MERCER COUNTY Waste Hauler Registration 2024 Application



Administered By:
Lawrence-Mercer Recycling/Solid Waste Department
430 Court Street, New Castle, PA 16101
724-658-6925
mercercountypa.gov/recycling

WASTE HAULER REGISTRATION PROGRAM 2024 APPLICATION

The Lawrence-Mercer Recycling/Solid Waste Department (LMRSWD) administers the Mercer County Municipal Solid Waste (MSW) Management Plan (the Plan) and the Mercer County Solid Waste and Recycling Transporter Ordinance No. 2011-02. Compliance with state and local regulations protects the health, safety, and welfare of people and the environment. A copy of Ordinance No. 2011-02 is included.

In accordance with Act 101, the Plan and County Ordinance, all haulers operating in Mercer County must comply with the following minimum standards and regulations for the collection, transportation, and disposal of regulated municipal waste from Mercer County:

- Haulers shall transport all regulated municipal waste generated in Mercer County to an approved processing and/or disposal facility, as designated in the current County Plan. A listing of county-designated landfills and transfer stations is provided.
- ➤ Haulers shall operate collection and transportation vehicles equipped with Act 101 signage and preventative measures for leaks, littler, odor, and such nuisances.
- ➤ Haulers shall not commingle source separated recyclables with municipal waste.
- Haulers must keep records and provide annual reporting to the LMRSWD.

Refer to the copy of Ordinance No. 2011-02 included with this application for a complete list of vehicle standards and prohibited activities. All haulers operating within Mercer County, regardless of their registration status, are subject to Act 101, the Plan and County Ordinance. The LMRSWD maintains an active list of Registered Haulers in Mercer County. The list is made available to the public.

To register as a Waste Hauler in Mercer County, please complete the enclosed application and submit to the LMRSWD with copies of the requested documentation. There is no fee for registration.

Call our office at 724-658-6925 with any questions.

RETURN COMPLETED APPLICATION TO:

Lawrence-Mercer Recycling/Solid Waste Department 430 Court Street New Castle, PA 16101

EMAIL:

mgahring@lawrencecountypa.gov

MERCER COUNTY WASTE HAULER REGISTRATION

Date of Application	
SECTION 1: COMPANY INFORMATION	
Company Name	
Federal Tax Identification Number	
Date Business was Established	
Mailing Address	
City	
State Zip	
Contact Person	
Telephone Number	
E-mail Address	
Type of Business:	
Sole Proprietorship PartnershipLimited Liability Company	
For Profit Corporation Non-profit Corporation	
SECTION 2: TYPES OF WASTE COLLECTED & TRANSPORTED	
Hauler Services:ResidentialCommercialInstitutional	
Waste Types Collected:	
Municipal WasteConstruction & Demolition WasteSeptage	
Sewage SludgeHousehold Hazardous WasteOther	
Recycling Services:None	
Commercial OnlyLeaf/Yard WasteSingle Stream	n
CommingledMaterial Specific (i.e., Only cardboard, E-Waste, H-	lW)
Recyclables Collected, if applicable (For plastic, glass, and metal this assumes bottles, jug iars, and cans only. Please indicate under "other" if you collect other recyclables):	'S,
GlassPlastics #1Plastic #2Cardboard	
Aluminum, Steel/Bi-metalMagazinesPaperboard	
Mixed PaperOffice PaperNewspapersE-Waste	
Other (Specify)	
Other (Specify)	

SECTION 3: PERMIT INFORMATION

The Waste Transportation Safety Act (Act 90 of 2002, Chapter 62) requires all waste transportation vehicles and truck trailers with a registered gross vehicle weight greater than 17,000 pounds, and trailers with a registered gross vehicle weight grater than 10,000 pounds, transporting municipal or residual waster to water processing or disposal facilities in Pennsylvania to have a valid Waste Transporter Authorization. Please check with the PA Department of Environmental Protection for more information and requirements.

