

NESHANNOCK CREEK WATERSHED JOINT MUNICIPAL AUTHORITY

Meeting Minutes

September 8, 2026

8:00 AM

ATTENDANCE

Karen Shipton; Dale Bestwick; Pat Suhrie; Dave Swartz; Clifford Hughes; Jim Riddle; Dan Goncz; Robert Gregory.

The Meeting Opened with the Pledge to the U.S. Flag at 8:00 AM

*Karen Shipton stated that the meeting was being recorded.

APPROVAL OF AGENDA

**A motion was made by Clifford Hughes and seconded by Dale Bestwick to approve the agenda as presented. Motion carried unanimously.*

APPROVAL OF MINUTES FROM THE 8/11/2026 MEETING AS PRESENTED

**A motion was made by Clifford Hughes and seconded by Dale Bestwick to approve the minutes from the 8/11/2026 meeting as presented. Motion carried unanimously.*

PUBLIC COMMENT

None.

TREASURER'S REPORT

Karen Shipton reported the following:

Neshannock Creek Watershed Joint Mun. Auth.	
Expenses by Vendor Summary	
August 2026	
08 PM 3/07/26 ash Basis	Aug 26
Ace fix-it Hardware	81.39
Barr and Shaffer	1,750.00
Cummins Bridgeway, LLC	1,926.89
Davidson, M. & Associates, Inc.	8,224.00
Findley Township	3,007.05
Findley Township General Account	270.00
Gannett Fleming, Inc.	600.00
PA One Call System, Inc.	9.00
Penn Power /57/Acct. 577	156.79
Penn Power/835A/Acct. 502	83.70
Penn Power/845/Acct. 628	3,515.91
Pennsylvania Power Company	4,263.46
Plantation Park Camper's Assoc.	115.00
Tri-County Industries, Inc./57	56.68
Tri-County Industries, Inc./845 Perry Hwy	109.11
Verizon	40.01
TOTAL	24,208.99
TRANSFERS: From General Acct. to Asset Res. Res. Acct.:	1,636.88
From General Acct. to Short Lived Asset Res.:	3,582.25
TOTAL TRANSFERS AND INVOICES:	\$29,428.12

Bank Statements have not arrived yet. They will be reviewed at the October/2026 meeting.

It was noted that the FNB credit card limit was not raised when we had requested it to be raised to \$5000.00 months ago. Envelopes needed ordered for billing so Findley Township's credit card was used and we will reimburse them \$3007.05.

It was also noted that Karen's time will be separated out for time spent on the SR19 project. That is what the \$270.00 is. The Authority will be reimbursed by the grant/loan.

It was also noted that Karen will go back the (7) years and reimburse Findley Township back for the Social Security and Medicare portions of the administrative fees.

**A motion was made by Dale Bestwick and seconded by Clifford Hughes to approve the treasurer's report and the payment of bills submitted for September/2026 as presented. Motion carried unanimously.*

ENGINEER'S REPORT

SR19 Project – Josh Heckman will begin laying the sewer line the week of 9/21/2026 starting at the Iron Bridge and working towards the interstate. There will be a requisition for bills that we just approved for the next meeting and Heckman will most likely have a bill to submit for the two weeks laying the pipe.

Plantation Park – Their flows are starting to creep back up a little bit.

Mr. Sauer called Dan while he was on vacation and wanting to know the status of the project on SR19 and wanting to connect to the sewer line. Dan will get back to him at some point.

OPERATOR'S REPORT

The grass was cut.

There were (3) grinder pump call outs. (4) pumps were repaired.

PA One Calls were marked.

OLD BUSINESS

Re: Memorandum of Understanding – Between the Authority and Findley Township. **A motion was made by Dave Swartz and seconded by Dale Bestwick to approve signing the Memorandum of Understanding Between the Authority and Findley Township as presented. Motion carried unanimously.*

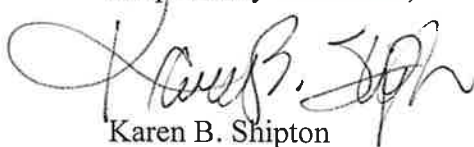
NEW BUSINESS

None.

ADJOURNMENT

**A motion was made by Clifford Hughes and seconded by Robert Gregory to adjourn the meeting. Motion carried unanimously. Meeting adjourned at 8:22 AM.*

Respectfully Submitted;



Karen B. Shipton
Administrator