black ink, appearing to read 'Karen B. Shipton', written over the typed name.