Section 3A: PA Waste Transportation & Safety Authorization (Act 90) Permit Do you possess a valid PA Waste Transportation & Safety Authorization (Act 90) Permit: Not applicable Yes No If yes: Authorization # _____ Expiration Date ____ Include a copy of your Act 90 permit with this application. Section 3B: PA Hazardous Waste Transporter License (For HHW and E-Waste Haulers): PA Transporter # _____ Expiration Date _____ Include a copy of your license with this application. Section 3C: PA Waste Tire Transporter Permit (For any Transporter hauling tires): PA Waste Tire Transporter # Expiration Date Include a copy of your license with this application. **SECTION 4: EVIDENCE OF INSURANCE COVERAGE:** Attach copy of certificates of insurance for the following and the company phone number for each policy: 1. **General Liability** Phone_ 2. Phone _____ Automobile 3. Workman's Compensation Phone _____ If Workers Compensation does not apply Initial here:

SECTION 5: VEHICLE INFORMATION

(COMPLETE ONLY IF YOU DO NOT HAVE AN ACT 90 PERMIT)

Vehicle Year/Make/Model/	Vehicle Type	Capacity	License Plate	*Waste Type

^{*} Indicates type of waste by number:

1 = Municipal Waste 5 = Household Hazardous Waste

2 = Construction and Demolition Waste 6 = Recyclables 3 = Sewage Sludge/Septage 7 = Waste Tires

4 = E-Waste 8 = Other____

SECTION 6: FACILITY INFORMATION

Section 6A: Municipal Waste Disposal Facility Used

Indicate which facilities were used within the past 12 months for the disposal of municipal waste.

Facility Name	*Type of Facility	**Type of Waste

*	Indicate	type	of	facility	by	number:
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1 = Sanitary Landfill 4 = Incinerator

2 = Transfer Station 5 = Land Application Site

3 = Construction/Demolition Landfill 6 = Wastewater Treatment Plant

** Indicates type of waste by number:

1 = Municipal Waste 4 = Household Hazardous Waste

2 = Construction and Demolition Waste 5 = Waste Tires

3 = Sewage Sludge/Septage 6 = Other____

Section 6B: Material Recovery and Recycling Facilities Used

If applicable, indicate which facilities were used within the past 12 months for recycling

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Facility Name	*Type of Facility	**Type of Waste

^{*} Indicate type of facility by number:

2 = Transfer Station

3 = Leaf Waste Composting Facility

4 = On-Farm Composting Facility

5 = Scrap Metal Facility

6 = E-Waste Demanufacturing Facility

7 = Other, please indicate

INDEMNIFICATION:

The Applicant hereby agrees to protect, indemnify, and hold harmless, the County of Mercer and its Officers, Agents, Servants, and Employees from and against all liabilities, actions, suits, legal proceedings, claims, demands, costs, expenses, and attorney fees and shall defend the County of Mercer and its Officers, Agents, Servants, and Employees in any suit, including appeals, for personal injury to, or death of, any person or persons, or loss or damage, or any other loss resulting from a willful or negligent act or omission of the Applicant, its Officer, Agents, Servants, or Employees in the performance of its activities contemplated under Mercer County Act 101 Municipal Solid Waste Management Plan and Mercer County's Solid Waste and Recycling Ordinance.

Acknowledgement	of Indemnification	(Initial):

AFFIDAVIT

By signing this Affidavit, the Applicant hereby affirms that:

The information provided on the Application is true, correct, and complete and with the intent of being a registered Hauler in Mercer County,

The Applicant agrees to comply with all local, state, and federal applicable laws, statutes, ordinances and/or regulations.

The Applicant shall serve their customers in a fair, honest, safe, and lawful manner.

^{1 =} Material Recover Facility

The Applicant and Employees are familiar with and shall comply with Mercer County's Municipal Solid Waste Management Plan and Ordinance for the collection, transportation, and disposal of all Mercer County regulated wastes and recycling.

The Applicant agrees to dispose of all Mercer County regulated waste only at an approved Designated Facilities (identified in this Application and subject to change).

Haulers shall operate collection and transportation vehicles equipped with Act 101 signage and preventative measures for leaks, littler, odor, and such nuisances.

Haulers shall not commingle source separated recyclables with municipal waste.

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Haulers must keep records and provide annual reporting to the LMRSWD.

The Applicant agrees to pay all fees, fines, and other charges imposed by Mercer County's Municipal Solid Waste Management Plan and Ordinance for the collection, transportation, and disposal of Mercer County regulated waste and recycling.

The Applicant agrees to provide all documentation to the County, as requested by the County for the purpose of compliance with Mercer County Ordinance 2011-02.

➤ I certify under penalty of law that this document and all attachments hereto were prepared by the undersigned based on information known to me to be reliable, accurate, and correct. The information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

Applicant Signature	
-	
Print Name	
INTERNAL USE ONLY	
Registration Received:	
stration approved by:	
Approved:	<u>-</u>
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Mercer County Municipal Solid Waste Management (MSW) Plan **Approved Landfills for 2021-2031**

BFI/ Carbon limestone 8100 S. State Line Rd Lowellville, OH 44436

330-536-8013

Evergreen Landfill 1310 Luciusboro Road Blairsville, PA 15717 800-963-4776

Lakeview Landfill 851 Robinson Road Erie, PA 16509

814-824-7827

Evans City, PA 16033 724-452-0899

Seneca Landfill

421 Hartman Road

Northwest Sanitary Landfill 1436 West Sunbury Rd. West Sunbury, PA 16061

724-637-3552

Valley Landfill 6015 Pleasant Valley Road

Irwin, PA 15642 866-909-4458

Transfer Stations Serving Mercer County

Tri-County Industries, Inc. 159 TCI Park Drive Grove City, PA 16127 724-748-4705

Waste Management - Greenville 88 Ohl Street Greenville, PA 16125 800-451-3060

Waste Management - Ambridge Hauling & Transfer Station 2097 Duss Avenue Ambridge, PA 15003 800-866-4460

TRANSPORTERS ORDINANCE

COUNTY SOLID WASTE AND RECYCLING TRANSPORTERS ORDINANCE

ORDINANCE NO. 2011-02 COUNTY OF MERCER, PENNSYLVANIA

AN ORDINANCE OF THE COUNTY OF MERCER, PENNSYLVANIA, ESTABLISHING STANDARDS AND REPORTING REQUIREMENTS FOR ALL PERSONS THAT COLLECT AND TRANSPORT MUNICIPAL WASTE AND/OR RECYCLABLES GENERATED FROM SOURCES LOCATED IN MERCER COUNTY; PROVIDING WASTE FLOW CONTROL REQUIREMENTS TO DIRECT WASTE TO DESIGNATED PROCESSING AND/OR DISPOSAL SITES; AND PROVIDING PENALTIES FOR VIOLATION OF THIS ORDINANCE.

WHEREAS, Act 101 of 1988, the Municipal Waste Planning, Recycling and Waste Reduction Act 101 requires that counties accept responsibilities including the preparation and implementation of municipal waste management plans that provide for the processing and disposal of the municipal waste generated within their boundaries for at least ten years; and ensure maximum feasible waste reduction and recycling of municipal waste or source separated recyclable material.

WHEREAS, it is the position of the Pennsylvania Department of Environmental Protection that counties may implement a waste flow control mechanism ensuring that the municipal waste generated within the county is disposed at the disposal sites designated in the county plan; and

WHEREAS, the Board of County Commissioners has adopted and approved the 1990 Mercer County Municipal Waste Management Plan, amended in 1997 and a non-substantial revision in 2000 in accordance with the requirements of Section 501 of Act 101, and said Plan has been duly ratified by the municipalities of Mercer County; and

WHEREAS, the County adopted the County Ordinance No. 6-1991 on December 5, 1991, which Ordinance is being repealed and replaced by this Ordinance; and,

WHEREAS, the County has the power and duty to adopt any such ordinances deemed necessary to implement this Plan and its revisions by the authority vested to the County pursuant to section 303 of Act 101, including requirements that all persons must register to collect and transport municipal waste subject to the plan to a municipal waste processing and/or disposal facility designated by the County pursuant to Subsection 303(3) of Act 101.

NOW, THEREFORE, the Board of County Commissioners of Mercer County hereby enact and ordain as follows:

SECTION 1- SHORT TITLE

This Ordinance shall be known and referred to as the "County Solid Waste and Recycling Transporters Ordinance."

SECTION 2- DEFINITIONS

The following words and phrases as used in this Ordinance shall have the meaning ascribed to them herein, unless the context clearly indicates a different meaning:

Act 90 - The Pennsylvania Waste Transportation Safety Program (HB 2044, Act 2002-90, June 29, 2002)

Act 97 -- The Pennsylvania Solid Waste Management Act of 1980 (P.L. 380, No.97, July 7, 1980)

Act 101 -- The Pennsylvania Municipal Waste Planning, Recycling and Waste Reduction Act of 1988 (SB 528, Act 1988-101, July 28, 1988)

Construction/Demolition Waste — Solid waste resulting from the construction or demolition of buildings and other structures, including, but not limited to, wood, plaster, metals, asphaltic substances, bricks, block and unsegregated concrete. The term does not include the following if they are separate from other waste and are used as clean fill:

(i) Uncontaminated soil, rock, stone, gravel, brick and block, concrete and used asphalt

(ii) Waste from land clearing, grubbing and excavation

County -- Mercer County or any agency designated as the County's representative for the purposes of this Ordinance.

Department or DEP -- The Pennsylvania Department of Environmental Protection.

Disposal - The deposition, injection, dumping, spilling, leaking or placing of solid waste into or on the land or water in a manner that the solid waste or a constituent of the solid waste enters into the environment, is emitted into the air or is discharged to the waters of the Commonwealth of Pennsylvania

Institutional Establishment Any establishment or facility engaged in services, including, but not limited to, hospitals, nursing homes, schools and universities.

Leaf Waste Leaves, garden residues, shrubbery and tree trimmings, and similar material, but not including grass clippings.

Marketed— The transfer of ownership of recyclable materials for the purpose of recycling the materials into a new product or use.

Municipality -- Any local municipal government within Mercer County. A city, borough, incorporated town, township, county or an authority created by any of the foregoing.

Municipal Waste --Any garbage, refuse, industrial lunchroom or office waste and other material including solid, liquid, semisolid or contained gaseous material resulting from operation of residential, municipal, commercial or institutional establishments and from community activities; and any sludge not meeting the definition of residual or hazardous waste under Act 97 from any municipal, commercial or institutional water supply treatment plant, wastewater treatment plant, or air pollution control facility. The term does not include any source-separated recyclable materials. For the purposes of this Ordinance, the term "Municipal Waste" shall include all types of municipal waste except infectious and chemotherapeutic waste and septage waste since all haulers of infectious and chemotherapeutic waste are licensed and regulated by the DEP under special regulations.

Municipal Waste Disposal or Processing Facility—A facility using land for disposing or processing of municipal waste. The facility includes land affected during the lifetime of operations, including, but not limited to, areas where disposal or processing activities actually

occur, support facilities, borrow areas, offices, equipment sheds, air and water pollution control and treatment systems, access roads, associated onsite or contiguous collection, transportation and storage facilities, closure and postclosure care and maintenance activities and other activities in which the natural land surface has been disturbed as a result of or incidental to operation of the facility

Municipal Waste Landfill – A facility using land for disposing of municipal waste. The facility includes land affected during the lifetime of operations including, but not limited to, areas where disposal or processing activities actually occur, support facilities, borrow areas, offices, equipment sheds, air and water pollution control and treatment systems, access roads, associated onsite and contiguous collection, transportation and storage facilities, closure and postclosure care and maintenance activities and other activities in which the natural land surface has been disturbed as a result of or incidental to operation of the facility. The term does not include a construction/demolition waste landfill or a facility for the land application of sewage sludge.

Municipal Waste Management Plan— A comprehensive plan for an adequate municipal waste management system in accordance with Chapter 272, Subchapter C (relating to municipal waste planning).

Municipal Waste Management Plan Revision — A change that affects the contents, terms or conditions of a Department approved plan under the Municipal Waste Planning, Recycling and Waste Reduction Act.

Pennsylvania Waste Transporter Authorization – An authorization issued by the Pennsylvania Department of Environmental Protection pursuant to Act 90 of 2002, the Waste Transportation Safety Act.

Person -- Any individual, partnership, corporation, association, institution, cooperative enterprise, municipal authority, municipality, state institution and agency, or any other legal entity recognized by law as the subject of rights and duties. In any provisions of this Ordinance prescribing a fine, penalty or imprisonment, or any combination of the foregoing, the term "person" shall include the officers and directors of any corporation or other legal entity having officers and directors.

Processing - Any technology used for the purpose of reducing the volume or bulk of municipal or residual waste or any technology used to convert part or all of such materials for off-site reuse. Processing facilities include, but are not limited to, transfer stations, composting facilities and resource recovery facilities.

Recyclables – All metals, glass, paper, leaf waste, plastics and other materials, which would otherwise be disposed or processed as municipal waste. that are collected, separated, recovered for sale or reuse.

Recyclables – All metals, glass, paper, leaf waste, plastics and other materials, which would otherwise be disposed or processed as municipal waste, that are collected, separated, recovered for sale or reuse

Recycling --The collection, separation, recovery and sale or reuse of metals, glass, paper, leaf waste, plastics and other materials which would otherwise be disposed or processed as municipal waste,

Recycling Facility—A facility employing a technology that is a process that separates or classifies municipal waste and creates or recovers reusable materials that can be sold to or reused by a manufacturer as a substitute for or a supplement to virgin raw materials. The term does not include transfer facilities, municipal waste landfills, composting facilities or resource recovery facilities.

Sewage Sludge—Liquid or solid sludges and other residues from a municipal sewage collection and treatment system; and liquid or solid sludges and other residues from septic and holding tank pumpings from commercial, institutional or residential establishments. The term includes materials derived from sewage sludge. The term does not include ash generated during the firing of sewage sludge in a sewage sludge incinerator, grit and screenings generated during preliminary treatment of sewage sludge at a municipal sewage collection and treatment system, or grit, screenings and nonorganic objects from septic and holding tank pumpings

Source Separated Recyclable Materials -- Materials that are separated from municipal waste at the point of origin or generation for the purpose of recycling.

Street --A strip of land, including the entire right-of-way, intended for use as a means of vehicular and pedestrian circulation, includes street, avenue, boulevard, road, highway, freeway, parkway, lane, alley, viaduct and any other ways used or intended to be used by vehicular traffic or pedestrians whether public or private.

Transfer Facility—A facility which receives and processes or temporarily stores municipal or residual waste at a location other than the generation site, and which facilitates the transportation or transfer of municipal or residual waste to a processing or disposal facility. The term includes a facility that uses a method or technology to convert part or all of the waste materials for offsite reuse. The term does not include a collecting or processing center that is only for source-separated recyclable materials, including clear glass, colored glass, aluminum, steel and bimetallic cans, high-grade office paper, newsprint, corrugated paper and plastics.

Transportation -- The off-site removal of any municipal waste and/or recyclables at any time after generation.

Transporter Any person, firm, partnership, corporation or public agency who is engaged in the collection and/or transportation of municipal waste and/or recyclables.

For the purposes of this ordinance, the singular shall include the plural and the masculine shall include the feminine and neuter.

SECTION 3 -STANDARDS FOR COLLECTION AND TRANSPORTATION

- 1. All Transporters operating within the County must comply with the following minimum standards and regulations:
 - A. All trucks or other vehicles used for collection and transportation of municipal waste must comply with the requirements of Act 97, Act 90, and Act 101 as currently enacted or hereafter amended, and Department regulations adopted pursuant to Act 97, Act 90 and Act 101, including the Title 25, Chapter 285, Subchapter B Regulations for the Collection and Transportation of Municipal Waste.
 - B. All collection and transportation vehicles conveying municipal waste and/or recyclables shall be operated and maintained in a manner that will prevent creation of a nuisance or a hazard to public health, safety and welfare.

- C. All collection and transportation vehicles conveying putrescible municipal waste and/or recyclables shall be watertight and suitably enclosed to prevent leakage, roadside littering, attraction of vectors and the creation of odors and other nuisances.
- D. All collection and transportation vehicles conveying nonputrescible municipal waste and/or recyclables shall be capable of being enclosed or covered to prevent roadside litter and other nuisances.
- E. All collection and or transportation vehicles conveying municipal waste and/or recyclables shall bear signs identifying the name and business address of the person or municipality, which utilize said vehicle in the collection and or transportation of municipal waste and/or recyclables and the specific type of municipal waste and/or recyclables transported by the vehicle. All such signs shall have lettering, which is at least six inches in height as required by Act 101.

SECTION 4- PROHIBITED ACTIVITIES

- 1. It shall be unlawful for any person to collect and or transport municipal solid waste from any sources within Mercer County in a manner that is not in accordance with the provisions of this Ordinance and the minimum standards and requirements established in Chapter 285 of the DEP's Municipal Waste Management Regulations, (as amended) or any other applicable state law.
- 2. It shall be unlawful for any person to transport any municipal waste collected from sources located within Mercer County to any processing or disposal facility other than the facilities that are designated disposal sites under the approved Mercer County Act 101 Municipal Waste Management Plan. Municipal waste collected from sources located within Mercer County may be delivered to a transfer facility provided the transfer facility transports the waste to any processing or disposal facility other than the facilities that are designated disposal sites under the approved Mercer County Act 101 Municipal Waste Management Plan. The following types of municipal waste and materials are exempt from this sub-section:
 - a. Transporters of infectious/chemotherapeutic waste shall be exempted from use of the designated disposal facilities.
 - b. Transporters of sewage sludge shall be exempted from use of the designated disposal facilities if proof of an approved land application or composting facility is provided.
 - c. Transporters of septage shall be exempted from use of the designated disposal facilities but must provide proof of use of a DEP approved land application or permitted wastewater treatment facility for disposal.
 - d. Transporters of recyclables shall be exempted from use of the designated disposal facilities but must provide proof that the recyclables are taken to a material recovery processing facility or marketed for end use.

- 3. It shall be unlawful for any person to commingle source separated recyclables and municipal waste, collected from sources located within Mercer County, in the same vehicle compartment.
- 4. It shall be unlawful for any transporter to dispose of source separated recyclables collected from sources located within Mercer County except at a recycling facility.

SECTION 5- EXEMPTED ACTIVITIES

A. The transportation of less than 500 pounds of municipal waste and/or recyclables collected and/or transported as part of a non-commercial activity occasionally occurring at an individual residence shall not be subject to the provisions of this ordinance with respect to standards for collection and transportation, and reporting requirements.

SECTION 6- REPORTING REQUIREMENTS

- 1. All Transporters shall maintain current, up-to-date records of the customers serviced within Mercer County. Such records and customer list shall be subject to inspection by the County or its authorized agents upon request.
- 2. Each Transporter shall prepare and submit on forms provided by the County, a typewritten or legibly printed quarterly report to the County or its designated agent. The report shall be submitted on or before the last day of the following months: April, July, October, and January. At a minimum, the following information shall be included in each quarterly report
 - A. The total weight of each type of municipal waste and/or recyclables collected from all sources located in Mercer County during each month of the reporting period;
 - B. The name of each processing or disposal facility and/or material recovery or end market the hauler used during the reporting period and the total weight of each type of municipal waste and/or recyclable that was delivered to each site during each month of the reporting period;
 - C. The name of each municipality in Mercer County in which the hauler collected municipal waste and/or recyclables from any source during the reporting period; and
 - D. A summary for each municipality of the total weight of each type of municipal waste and/or recyclables collected from each municipality during each month of the reporting period;

SECTION 7- PENALTIES

Any person who violates any provision of this Ordinance shall, upon conviction, be guilty of a summary offense punishable, by a fine of not more than three hundred (\$300.00) dollars, or by imprisonment for a period of more than thirty (30) days, or both. "Each violation and each day that a violation continues shall be considered a separate and distinct offense punishable under the provisions of this Ordinance.

SECTION 8- INJUNCTIVE POWERS

The County or its designated agency may petition the Court of Common Pleas of Mercer County for an injunction, either mandatory or prohibitive, in order to enforce any of the provisions of this Ordinance.

SECTION 9 - SEVERABILITY

In the event that any section, paragraph, sentence, clause, or phrase of this Ordinance, or any part thereof, shall be declared illegal, invalid or unconstitutional for any reason, the remaining provisions of this Ordinance shall not be affected, impaired or invalidated by such action.

SECTION 10 -CONFLICT

Any ordinances or any part of any ordinances, which conflict with this Ordinance are hereby repealed insofar as the same is specifically inconsistent with this Ordinance. This Ordinance specifically repeals and vacates the County Ordinance No. 6-1991 adopted on December 5, 1991.

SECTION 11- EFFECTIVE DATE

This Ordinance shall take effect on June 30 2011 ORDAINED AND ENACTED into an Ordinance this 30th day of June 2011.

County of Mercer Board of Commissioners

Brian Beader, Chairman

Kenneth R. Ammann, Commissioner

John N. Lechner, Commissioner

Attest:

Timothy M. Hofius, Chief Clerk